

## MUNICIPAL COUNCIL

The Regular Session of the Municipal Council of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, March 30, 2017.

### **Roll Call**

The roll was called with the following Councillors in attendance:

Mayor Christine Blair, Chair	
Councillor Eric Boutilier	District 1
Deputy Mayor Bill Masters	District 2
Councillor Geoff Stewart	District 3
Councillor Mike Cooper	District 4
Councillor Lloyd Gibbs	District 5
Councillor Michael Gregory	District 7
Councillor Ron Cavanaugh	District 8
Councillor Doug MacInnes	District 9
Councillor Tom Taggart	District 10
Councillor Wade Parker	District 11

### **Regrets**

Councillor Karen MacKenzie	District 6
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### **Staff Present**

Rob Simonds, Chief Administrative Officer  
 Michelle Newell, Director of Public Works  
 Crawford Macpherson, Director of Community Development  
 Wayne Wamboldt, Director of Solid Waste  
 Scott Fraser, Director of Corporate Services  
 Mark Austin, Research, Policy & Community Engagement Officer  
 Tracey Veno, Executive Assistant/Recording Secretary

### **Approval of Agenda**

Moved by Councillor MacInnes  
 Seconded by Councillor Gregory

“That the agenda be approved with the following additions:

- Item 8b, Citizen Recognition;
- Item 8c, Presentation;
- Item 11b, Negotiations in Closed Session;
- Item 11c, Legal Matter in Closed Session;
- Item 11d, Personnel Matter in Closed Session;
- Item 11e, NS Music Week in Closed Session.”

Motion Carried Unanimously.

### **Approval of Minutes**

Moved by Councillor Cooper  
 Seconded by Deputy Mayor Masters

“That the minutes of the meeting held on February 23, 2017 be approved as presented.”

Motion Carried Unanimously.

**Business Arising from  
Minutes**

There was no business arising from the minutes of the meeting held on February 23, 2017.

**Standing Committee Reports  
and Recommendations**

**Council Committee Report from meeting held on March 9, 2017**

*Councillor Cooper, Alternate Chair, presented the report from the Council Committee meeting held on March 9, 2017:*

**1. NS Women that Hunt Fundraising Association Youth Expo – Request for Funding**

Moved by Councillor Cooper  
Seconded by Councillor Stewart

“That Council approves funding in the amount of \$5,000 for the Youth Expo being held on April 22, 2017 in Brookfield and that source of funds be 2017/18 Economic Development Grants.”

Motion Carried Unanimously.

**2. HST Review**

Moved by Councillor Cooper  
Seconded by Councillor Boutilier

“That Council approves that True North Tax be retained to review claims for municipal solid waste HST, provided that payment thresholds satisfactory to staff are in place, and that staff be authorized to execute the contract.”

Motion Carried Unanimously.

**3. Property Tax Write Offs**

Moved by Councillor Cooper  
Seconded by Councillor MacInnes

“That Council approves property taxes and interest totalling \$5,952.97 be written off, with the caveat that the \$271.96, owing from Deuville’s Trailer Court Ltd. may be removed from this total pending staff’s investigation on the viability of collecting this amount.”

Motion Carried Unanimously.

**4. Parkwood Drive PS 18 Upgrades**

Moved by Councillor Cooper  
Seconded by Councillor Gregory

“That Council approves the award of contract for the upgrades to the Parkwood Drive Pumping Station to J.R. Eisener Contracting for a total contract price of \$65,800 excluding taxes; and,

That an internal contingency of \$5,000 be carried, to be spent only on authority of the Director of Public Works.”

Motion Carried Unanimously.

**5. FCM Board**

Moved by Councillor Cooper  
Seconded by Councillor Stewart

“That Council approves the following resolution:

FEDERATION OF CANADIAN MUNICIPALITIES  
ELECTION TO THE BOARD OF DIRECTORS

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM’s Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM’s Annual Conference and Trade Show will take place from June 1 to 4, 2017, during which time the Annual General Meeting will be held and followed by the election of FCM’s Board of Directors;

BE IT RESOLVED that Council of the Municipality of the County of Colchester endorse Councillor Tom Taggart to stand for election of FCM’s Board of Directors for the period starting in June 2017 and ending June 2018; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Tom Taggart attending FCM’s Board of Directors meetings.”

