

## COUNCIL COMMITTEE

The Regular Session of Council Committee of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, November 15, 2018.

### Roll Call

The roll was called with the following Councillors in attendance:

Mayor Christine Blair	
Councillor Eric Boutilier	District 1
Councillor Bill Masters	District 2
Deputy Mayor Geoff Stewart, Chair	District 3
Councillor Mike Cooper	District 4
Councillor Lloyd Gibbs	District 5
Councillor Karen MacKenzie	District 6
Councillor Michael Gregory	District 7
Councillor Ron Cavanaugh	District 8
Councillor Bob Pash	District 9
Councillor Tom Taggart	District 10
Councillor Wade Parker	District 11

### Others Present

Mr. Rob Simonds, Chief Administrative Officer (CAO)  
 Ms. Michelle Newell, Director of Public Works  
 Mr. Scott Fraser, Director of Corporate Services  
 Mr. Crawford Macpherson, Director of Community Development  
 Mr. Wayne Wamboldt, Director of Solid Waste  
 Mr. Dennis James, Municipal Solicitor  
 Ms. Tracey Veno, Executive Assistant/Recording Secretary  
 Mr. Mark Austin, Economic Development Officer  
 Mr. Devin Trefry, Research, Policy & Community Engagement Officer

### Approval of Agenda

Moved by Councillor Masters  
 Seconded by Councillor Gregory

“That the agenda be approved with the following additions:

- Item #9b, Nova Scotia Transportation and Infrastructure Renewal; and,
- Item #9c, Tatamagouche Library; and,
- Item #9d, 4-H Funding; and,
- Item #12b, Negotiations in Closed Session; and,
- Item #12c, Property Matter in Closed Session; and,
- Item #12d, Personnel Matter in Closed Session.”

Motion Carried Unanimously.

### Approval of Minutes

Moved by Councillor Parker  
 Seconded by Councillor Gibbs

“That the minutes of meetings held on October 2, 11, 22, 29 and November 5, 2018 be approved, as presented.”

Motion Carried Unanimously.

**Business Arising from Minutes**

There was no business arising from the minutes of the meetings held on October 2, 11, 22, 29 and November 5, 2018.

**ACTION ITEMS**

**Solar Colchester Proposal Review and Recommendation**

Mr. Crawford Macpherson, Director of Community Development, advised that staff had previously been directed to issue a Request for Proposals (RFP) for a Solar program for Colchester. This program would be similar to Halifax's Solar City. It would support homeowners and small businesses to install solar panels on their property, financed through the Municipality and paid back over a term of up to ten years. Solar Colchester would also support the County's efforts in the reduction of green house gas emissions and create a more resilient community by reducing dependency on traditional energy sources and providing more disposable income by reducing household operating costs.

Mr. Macpherson provided background information on the RFP submissions as well as the scoring and review process. After analysis, staff is recommending the Municipality proceed with the proposal submitted by Supernova Energy Solutions.

Discussion was held on how to ensure results from the solar panels meet expectations; equipment warranty expectations; estimated costs and rebates; and measures being in place to protect municipal interests.

It was noted that should Council be in support of proceeding with a Solar Colchester program, next steps would be to create and adopt a Property Assessed Clean Energy (PACE) By-law, design a program, and determine the level of funding and source of funds.

Moved by Councillor Boutilier  
Seconded by Councillor Gregory

"That Council Committee recommends to Council that the Municipality accept the proposal of Supernova Energy Solutions and that staff begin to design a 'Solar Colchester' program to encourage the installation of Solar PV systems in Colchester."

Motion Carried Unanimously.

**Roof Replacement, Debert Water Utility**

Ms. Michelle Newell, Director of Public Works, provided a brief overview of this item indicating that staff previously received quotes from PMC Roofing Ltd. and A-Tech Roofing Ltd. for repairs to the Debert Water Utility roof. Both companies quoted on different approaches for the repairs which made it difficult to compare the quotes. Staff retained the services of a structural engineer, EXP, to review the scope of work necessary for repairs to the roof, Their recommendations was removing the existing roof materials down to the steel deck and installing a new 2-ply roofing system rather than repairs via the installation of a membrane over the existing roof.

A request was made to both PMC and A-Tech Roofing to revise their quotes to reflect the new roofing system as proposed by EXP. A-Tech Roofing was the lowest quote at \$92,600 excluding HST and staff are recommending that they be awarded the contract.

It was noted that at their meeting on October 25, 2018, Council granted authority to Council Committee to award the contract.

Moved by Councillor Masters  
Seconded by Councillor Cooper

“That Council Committee authorizes staff to award the tender for the Debert Water Utility building roof replacement to A-Tech Roofing Ltd. for a contract value of \$92,600 excluding HST.”

Motion Carried Unanimously.

### **Debert Airport Snow Plowing**

Ms. Newell advised that Ian Sinclair Contracting has been providing plowing services at the Debert Airport since 1994. Based on the extensive experience and equipment required for maintaining the runways, staff is recommending to continue with Ian Sinclair Contracting for the 2019 winter season. A brief overview was provided on associated costs over the past five years. The quote for 2019 has an increase of three percent over last year, and staff deems this to be reasonable.

Moved by Councillor Gibbs  
Seconded by Mayor Blair

“That Council Committee recommends to Council that the snow plowing contract for the Debert Airport for the 2019 winter season be awarded to Ian Sinclair Contracting.”

Motion Carried Unanimously.

