

## MUNICIPAL COUNCIL

The Regular Session of the Municipal Council of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, September 29, 2016.

### Roll Call

The roll was called with the following Councillors in attendance:

|                            |                              |
|----------------------------|------------------------------|
| Mayor Bob Taylor, Chair    |                              |
| Councillor Christine Blair | District 1 (arrived at 7:04) |
| Deputy Mayor Bill Masters  | District 2                   |
| Councillor Geoff Stewart   | District 3                   |
| Councillor Mike Cooper     | District 4                   |
| Councillor Lloyd Gibbs     | District 5                   |
| Councillor Karen MacKenzie | District 6                   |
| Councillor Michael Gregory | District 7                   |
| Councillor Ron Cavanaugh   | District 8                   |
| Councillor Doug MacInnes   | District 9                   |
| Councillor Tom Taggart     | District 10                  |
| Councillor Wade Parker     | District 11                  |

### **Also Present**

Mr. Rob Simonds, Chief Administrative Officer  
Mr. Crawford Macpherson, Director of Community Development  
Mr. Wayne Wamboldt, Director of Solid Waste  
Ms. Michelle Newell, Director of Public Works  
Mr. Scott Fraser, Director of Corporate Services  
Ms. Tracey Veno, Executive Assistant/Recording Secretary

### Approval of Agenda

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

“That the agenda be approved with the following additions:

- Add Item # 8b, Engage Canadian Communities and Energy Decision Making Conference;
- Add Item # 8c, Tatamagouche Water Utility Creamery Square Invoice; and,
- Add two Negotiations items in Closed Session.”

Motion Carried Unanimously.

### Approval of Minutes

Moved by Councillor MacInnes  
Seconded by Councillor Gregory

“That the minutes of the meeting held on August 25, 2016, be approved as presented.”

Motion Carried Unanimously.

**Business Arising from  
Minutes**

There was no business arising from the minutes of the meeting held on August 25, 2016.

**Presentations**

Audited Financial Statements and Treasurer's Report - Laura MacLaughlin, Grant Thornton and Mr. Scott Fraser, Director of Corporate Services - Treasurer's Report

Ms. MacLaughlin presented the 2015-16 Consolidated Financial Statements and a brief report on the audit of the Municipality. A detailed briefing was provided to the Executive and Audit Committee at a meeting on September 27<sup>th</sup>. In the opinion of the auditor, with the exception of the donations from the public for the civic centre project that could not be satisfactorily verified during the audit, the consolidated financial statements present fairly in all aspects of the consolidated financial position of the Municipality of Colchester.

Copies of all statements were circulated to Council. Councillors were encouraged to review the statements and direct any questions to Grant Thornton or the Director of Corporate Services.

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

"That Council receives and accepts the consolidated financial statements as presented by Grant Thornton."

Motion Carried Unanimously.

Moved by Councillor Parker  
Seconded by Councillor Cavanaugh

"That the Mayor and CAO be authorized to execute the necessary documentation associated with the 2015-16 financial audit."

Motion Carried Unanimously.

Mr. Scott Fraser, Director of Corporate Services provided a brief presentation on the Treasurer's Report.

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

"That Council approves the adoption of the Treasurer's Report."

Motion Carried Unanimously.

**Standing Committee  
Reports and  
Recommendations**

**Council Committee Report from meeting held on September 15, 2016**

*Deputy Mayor Masters presented the report from the Council Committee meeting held on August 10, 2016:*

**Personnel Policy Amendments**

Discussion was held regarding the personnel policy dealing with vacation with concern being expressed about union and non-union staff members receiving different vacation entitlement after 22 years of service. It was suggested that this section of vacation policy could be reviewed again after such time of the next collective bargaining negotiations.

Moved by Deputy Mayor Masters  
Seconded by Councillor Blair

“That Council approves that Personnel Policies 2.03 Harassment; 3.01 Job Description; 3.02 Job Evaluation; 6.01 Employee Compensation; 6.02 Compensation Survey; 6.03 Salary Administration; 6.05 Vacation; 6.06 Maternity Leave; 6.07 Parental Leave; 6.18 Group Insurance Plan; 6.19 Payroll Deductions; 6.20 Payroll Garnishments; 7.02 Payroll Payment; 6.23 County Uniforms and Identification; and 6.24 Wellness Program; be repealed; and,

That Personnel Policies 2.03 Harassment Free and Respectful Workplace; 3.01 Salary Administration; 6.06 Maternity and Parental Leave; 6.18 Group Insurance Plan; 6.19 Payroll Administration; 6.23 Non-Uniforms, Uniforms and Identification; and 6.24 Wellness Program be approved, as presented; and,

That a report be provided to Council outlining total costs of the policy amendments.”