Motion Carried Unanimously.

**6. Insurance for Not-for-Profit Organizations – Grant Applications**

Moved by Councillor Cooper  
Seconded by Councillor Cavanaugh

“That Council approves an additional \$3,000 in the budget to cover the overage for the 2016/17 Insurance for Not-for-Profit Organizations applications.”

Motion Carried Unanimously.

**7. Tax Office Restructure**

Moved by Councillor Cooper

Seconded by Councillor MacInnes

“That Council approves the elimination of the Finance Officer position; and,

That the Receptionist position be reclassified to Administrative Support Clerk, at Range 2 on the salary scale and that this position be stationed in the Tax Office.”

Motion Carried Unanimously.

#### **8. Compost Utility Worker Position Reclassification**

Moved by Councillor Cooper

Seconded by Councillor Cavanaugh

“That Council approves the reclassification of one (1) ‘Compost Utility Worker’ to that of ‘Mobile Equipment Operator’.”

Motion Carried Unanimously.

### **ACTION ITEMS**

#### **Purple Day Ribbons and Proclamation**

Council previously passed a motion in support of participating in Epilepsy Awareness Month and Purple Day 2017. Participation includes a photo of Council wearing Purple Ribbons and a Proclamation for Purple Day, as presented.

Moved by Councillor MacInnes

Seconded by Councillor Taggart

“That Council approves the Purple Day for Epilepsy Proclamation, as presented.”

Motion Carried Unanimously.

#### **Award of Tender – Roll Off Containers**

Mr. Wayne Wamboldt, Director of Solid Waste, advised that this item relates to roll-off containers for public drop off. Council included \$50,000 in the 2013/14 fiscal year for six steel, hooklift, roll-off containers. A tender was issued in February with five submissions received by closing on February 17, 2017. The lowest bid submitted by Saunders Equipment Ltd. of Fredericton, NB was compliant and under budget.

Concern was expressed with sending work out of province when it can be carried out by workers from within Colchester County. It was noted that this falls within the guidelines of government policy, the Public Procurement Act, which allows for a 2% buffer.

Moved by Deputy Mayor Masters

Seconded by Councillor Cavanaugh

“That Council approves that the tender for the six hooklift containers be awarded to Saunders Equipment Ltd. of Fredericton, NB, at a price of

\$35,880, including HST, with source of funds being the Balefill Equipment Reserve.”

Motion Carried Unanimously.

**Paving Project – McCallum, Hillridge and Hillvale Drives**

Ms. Michelle Newell, Director of Public Works, provided a brief history on the request for paving of McCallum, Hillridge and Hillvale Drives including information on failed petitions, public meetings, and paving costs. After the original failed petition and at the request of residents, Council revisited and approved the County contributing to the costs for the frontage of County owned properties, which reduced costs to the residents for the paving project. Staff were then directed to repetition the residents for the paving project. Additionally, at the February 2017 Council meeting, staff were directed to bring information and options back to Council which would include the residents on Runway Court in a petition.

The Director of Public Works advised that the existing Local Improvement By-law would not allow the residents of Runway Court to contribute to the project costs without a change in the By-law. It was also noted, that the condition of pavement on Runway Court is good and does not require paving.

Options presented included re-issuing the petition to the residents of McCallum, Hillridge and Hillvale Drives to include the lower frontage rates with the County’s contribution for County owned property; and approach the residents to discuss potential costs based on County contribution as well as a contribution from the residents of Runway Court. Staff recommend repetitioning the residents of McCallum, Hillridge and Hillvale Drives and the residents of Runway Court be excluded from the petition.

