

June 26, 2014

## MUNICIPAL COUNCIL

The Regular Session of the Municipal Council of the Municipality of the County of Colchester was held in the Courthouse, Truro, N.S. on Thursday, June 26, 2014 at 7:00 p.m.

### Roll Call

The roll was called with the following Councillors in attendance:

Mayor Bob Taylor, Chair	
Councillor Christine Blair	District #1
Deputy Mayor Bill Masters	District #2
Councillor Geoff Stewart	District #3
Councillor Mike Cooper	District #4
Councillor Lloyd Gibbs	District #5
Councillor Michael Gregory	District #7
Councillor Doug MacInnes	District #9
Councillor Tom Taggart	District #10
Councillor Wade Parker	District #11
Regrets:	
Councillor Karen MacKenzie	District #6
Councillor Ron Cavanaugh	District #8

### Approval of Agenda

Moved by Councillor MacInnes  
Seconded by Councillor Parker

“That the agenda for June 26, 2014, be approved with the following additions:

- delete under Presentations: Stephan Richard/Camile Hepter - Housing in Colchester County
- add under Presentations: Auditor and Treasurer - Financial Statements and Treasurer’s Report
- add Item #8b: Federation of Canadian Municipalities Board
- add Item #8c: Issuance of Wind Farm Licenses
- add Item #8d: Waste to Energy Site Visit to Pune, India
- add Item #8e: Award of Tender - Compost Loader
- add Item #8f: Regional Enterprise Networks
- add Item #12b: Atlantic Industrial Services
- add Item #12b: Trail Access - Guard Rail Installation
- add under Closed Session - Financial Matter.”

Motion Carried Unanimously.

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**Approval of Minutes**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

“That the minutes of the meeting held on May 27, 2014, be approved as presented.”

Motion Carried Unanimously.

**Business Arising from Minutes**

There was no business arising from the minutes of the meeting held on May 27, 2014.

**Presentations**

**Scarth MacDonnell, Plant Manger, Lafarge - Alternative Fuels**

Beginning his presentation, Mr. MacDonnell provided a brief update on the test pilot project involving recycling treated wastewater to use in a rotary cement kiln. 67 trucks were received for this pilot during the period of May 20<sup>th</sup> to June 17<sup>th</sup>, 2014. All trucks were tested confirming that the water had been treated through Reverse Osmosis. Approximately 1,996,500 litres of the water was processed. Tests demonstrated that expected guidelines were exceeded and all results were published.

The main purpose of the presentation was to advise Council about alternative fuels as a solution to a growing problem with plastic waste and Lafarge’s intent to move toward a solution to this problem. More than 60 million plastic bottles are thrown into the trash ending up in local landfills. Buried plastics take up to 1,000 years to biodegrade and potentially can leak toxic additives into the groundwater. Lafarge Brookfield has a plan to replace coal with recycled plastic waste, using it as a low carbon fuel in its cement facility as a safe and environmentally sustainable solution to this growing problem. The emissions are safe, complying with provincial and federal government standards.

Mr. MacDonnell advised that Lafarge will be proceeding with an application to Nova Scotia Environment for an industrial trial to replace coal with shredded plastic. He stated that Lafarge is committed to continued openness and indicated that they will be hosting an open house on July 17<sup>th</sup> about the trial as well as posting related information on the Lafarge website at [lafargebrookfield.ca](http://lafargebrookfield.ca).

Moved by Deputy Mayor Masters  
Seconded by Councillor Stewart

“That the presentation from Mr. Scarth MacDonnell, Lafarge Plant Manager, be received.”

Motion Carried Unanimously.

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**Ms. Kendra Arseneau Grant Thornton - County Consolidated Financial Statements/Audit Results and Mr. Scott Fraser, Director of Corporate Services - Treasurer's Report**

Ms. Arseneau presented the 2013/14 Consolidated Financial Statements and a brief report on the audit of the Municipality. A more detailed briefing was provided to the Executive and Audit Committee at a meeting earlier today. In the opinion of the auditor, with the exception of the donation for the Rath Eastlink Community Centre that could not be satisfactorily verified during the audit, the consolidated financial statements present fairly in all aspects of the consolidated financial position of the Municipality of Colchester.