Motion Carried Unanimously.

Moved by Deputy Mayor Masters  
Seconded by Councillor Taggart

“That Personnel Policy 6.05 Vacation be approved, with the following amendment:

- Vacation entitlement for employees with 22+ years of service remain at 5 weeks.”

Motion Carried Unanimously.

**MRF Forklift 'A' Replacement**

Moved by Deputy Mayor Masters  
Seconded by Councillor Cavanaugh

“That Council approves that the forklift tender be awarded to Wajax for the purchase of one 2016 Hyster H60FT with onboard scale attachment for \$61,474 plus HST.”

Motion Carried Unanimously.

**Proclamations Policy Amendments**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

“That Council approves the Proclamations Policy as presented.”

Motion Carried Unanimously.

**ACTION ITEMS**

**Slow Food In Canada  
Request for Funding**

Mr. Rob Simonds, CAO advised that a request was received for funding in the amount of \$1,000 in support of a Slow Food Workshop to be held in Tatamagouche on October 14, 2016. Councillor Gregory indicated that the intent of the workshop is to educate children, with a plan to move the existing community garden to the new school and expand to a greenhouse. The facilitator of the workshop is from British Columbia and is highly recommended.

Moved by Councillor Gregory  
Seconded by Councillor MacInnes

“That Council approves support in the amount of \$1,000 for a Community Greenhouse Workshop being held in Tatamagouche on October 14, 2016.”

Motion Carried Unanimously.

**Local Prosperity  
Conference 2016**

Councillor MacInnes expressed interest in attending the Local Prosperity 2016 Conference and is seeking Council approval to do so.

Moved by Deputy Mayor Masters

September 29, 2016

Seconded by Councillor Gregory

“That Council approves Councillor MacInnes attend the Local Prosperity 2016 Conference being held in Miramichi, NB, November 3-6, 2016.”

Motion Carried Unanimously.

**Engage Canadian  
Communities and Energy  
Decision Making  
Conference**

Councillor Taggart indicated that he would be interested in attending the Engage Canadian Communities and Energy Decision Making Conference, a one day workshop being held in Ottawa, ON on October 5, 2016. Council suggested that a staff member should attend the Conference with Councillor Taggart.

Moved by Deputy Mayor Masters  
Seconded by Councillor Blair

“That Council approves Councillor Taggart and an appropriate staff member attend the Engage Canadian Communities and Energy Decision Making Conference being held in Ottawa on October 5, 2016.”

Motion Carried Unanimously.

**Tatamagouche Water  
Utility Creamery Square  
Bill**

Referring to correspondence dated August 21, 2016, which was reviewed at the August Council meeting, Councillor Gregory indicated that the Creamery Square is seeking forgiveness for a water bill. They received two bills that were excessively high due to a water leak.

Discussion was held regarding this being an issue between the Tatamagouche Water Utility (TWU) and the user. The CAO noted that the TWU Committee does not have the authority to approve expenditures, however, it should come to Council as a recommendation from the TWU Committee.

It was agreed that the matter be referred to the Tatamagouche Water Utility Committee.

**Correspondence - ACTION**

**Carol McKee, Capital  
Program Administration  
Officer, NSTIR**

A letter addressed to Mayor Taylor regarding the Cost Shared Subdivision Streets Fiscal 2017-18 Lists.

Staff advised that this letter is before Council for consideration over the next few weeks as an Action Item will be coming forward at the end of October.

Moved by Councillor MacInnes  
Seconded by Councillor MacKenzie

“That Council receives the letter from Carol McKee regarding the Cost Shared Subdivision Streets Fiscal 2017-18 Lists for information purposes at this time; and,

That Council bring forward their list of roads at the October Council session.”

Motion Carried Unanimously.

**Craig Cameron, President,  
Fundy Snowmobile Club**

A letter to the Mayor and Council requesting funding to assist with sending two people to Eagle River, Wisconsin, in recognition of the Fundy Trail Snowmobile Club being inducted into the International Snowmobile Hall of Fame.

Moved by Councillor MacInnes  
Seconded by Councillor Cooper

“That the letter from Craig Cameron requesting funding to assist with sending two people to Eagle River, Wisconsin, in recognition of the Fundy Trail Snowmobile Club being inducted into the International Snowmobile Hall of Fame be received for information purposes.”

