

## COUNCIL COMMITTEE

The Regular Session of Council Committee of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, February 14, 2019.

### Roll Call

The roll was called with the following Councillors in attendance:

Mayor Christine Blair	
Councillor Eric Boutilier	District 1
Councillor Bill Masters	District 2
Deputy Mayor Geoff Stewart, Chair	District 3
Councillor Mike Cooper	District 4
Councillor Lloyd Gibbs	District 5
Councillor Karen MacKenzie	District 6
Councillor Michael Gregory	District 7
Councillor Bob Pash	District 9
Councillor Tom Taggart	District 10
Councillor Wade Parker	District 11

### Regrets

Councillor Ron Cavanaugh	District 8
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### Others Present

Rob Simonds, Chief Administrative Officer (CAO)  
 Michelle Newell, Director of Public Works  
 Scott Fraser, Director of Corporate Services  
 Wayne Wamboldt, Director of Solid Waste  
 Dennis James, Municipal Solicitor  
 Tracey Venno, Executive Assistant/Recording Secretary  
 Mark Austin, Economic Development Officer  
 Devin Trefry, Research, Policy & Community Engagement Officer  
 Paul Smith, Senior Planner  
 Dave Westlake, GIS Tech./Protective Services Coordinator (Item #11)  
 Joanna Burris, Interim Development Officer (Item #8)

### Approval of Agenda

Moved by Councillor Gregory  
 Seconded by Councillor Cooper

“That the agenda be approved with the following additions:

- Item #9b, FCM;
- Item #12b, Negotiations in Closed Session.”

Motion Carried Unanimously.

### Approval of Minutes

Moved by Councillor Gibbs  
 Seconded by Councillor Gregory

“That the minutes of meetings held on January 8 and 10, 2019 be approved as presented.”

Motion Carried Unanimously.

**Business Arising from Minutes**

Referencing Animal Control on page 1821 of the January 10<sup>th</sup> minutes, an inquiry was made regarding the posting of the Animal Control position. The CAO advised that the position posting was advertised in the local paper earlier than intended. It will be officially posted next week and with an extended deadline due to the error in early advertising. A question was also raised regarding the RFP for Kennel Services and whether Council would be privy to it before being issued. The CAO advised that he would speak with the Director of Community Development and advise accordingly.

**ACTION ITEMS**

**Council Proceedings and Committees Policy Amendments**

Mr. Devin Trefry, Research, Policy and Community Engagement Officer advised that Council had previously directed staff to make changes to the existing Council Proceedings and Committees Policy. These changes included procedures on last minute additions to agendas and length of term for Council members appointed to various Boards and Committees. Mr. Trefry also noted that other minor housekeeping amendments have been made and are outlined in the amended Policy for Council consideration.

Brief discussion was held on who makes decisions allowing last minute items to agendas. The CAO advised that Council has the discretion to approve additions to agenda and the suggested amendments to the policy incorporates wording which allows for options to defer decision making until such time that adequate information is provided. Further discussion was held regarding length of term for the Alternate Chair position. It was suggested that the term for Alternate Chair be the same as other terms for Council appointments, instead of one year.

Moved by Councillor Boutilier  
Seconded by Councillor Taggart

“That Council Committee recommends to Council that the Council Proceedings and Committees Policy be approved, with additional noted amendments.”

Motion Carried Unanimously.

**Tender Award, Debert Well 1C Piping Upgrades**

Ms. Michelle Newell, Director of Public Works, advised that a tender was issued for the Debert Well 1C Piping Upgrades on January 10<sup>th</sup>. Eight bids were received by the January 29<sup>th</sup> deadline. The lowest bid was submitted by S. W. Weeks Construction and this submission was deemed to be complete. Ms. Newell noted that January Council granted February Committee authority to award this tender.

Moved by Councillor Masters  
Seconded by Mayor Blair

“That Council Committee authorizes staff to award the tender for the Debert Well 1C Piping Upgrades to S. W. Weeks Construction for a total contract value of \$108,325, plus HST; and,

That an internal contingency of \$10,000 be approved, to be spent only on authority of the Director of Public Works.”

Motion Carried Unanimously.

**Village of  
Tatamagouche –  
Request for Support,  
Sidewalk Design and  
Construction**

Ms. Newell indicated that staff were previously directed to bring back information to Council concerning the Village of Tatamagouche's request for support on the construction of a new sidewalk on Queen Street. A brief overview was provided including costs estimates for the project and options for consideration.

Discussion was held regarding how such requests are handled from the Village of Bible Hill and that Council should be consistent in what is provided to the Village of Tatamagouche.

Moved by Councillor Gregory  
Seconded by Councillor Cooper

"That Council Committee recommends to Council that Public Works complete the design work and provide engineering design services free of charge, with the Village covering topographic survey and construction costs and that this work be carried out for the 2019 construction season."

