Municipal Fees Policy

## PURPOSE

The purpose of this policy is to provide one clear and concise policy for the various fees charged by the Municipality of Colchester for municipal services and processes including applications, approvals, permits, and licenses.

## SCOPE

The Policy applies to the processes and services listed below and may be amended from time to time. The fees outlined in this Policy shall amend those previously in effect and found in Policies or Resolutions of the Municipality that predate this policy.

## POLICY

The fees to be paid to the Municipality of the County of Colchester for each of the following applications, permits, licenses or services are set out in, or amended to, the respective amounts shown in the following table:

| MUNICIPALITY OF COLCHESTER<br>Fee Schedule | |
|---|---|
| COMMUNITY DEVELOPMENT | |
| **Planning** | |
| Rezoning | $600 |
| Plan Amendment | $600 |
| Development Agreement | $600 |
| | |
| **Development Control** | |
| Development Permit | $25 |
| Zoning Confirmation Letter | $25 |
| Detailed Property Review | $50 |
| Detailed Property File Review (Historical Records) | $100 |
| Short Term Rental Compliance Letter | $50 |
| Short Term Rental Compliance Letter Renewal | $25 |
| Wind Turbine Development Application | $600 |
| | |
| **Subdivision** | |
| Tentative Subdivision Application | $75 flat fee |
| Final Subdivision Application | $25 per lot, $250 maximum |
| Sewer Connection Charges (new developments) | $50 per lot, $5,000 maximum |
| Repeal of a Plan of Subdivision | $50 flat fee |
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|---|---|
| **Building Permits** | |
| Residential incl. new manufactured homes and additions but excludes unfinished basements. | $0.10/ sf |
| Commercial/Industrial/Institutional | $0.12/ sf |
| Agricultural Buildings | $0.06/ sf ($25 minimum fee) |
| Garage over 500 sf | $50 flat fee |
| All Renovations | $1.50/ $1,000 value ($25 minimum fee) |
| All Other (demolitions, sheds, solar panels, etc.) | $25 |
| | |
| **Fire Inspection** | |
| Fire Inspections | No Charge |
| | |
| **Dangerous & Unsightly Premises By-law** | |
| Fees related to First Order | $150 |
| Fees related to Second Order | $300 |
| Fees related to Third & Subsequent Orders | $500 |
| | |
| **Vendor By-law** | |
| Mobile Food Service | $250 |
| Other Vending Unit | $125 |
| | |
| **Adult Entertainment Establishment By-law** | |
| Application | $1,000 |
| Renewal | $500 |
| | |
| **Animal & Livestock Control** | |
| Lifetime Dog Tag | $25 |
| Lifetime Dog Tag Replacement | $12 |
| Lifetime Dog Tag (more than four dogs) | $75 |
| Impounded Livestock | $250 / animal + $25/day of impoundment |
| | |
| **Solar Colchester PACE Bylaw** | |
| Signed Contract Deposit | $1,000 |
| | |
| **Electric Vehicle Charging Stations** | |
| Hourly Charge Rate | $2.00 / hour of charge time |
| | |
| **Civic Addressing Bylaw** | |
| Civic Address Sign (for new building) | $25.00 |
| | |
| **Taxi By-law** | |
| By-law administered by the Town of Truro | Fees as charged by the Town of Truro |
| | |
| **ENGINEERING & PUBLIC WORKS** | |
| **Sewer Use** | |
| Sewer Permit | $150 |
| Lateral Installation (no existing service) | $8,000 (residential only) |
| Sewer Disconnection Permit | No Charge |
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| **Sewer Disposal** | |
| Licensing Fees | $20 |
| Disposal Fee at Wastewater Facility | $.030 per litre ($30.00 per cubic meter). |
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|---|---|
| **Water*** | |
| Water Permit - Tatamagouche | $60 |
| Water Permit - Debert | $60 |
| Lateral Installation (no existing service) | $7,500 (residential only) |
| New Water Account - Tatamagouche | $60 |
| New Water Account - Debert | $60 |
| Disconnection - Tatamagouche | $60 |
| Disconnection - Debert | $60 |
| | |
| **Driveways** | |
| Driveway Permit | No Charge |
| | |
| **CORPORATE SERVICES** | |
| **Finance** | |
| Tax Certificates | $25 |
| Mortgage Processing Administration | $15 |
| NSF Cheque | $25 |
| | |
| **Outdoor Fire & Fireworks By-laws** | |
| Fees related to First Violation | $150 |
| Fees related to Second Violation | $300 |
| Fees related to Third & Subsequent Violations | $500 |
| Fireworks Permit | $50 |
| | |
| **SOLID WASTE** | |
| **Licensing and Permits** | |
| Haulers Licenses - Municipal Solid Waste and Construction & Demolition (C&D) | $50 |
| Construction & Demolition Private Site Permit | $50 |
| | |
| **Balefill (Tipping Fees per Metric Tonne)** | |
| **Construction and Demolition Materials (C&D)** | |
| Clean Wood (untreated) | $35 |
| Treated Wood | $113 |
| Scrap Metal | $35 |
| Shingles | $35 |
| Dry Wall (Clean, no paint, no wallpaper) | $35 |
| Clean Concrete and Brick | $35 |
| Mixed C&D materials (licensed haulers and public drop-off) | $75 |
| C&D materials mixed with garbage or taken to the tipping floor | $113 |
| | |
| **Organics** | |
| Residents within Colchester | No charge |
| Commercial and Town Residents | $51 |
| | |
| **Recyclables** | |
| Residents Within Colchester | No Charge |
| Commercial Within Colchester | Sorted $0 / Regular $165 / Extra $205 |
| Commercial Outside Colchester | $165 (Contract Basis) |
| | |
| | |

| Garbage | |
|---|---|
| Residents Within Colchester | No charge |
| Commercial and Town Residents | $113 |
| Off Road Tires | $113 |
| | |
| **Compost Sales** | |
| Bulk Loads | $35/tonne |
| Bag | $3/bag |

NOTES: * Rates and fees are determined by the Nova Scotia Regulatory and Appeals Board

**Clerk's Annotation For Official Policy Book**

Date of Notice to Council Members of Intent to Consider (7 days minimum): October 8, 2026

Date of Passage of Current Policy: October 29, 2026

I certify that this Policy was adopted by Council as indicated above.

Dan Troke
Municipal Clerk

November 2, 2026
Dated

*amended October 29, 2026*
*amended March 26, 2026*
*amended August 28, 2025*
*amended March 27, 2024*
*amended May 23, 2023*
*amended October 30, 2019*
*originally approved September 26, 2019*