### **Nominating Committee Appointment**

The CAO advised that the recent election of Deputy Mayor and Alternate Chair has resulted in a vacancy on the Nominating Committee and staff is seeking decision of Council on appointing a new member to serve on this Committee.

Moved by Councillor Gregory  
Seconded by Councillor Boutilier

“That Council Committee recommends to Council that Councillor Gibbs be appointed to serve on the Nominating Committee for the balance of the 2016-2020 term of Council.”

Motion Carried Unanimously.

### **Energy Efficiency Project, Central Colchester Wastewater Treatment Facility**

Ms. Newell provided a summary of this item indicating that earlier this year, staff retained the services of a firm to complete an energy study at the Central Colchester Wastewater Treatment Facility (CCWTF). The results of the study identified a potential cost savings for blower operations, namely a \$260,000 capital project for the installation of variable frequency drives on all blower motors. The blowers represent 40% of overall energy consumption and the proposed capital work would reduce consumption by 30%. This results in approximately \$60,000 savings per year; with a project payback of four and one half years. However, Efficiency Nova Scotia is willing to consider a funding contribution to the cost of the consulting fees as well as a portion of the capital

upgrades. With Efficiency Nova Scotia's contribution, the payback period becomes four years.

It was noted that this project is not included in the approved capital budget. It would be staff's intent to review the project with the Town of Truro as well as identify possible funding sources.

Moved by Councillor Masters  
Seconded by Councillor Cooper

"That Council Committee recommends to Council that staff be authorized to sign the draft incentive offer with Efficiency Nova Scotia for the proposed energy efficiency upgrades at the Central Colchester Wastewater Treatment Facility."

Motion Carried Unanimously.

**Nova Scotia  
Transportation and  
Infrastructure Renewal**

Councillor Taggart advised that he received a number of calls regarding the storm event of November 13, 2018 and the closure of the Cobequid Pass due to this storm. Although this is not within municipal jurisdiction, the Municipality should make every effort to address the concerns of the residents. The two main concerns were why the flashing warning lights were not functioning/activated; and, insufficient plows being deployed/available.

Moved by Councillor Taggart  
Seconded by Councillor Boutilier

"That a letter be sent to Nova Scotia Transportation and Infrastructure Renewal requesting an explanation relative to the closure of the Cobequid Pass during the November 13<sup>th</sup> snow event."

Motion Carried Unanimously.

**Tatamagouche Library**

Councillor Gregory advised that the Tatamagouche Library would not allow the Legion to place a poppy box in the Library for the Remembrance Day poppy campaign and indicated that he would like to have a letter sent to the Library Board expressing Council's disappointment. Councillor MacKenzie indicated that as a representative on the Library Board, she would ask the Executive Director about this.

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

"That a letter to sent to the Library Board inquiring as to why the Tatamagouche Library would not permit the Legion to have a poppy box placed at the Library for the poppy campaign and request that this be permitted in the future."

Motion Carried Unanimously.

**4-H Funding**

Councillor Cavanaugh raised the issue of the \$100,000 funding request of Colchester County 4-H for upgrades to the 4-H Barn and requested that Council consider moving forward with approval of this funding.

Clarification was sought on whether the funding request was for the full \$100,000 as originally requested or \$70,000, as Council recently approved an amount of \$30,000 for lighting, electrical and exterior renovation upgrades to the 4-H Barn Project. Councillor Masters advised that these were two separate requests and the ask now is for the original \$100,000.

Brief discussion was held on provincial funding contributions, as well as any approved funding being subject to originally discussed stipulations including ownership/long term lease; fundraising and in-kind support information; building plans; and, procurement information (quotes for materials and labour).

Moved by Councillor Cavanaugh  
Seconded by Councillor Gibbs

“That Council Committee recommends to Council that Council approves funding in the amount of \$100,000 for Colchester County 4-H for upgrades to the 4-H Barn, to be paid upfront and budgeted over four years; and,

That this funding be subject to an agreement as approved by CAO and Solicitor.”

Motion Carried Unanimously.

## **INFORMATION ITEMS**

### **Director’s Report**

A report from the Director of Community Development was circulated in the package for this evening’s meeting.

## **CLOSED SESSION**

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

“That the meeting go into closed session at 8:48 pm.”

Motion Carried Unanimously.

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

“That the meeting reconvene in open session at 10:02 pm.”

Motion Carried Unanimously.

## **Geoparks**

Moved by Councillor Taggart  
Seconded by Councillor Gregory

“That Council Committee authorizes the Mayor and CAO to sign a Letter of Intent with the Municipality of the County of Cumberland, reflecting the draft terms of reference set out in the Action Item, for the purpose of incorporating a non-profit society to manage the Geopark and further authorizes the CAO to take all necessary steps to create the proposed non-profit society.”

Motion Carried Unanimously.

**Christmas Eve Day**

Moved by Councillor Cavanaugh  
Seconded by Councillor Cooper

“That Council Committee recommends to Council that the Municipality be closed on Christmas Eve Day 2018, where operationally permissible, and that staff required to work on that day be allotted time off in lieu, at a time as agreed upon by the employee and employer.”

Motion Carried. (*Councillors Pash, Taggart and Parker opposed.*)

**ADJOURNMENT**

Moved by Councillor Cavanaugh  
Seconded by Councillor Gregory

“That the meeting adjourn at 9:41 pm.”

Motion Carried Unanimously.

Tracey Veno  
Recording Secretary