Motion Carried. *(Councillors Cooper and Parker opposed)*

**Solar Colchester  
Property Assessed  
Clean Energy Policy**

Ms. Joanna Burris, Interim Development Officer, provided a summary of this item indicating that the Solar Colchester Property Assessed Clean Energy (PACE) Policy is to accompany the Solar Colchester PACE By-law. This Policy will establish the Municipality's annual budget for funding solar projects, types of properties that qualify for the program, and sets the lending rate for participants.

Referring to the budgeted amount of \$300,000 in the Policy for the program, an inquiry was made on whether any remaining funds in the budget would be held in a reserve for future years, at least until such time that the program is evaluated. Mr. Dennis James advised that if this Policy is passed, the amount indicated in Policy would stay in place until such time that Council amends the Policy.

Discussion was held on the interest rate with considerable debate on whether it should be a fixed or a variable rate.

Moved by Councillor Taggart  
Seconded by Councillor Cooper

"That Council Committee recommends to Council the adoption of the Solar Colchester PACE Policy, as amended."

Motion Carried. *(Mayor Blair, Councillors Boutilier, Masters, Parker and Cooper opposed)*

**Operating Costs, Flow  
Monitoring Stations –  
Joint Flood Advisory  
Committee**

Ms. Newell provided an overview of this item noting that in 2016, Council approved entering into a three-year cost sharing agreement for flow monitoring stations in the North and Salmon Rivers and McClures Brook. The agreement is due to expire on March 31<sup>st</sup>, and the Joint Flood Advisory Committee is recommending approval of another three-year agreement, at a cost to the

Municipality of \$12,750 per year. Millbrook First Nation and the Town of Truro are seeking approval of same from their respective Council's.

Moved by Councillor Masters  
Seconded by Councillor Boutilier

"That Council Committee recommends to Council that the Municipality enter into a three-year agreement for the funding of a river flow monitoring station, at a cost of \$12,750 per year, to be funded via the major flood reserve."

Motion Carried Unanimously.

## FCM

Councillor Taggart advised that he is seeking the support of Council to allow his name to stand for election to the FCM Board of Directors.

Moved by Councillor Masters  
Seconded by Councillor Gibbs

"That Council Committee recommends to Council that the following resolution be approved:

### **FEDERATION OF CANADIAN MUNICIPALITIES ELECTION TO THE BOARD OF DIRECTORS**

**WHEREAS** the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

**WHEREAS** FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

**WHEREAS** FCM's Annual Conference and Trade Show will take place from May 30 to June 2, 2019, during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors;

**BE IT RESOLVED** that Council of the Municipality of the County of Colchester endorse Councillor Tom Taggart to stand for election on FCM's Board of Directors for the period starting in June 2019 and ending June 2020; and

**BE IT FURTHER RESOLVED** that Council assumes all costs associated with Councillor Tom Taggart attending FCM's Board of Directors meetings."

Motion Carried Unanimously.

## **INFORMATION ITEMS**

### **Analysis of Municipality's Fire Dispatch Services**

Council recently received a presentation from a representative from the Fire Service Association of Nova Scotia and as a result of that presentation, staff were directed to carry out an analysis of the Municipality's current service provider to ensure that volunteer fire services in the Municipality have effective

and reliable fire notification and dispatch service. A copy of the Fire Dispatch GAP Analysis Report was circulated in the package for this evening's meeting.

### **Director's Report**

A report from the Director of Public Works was circulated in the package for this evening's meeting.

Queries were made on the MacElmon Road Roundabout, the Great Village Sewage Treatment Plant, Teakwood stormwater project, and the addition on the Public Works Garage/Building.

Ms. Newell advised that the roundabout is being coordinated by the Director of Community Development. The land is not archeologically cleared as yet and timing for meeting this construction season has been lost.

An application for funding relative to the Great Village Sewage Treatment Plant has been made and a response is expected within the next four to six weeks.

It is anticipated that a call for consultant services for the Teakwood Court/College Road/Guest Drive stormwater study will be issued around March or April of this year.

Lastly, the addition on the Public Works Garage should be completed in the next couple of weeks or so. An open house/ribbon cutting can be arranged with an invitation extended to Council members.

### **CLOSED SESSION**

Moved by Councillor Gregory  
Seconded by Councillor Gibbs

"That the meeting go into closed session at 8:47 pm."

Motion Carried Unanimously.

Moved by Councillor Gregory  
Seconded by Councillor Gibbs

"That the meeting reconvene in open session at 9:44 pm."

Motion Carried Unanimously.

### **ADJOURNMENT**

Moved by Councillor Taggart  
Seconded by Councillor Gregory

"That the meeting adjourn at 9:45 pm."

Motion Carried Unanimously.

Tracey Venno  
Recording Secretary