Motion Carried Unanimously.

It was noted that the letter should acknowledge the great work the Club does as well as the County’s support to the Club through grant funding programs.

**John Simms, 2<sup>nd</sup> Vice  
President, Downeast  
Bluegrass & Oldtime  
Music Society**

A letter from John Simms, President of the Downeast Bluegrass & Oldtime Music Society, requesting financial support for the 32<sup>nd</sup> Annual Eastern Canadian Bluegrass Awards Show.

Council expressed concern regarding the lack of information accompanying this request, such as event budget, expected participants, and specific use of funds. The CAO advised that staff left a message with Mr. Simms requesting additional information to accompany the request for funds but have not received a response as yet. Due to time constraints with the event being held in October prior to next Council meeting, staff felt it was best to put the correspondence forward for Council consideration and awareness.

Moved by Councillor Cavanaugh

Seconded by Councillor Gibbs

“That the letter from John Simms, President of the Downeast Bluegrass & Oldtime Music Society requesting financial support for the 32<sup>nd</sup> Annual Eastern Canadian Bluegrass Awards Show be received for information purposes.”

Motion Carried Unanimously.

**Sue King-Darby, Chair,  
Colchester Anti-Poverty  
Network**

A letter to Mayor Taylor requesting financial assistance for a Working Together to End Poverty in Nova Scotia Conference.

Council again expressed concern regarding the lack of relevant information required to give proper consideration to requests such as this.

Moved by Councillor Stewart  
Seconded by Councillor Taggart

“That the letter to Mayor Taylor requesting financial assistance for a Working Together to End Poverty in Nova Scotia Conference be received for information purposes.”

Motion Carried Unanimously.

**Correspondence -  
INFORMATION**

**Building Inspector**

A copy of the Building Permit Statistics received from the Building Inspector for the month of August 2016. Council agreed to receive the report for information purposes.

**Development Officer**

A copy of the Development Activity Report received from the Development Officer for the month of August 2016. Council agreed to receive the report for information purposes.

**INFORMATION ITEMS**

**Community Park Funding  
Program – Fall 2016**

Under the Community Park Funding Program, one application was received for the Fall deadline for a total amount of \$3,603. The request was from the Upper Stewiacke Community Development Association for the purchase and installation of a 2-bay swing set for the Village Green Park. Staff has approved a grant of \$3,603 which represents 46% of the total project cost.

**FAC Promotional Flood  
Video – Source of Funds**

Council previously agreed to fund a promotional video for the County Flood Advisory Committee (FAC) at a cost of approximately

\$3,000 plus HST with source of funds being determined at a later date, pending fund availability from the FAC budget. Due to a number of project delays in this fiscal year, the FAC felt that there would be sufficient funds in the budget to cover the costs of the promotional video.

**Reports from Councillors  
Appointed to Outside  
Boards and Agencies**

Copies of reports from the Mayor and Councillors were circulated in the package or placed on table for this evenings meeting.

**CLOSED SESSION**

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

“That the meeting go into closed session at 9:06 pm.”

Motion Carried Unanimously.

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

“That the meeting reconvene in open session at 10:10 pm.”

Motion Carried Unanimously.

**Ground Fix Remediation –  
Temporary Tip Fee**

Moved by Councillor MacInnes  
Seconded by Deputy Mayor Masters

“That Council approves a temporary reduction of the contaminated soil tip fee to \$7.00 per tonne to Ground Fix Remediation for the Halifax Waterfront Development Project and that Council grant authority to the Director of Solid Waste to provide this “one time” temporary tip fee to Ground Fix Remediation; and,

That this tip fee be applied to this project only and be contingent upon a minimum of 80,000 tonnes (with an allowable error factor of 2%) of contaminated soil being brought to the Kemptown Facility; and,

Failure to meet the required minimum tonnage will result in the standard tip fee of \$10.00 per tonne being applied.”

Motion Carried Unanimously.

**Summer Event Possibility  
in 2017**

Moved by Councillor Blair  
Seconded by Councillor Parker

September 29, 2016

“That Council endorses, in principle, hosting a summer event in 2017.”

Motion Carried Unanimously.

**ADJOURNMENT**

Moved by Councillor Gregory  
Seconded by Councillor Gibbs

“That the meeting adjourn at 10:14 pm.”

Motion Carried Unanimously.

Tracey Veno  
Recording Secretary