Copies of all statements presented were circulated to Council. Councillors were encouraged to read these statel and direct any questions to the Director of Corporate Services or Grant Thornton directly.

Mr. Scott Fraser provided a brief presentation to Council on the Treasurer's Statement.

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

"That Council receives and accepts the consolidated financial statements as presented by Grant Thornton."

Motion Carried Unanimously.

Moved by Councillor Blair  
Seconded by Deputy Mayor Masters

"That the Mayor and CAO be authorized to sign the necessary documentation associated with the 2013/14 financial audit."

Motion Carried Unanimously.

Moved by Councillor Gregory  
Seconded by Councillor Gibbs

"That Council receives and accepts the Treasurer's Statement as presented by Mr. Fraser."

Motion Carried Unanimously.

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**Staff Presentations**

**Mr. Ramesh Ummat, CAO and Mr. Stephen Scannell,  
Administration Services/Researcher - Municipal Boundary  
Review**

Mr. Ummat and Mr. Scannell made a presentation to Council on the Municipal Boundary Review 2014. The presentation included a brief summary of why the boundary review is required; steps in conducting a boundary review; the current scenario and context; what to expect of the review process; and the next steps.

The Municipal Government Act requires that municipalities do a boundary review every eight years to either confirm or alter the number and boundaries of polling districts. The last Municipal Boundary review was carried out in 2006.

The Boundary Review is carried out in two phases. Phase 1 consists of public consultation which give citizens opportunity to express their views and concerns on the number and boundaries of the polling districts and allows for Council to consider the results from the public consultation. Phase 2 consists of Council discussion on size and governance structure of the Council. A key component to this is the number of electors in an electoral boundary. The Nova Scotia Utility and Review Board (UARB) guidelines recommend a 10% variance from the average number of electors per Councillor.

The current context used for this boundary review is based on the numbers from the voter database of the 2012 Election. Based on this, districts 1, 6, and 8 are slightly over or under the 10% variance allowance by the UARB. This 10% variance, as suggested by the UARB, is purely theoretical and is not set in stone. The UARB is willing to accept reasonable logic relative to these numbers.

The next steps of this process is commencing to Phase 1 - Public Consultation and Council discussion. Staff is seeking Council directive on their wishes on how to proceed.

Moved by Councillor Stewart  
Seconded by Deputy Mayor Masters

“That staff continue with the Boundary Review process by initiating the public consultation phase, utilizing staff resources.”

Motion Carried Unanimously.

**Standing Committee  
Reports and  
Recommendations**

Deputy Mayor Masters presented the report from the Council Committee meeting held on June 12, 2014:

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**Economic  
Development Grant  
Budget Review**

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

“That Council approves that future requests in 2014-15 for funding for Economic Development Grants be considered based on merit, on a cases by case basis, and that source of funds for any approved funding requests be Economic Development Grants as an unbudgeted expense.”

Motion Carried Unanimously.

**Request for Funding  
- 2014 4-H Provincial  
Show**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

“That Council approves funding in the amount of \$1,000 for the 2014 4-H Provincial Show with source of funds being Economic Development Grants as an unbudgeted expense .”

Motion Carried Unanimously.

**Request for Funding  
- Truro Theatre  
Society**

Moved by Deputy Mayor Masters  
Seconded by Councillor Gregory

“That Council approves funding in the amount of \$2,500 for the Truro Theatre Society with source of funds being Economic Development Grants as an unbudgeted expense .”

Motion Carried. *(Councillor Taggart opposed)*

**Request for Funding  
- Maggie’s Place**

Moved by Deputy Mayor Masters  
Seconded by Councillor Gibbs

“That Council approves capital funding in the amount of \$35,000 for Maggies Place with source of funds being an unbudgeted expense from general operations.

Motion Carried Unanimously.

**Request for Funding  
- Colchester Branch  
No. 26 Legion**

Moved by Deputy Mayor Masters  
Seconded by Councillor Blair

“That Council approves funding in the amount of \$500 to the Colchester Branch No. 026 Legion for Cenotaph restoration work, with source of funds being general operations as an unbudgeted expense.”

Motion Carried Unanimously.

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**Council Proceedings  
Policy**

Moved by Deputy Mayor Masters  
Seconded by Councillor Parker

“That Council approves the amendments to the Council Proceedings and Committees Policy as presented in the Action Item dated June 12, 2014.”

Motion Carried Unanimously.

**Request for  
Sidewalk  
Continuation on  
Plains Road, Debert**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

“That Council approves that the letter of request from the Along the Shore Community Health Board for the continuation of sidewalk on Plains Road in Debert be referred to Council’s Five Year Capital Budget process.”

Motion Carried Unanimously.

**Planning Document  
Review (as part of  
Granville Drive  
Sewer Project**

Moved by Deputy Mayor Masters  
Seconded by Councillor Blair

“That Council approves that the Planning Advisory Committee (PAC) review the land use policies for the portion of Upper Onslow impacted by the Granville sewer project and conduct public meetings to determine whether new planning policy is required.”

Motion Carried Unanimously.

**Hire Local  
Resolution**

Moved by Deputy Mayor Masters  
Seconded by Councillor Stewart

“That Council approves that the resolution on Hiring Local Skilled Trades People as presented in the Action Item dated June 12, 2014 be forwarded to the Union of Nova Scotia Municipality for consideration at the fall conference.”

Motion Carried Unanimously.

**Dog Pound Lease  
Agreement**

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

“That Council approves entering into a lease agreement with the landlord for the dog pound and that the Mayor and CAO be authorized to sign the agreement on behalf of the Municipality.”

Motion Carried Unanimously.

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**Equipment Pre-  
Purchase - Biosolids  
Handling Facility  
Upgrades**

Moved by Deputy Mayor Masters  
Seconded by Councillor Taggart

“That Council approves the purchase of the centrifuge equipment from Noxon North America Inc. at a price of \$289,654, plus taxes.”

Motion Carried Unanimously.

**Wind Turbine By-  
law - Sound  
Monitoring  
Compliance Policy**

Prior to making a decision on this item, Mr. Paul Smith, Senior Planner, reviewed the amendments, as previously discussed and approved at the June Council Committee meeting and as presented in the attached memo dated June 26, 2014.

Mr. Smith indicated that one of the amendments relates to the post construction sound monitoring field study consultant being assigned by the Municipality. The following three options, as included in detail in the attached memo, have been provided for Council consideration:

- 1) Development Officer Approval of Qualified Consultant;
- 2) Pre-Selection of Qualified Consultants; and,
- 3) Retention of a Qualified Consultant.

Moved by Councillor MacInnes  
Seconded by Deputy Mayor Masters

“That Council accepts option # 3, to retain a qualified consultant, on a cases by case basis; and

That the qualified consultant be assigned by the Municipality as determined through a Request for Proposal process.”

Motion Carried Unanimously.

Moved by Deputy Mayor Masters  
Seconded by Councillor Gibbs

“That Council approves the Sound Monitoring Policy, as amended , for wind turbine developments which is intended to ensure By-law standards are not being exceeded, and a complaint resolution process is available to individuals who contend the By-law standards are not being followed.”

Motion Carried Unanimously.

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**Purchase and Sale  
Agreement - Lands  
of Terry Weatherbee  
for Farnham Road  
Extension**

Moved by Deputy Mayor Masters  
Seconded by Councillor Blair

“That Council approves that the Mayor and CAO be authorized to sign a purchase and sale agreement for the purchase of land from Terry and Katherine Weatherbee, being a portion of 248 Vimy Road, PID # 20069043, in Bible Hill with source of funds being Bible Hill Master Plan Reserve.”

Motion Carried Unanimously.

**Nominating  
Committee**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

“That Council approves that Duane Rath be appointed as a citizen representative to the Rath Eastlink Community Centre Operating Board; and,

That the term of appointment be for three (3) years.”

Motion Carried Unanimously.

**ACTION ITEMS**

**Infrastructure  
Priorities**

Mr. Ramesh Ummat, CAO, advised that subsequent to the New Build Canada Plan announcement made by the federal government, which provides \$10 billion in infrastructure funding over 10 years, of which \$1 billion is dedicated to small communities, the Department of Municipal Affairs (formerly Service Nova Scotia and Municipal Relations) is seeking a list of three or four capital projects that the Municipality wishes to pursue in the coming years. The provincial and federal governments are working together on cash flow over the next 10 years and the province is actively pursuing an early resolution.

Discussion was held regarding some of the projects identified by staff for consideration. The CAO indicated that the wish list of the three or four items being provided to the province is not set in stone and the priorities could be amended as to reflect changing community requirements and/or Council vision.

Moved by Councillor Blair  
Seconded by Councillor Gregory

“That Council identifies and approves the following four capital projects as its priority for financing through the New Build Canada Fund:

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- Debert Water Town and Control Systems;
- Sewer Upgrade in Truro Heights;
- Upgrade to Debert Airport; and,
- Roundabout in Debert at Highway 104.”

Motion Carried Unanimously.

**Federation of  
Canadian  
Municipalities  
(FCM) Board**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

“That Council support any Councillor interested in applying to the FCM Board vacancy and the following resolution be forwarded to FCM with the Councillor applications:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM’s Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

BE IT RESOLVED that the Council of the Municipality of the County of Colchester endorses Councillor Christine Blair and Councillor Tom Taggart to stand for election on FCM’s Board of Directors for the duration of the one year term; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Christine Blair or Councillor Tom Taggart attending FCM’s Board of Directors meetings.”

Motion Carried Unanimously.

**Issuance of Wind  
Farm Licenses**

Referring to a presentation made to Council by Ms. Claudia LeClerc at the June 12, 2014 meeting, Councillor Gibbs indicated that are still some outstanding issues that need attention prior to the issuance of any wind farm licenses. Councillor Gibbs stated that the items outstanding pertain to section 7.1 and 9.4 of the Wind Turbine By-law. Under section 7.1, the developer has not provided tables showing distances from the turbines to each home. Section 9.4 articulates that the developer must answer any questions and since the developer has not answered all the residents questions, no license should be issued.

Mr. Crawford Macpherson, Director of Community Development indicated that public meetings were held and conducted by the

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developer at which time he did answer questions. Also the developer has submitted drawings and the Development Officer feels that the developer has met the requirements of the By-law.

Discussion was held and it was stated that if the requirements of the By-law are being met by the developer, then the Municipality would have to proceed with issuing the license. Any Councillors or citizens with questions on requirements of the By-law should feel free to approach the Development Officer for explanations.

**Waste to Energy Site  
Visit to Pune, India**

Moved by Deputy Mayor Masters  
Seconded by Councillor Gibbs

“That Council approves the inclusion of the Mayor in addition to the two Councillors already nominated to the delegation to visit the Waste to Energy Facility in Pune.”

Motion Carried Unanimously.

**Award of Tender -  
Compost Loader**

Mr. Wayne Wamboldt, Director of Solid Waste, provided a brief summary on this Action Item indicating that during the Five Year Capital Plan, Council had approved \$170,000 for the purchase of a replacement loader for the Compost Facility.

A call for tender was issued on June 10, 2014 on both the County and provincial websites with a closing of 3:00 pm on June 24, 2014. Only one bid was received for this tender from Brandt Tractor Ltd. This bid was compliant to the specifications but was slightly over budget at \$188,229.50.

Moved by Councillor MacInnes  
Seconded by Deputy Mayor Masters

“That Council authorizes the Director of Solid Waste to negotiate the bid price with Brandt Tractor Ltd., subject to not exceeding the bid price of \$188,229.50.”

Motion Carried Unanimously.

**Regional Enterprise  
Networks**

Councillor Blair addressed concern regarding County Council’s stance on not being interested in pursuing with the Regional Enterprise Networks (RENS). It was suggested that Council give serious reconsideration to this and that this should be brought back to a Council or Council Committee for further discussion.

Discussion was held regarding the decision to not become involved with RENS with key reasons being:

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- RENS being another level of bureaucracy;
- no municipal representation; and
- no senior staff representation.

It was suggested that the Economic Development Officer provide an update to Council on progress to date. It was agreed that it would be good to have a presentation by the Economic Development Officer to provide Council with an update.

The CAO advised that he will continue to go to meetings on RENS for awareness purposes and would advise Council accordingly.

### **Correspondence**

#### **ACTION**

##### **Local Residents of former Maple Leaf Elementary School**

A letter dated May 23, 2014 from local residents of the former Maple Leaf Elementary School expressing concerns with Meech Holding Ltd. proposal.

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

“That the letter from the local residents of the former Maple Leaf Elementary School expressing concerns with Meech Holding Ltd. proposal be received for information purposes.”

Motion Carried Unanimously.

##### **Wendy Robinson, Mayor, Town of Stewiacke**

A letter from Mayor Wendy Robinson, Town of Stewiacke, to Mayor Taylor and Council issuing a challenge for the Big Bike Ride on July 30, 2014.

Moved by Councillor Gregory  
Seconded by Councillor MacInnes

“That the letter from Mayor Robinson issuing a challenge for the Big Bike Ride be referred to the Recreation Depart to recruit Council and staff to participate in the Big Bike Ride on July 30, 2014.”

Motion Carried Unanimously.

#### **INFORMATION**

##### **Building Inspector**

A copy of the Building Permit Statistics received from the **Building**

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**Inspector** for the month of May 2014. Council agreed to receive this report for information purposes.

**Development Officer**

A copy of the Development Activity Report received from the **Development Officer** for the month of May 2014. Council agreed to receive this report for information purposes.

**INFORMATION  
ITEMS**

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**Debert Airport  
Grounds  
Maintenance -  
Casual Position**

The County took over maintenance duties from CoRDA for the Debert Air Industrial Park (DAIP) in February 2014. Maintenance includes snow removal, building maintenance, mowing and other general infrastructure upkeep.

Throughout the winter, County Public Works staff carried out most of the snow removal duties. The Grounds maintenance at DAIP exceeds the capacity of our current Public Works team so staff initiated a public process for hiring a casual employee for this position.

The position was posted internally, on the website, and advertised in local newspapers. 15 applications were received and four applicants were interviewed.

Mr. Charles Brennan was the successful candidate and he commenced duties on June 13, 2014 with the term ending October 31, 2014. Mr. Brennan was a former grounds maintenance employee for CoRDA in Debert.

**Process Technician -  
Term Position  
(Maternity)**

The Municipality employs three unionized Process Technicians in Wastewater Treatment.

On June 1, 2014, one of the full time Process Technicians commenced a 12 month maternity leave. Staff proceeded with a competition for a term position to cover the duties for the duration of the maternity leave.

The position was posted internally, on the website, and advertised in local newspapers. 25 applications were received and five applicants were selected for interviews. Two of these applicants declined and the remaining three were interviewed.

Ms. Tiffany Rudderham was the successful applicant and she commenced duties on June 1, 2014. Ms. Rudderham has a Bachelor of Science from the Agricultural College specializing in animal and food science.

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**Community Trail  
Funding Program -  
Spring 2014  
Applications**

One application was received in response to the June 6, 2014 deadline. The application was from the Tatamagouche Area Trails Association (TATA) requesting \$5,080 for Phase 2 of a two year project. Staff approved the application for the full amount requested.

Staff previously approved \$6,088 for TATA for this project. Funding received from other sources were less than anticipated and left the group short for the completion of the project. Total capital grant funding in 2014-15 for TATA is \$11,168 which is 13% of the total project cost.

**Atlantic Industrial  
Services**

The County received a request from Atlantic Industrial Services (AIS) on January 28, 2014 to discharge reverse osmosis treated flowback fluids into the Debert sewage system. The application is independent from the previous application received by AIS in 2013.

Staff have not taken a decision on this request as they are still in the process of reviewing the application.

**Trail Access - Guard  
Rail Installation**

Deputy Mayor Masters advised that the trail access guard rail has been installed. There have been a couple of concerns that the parking area is gone. Mr. Crawford Macpherson, Director of Community Development, indicated that a letter addressing a parking area solution is being sent to the property owner and he will advise Deputy Mayor Masters once the letter has been sent.

**Reports from  
Councillors Appointed  
to Outside  
Boards/Agencies**

Copies of reports from the Mayor and Councillors were circulated in the package or placed on table for this evening's meeting.

**Closed Session**

Moved by Councillor Parker  
Seconded by Councillor MacInnes

“That the meeting go into closed session at 11:50 pm.”

Motion Carried Unanimously.

Moved by Councillor Parker  
Seconded by Councillor MacInnes

“That the meeting reconvene in open session at 12:00 am.”

Motion Carried Unanimously.

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**Adjournment**

Moved by Councillor Gregory  
Seconded by Councillor Gibbs

“That the meeting be adjourned at 12:01 am.”

Motion Carried Unanimously.

Tracey Veno  
Recording Secretary