Moved by Councillor MacInnes  
Seconded by Deputy Mayor Masters

“That staff be directed to proceed with a public meeting for the purpose of receiving input from residents on McCallum, Hillridge and Hillvale Drives as well as Runway Court.”

Motion Carried.  
*(Councillor Cooper, Gibbs, and Gregory opposed)*

**Citizen Recognition**

Councillor Stewart reported that a Colchester County resident, from Brookfield, recently won awards for International Adult Vocalist and International Adult Entertainer of the Year at a competition in Pigeon Forge, Tennessee.

Moved by Councillor Stewart  
Seconded by Councillor Cooper

“That the Municipality present a certificate to Sarah Matheson in recognition of her achievements at the 2017 North American Country Music Associations International Competitions in Pigeon Forge, Tennessee.”

Motion Carried Unanimously.

### **Presentation**

Councillor Taggart advised of a request from a group to make a presentation to Council on geoparks. The request was sent to the Economic Development Officer some time ago. The group has been advised that the upcoming April Presentation meeting is fully booked. Given that this is time sensitive, Councillor Taggart requested that consideration be given to receiving the presentation at the April meeting. Also, it is being requested that a staff member take part in the process for the development of the Cliffs of Fundy Aspiring Global Geopark.

Moved by Councillor Taggart  
Seconded by Councillor MacInnes

“That Council provide a letter of support for the Cliffs of Fundy Aspiring Global Geopark and that a staff member take part in the Steering Committee.”

Motion Carried Unanimously.

### **Correspondence - ACTION**

**Margaret Mauger, Executive Director & Counselling Therapist, Colchester Sexual Assault Centre**

A letter to Mayor Blair and Council requesting that April 2017 be proclaimed Sexual Assault Awareness Month.

Moved by Councillor MacInnes  
Seconded by Councillor Gibbs

“That Council proclaims April 2017 Sexual Assault Awareness Month.”

Motion Carried Unanimously.

**Judy Matheson, Brookfield Homecoming**

An email requesting a letter of support to accompany a funding application for the Coming Home to Brookfield Festival.

Moved by Councillor Stewart  
Seconded by Deputy Mayor Masters

“That Council write a letter in support of the Coming Home to Brookfield Festival.”

Motion Carried Unanimously.

**Donna Van Kroonenburg, Deputy Chair, and Robert Christianson, Clerk and Treasurer, Village of Bible Hill**

Letters dated March 1 and 14, 2017 requesting Council support of the Village of Bible Hill’s recommendations concerning the proposed roundabout to be located on Main Street at College/Pictou Road intersections.

Discussion was held on the number of crosswalks in the proposed roundabout. Concern was expressed and a number of Council members were in support of the recommendation put forth by the Village of Bible Hill.

Mr. Crawford Macpherson, Director of Community Development, advised that this concept is in the early stages and it is a long way from being finished. He also noted that Bob Christianson, Clerk and Treasurer for the Village of Bible Hill is on the Committee. Mr. Macpherson suggested that the letter be received for information at this time.

Moved by Councillor MacInnes  
Seconded by Councillor Parker

“That the letter from the Village of Bible Hill concerning the proposed roundabout to be located on Main Street at College/Pictou Road intersections, be received for information purposes at this time.”

Motion Carried Unanimously.

**Greg Sutherland**

Letter dated March 22, 2017 requesting to appear before Council regarding the sidewalk on Carter Road in Brookfield.

*Councillor Stewart declared a conflict of interest and removed himself from the table.*

Councillor Gregory stated that he felt this matter was previously dealt with by Council with a decision made and therefore felt it should not be before Council again. Discussion was held on the public meeting dealing with the Carter Road sidewalk, how the public meeting was advertised, issues addressed at the meeting, and liability and safety concerns. The general consensus was that if there was no new information on this matter, the request should be received for information purposes.

Moved by Councillor Gregory  
Seconded by Councillor Gibbs

“That the letter from Greg Sutherland requesting to appear before Council regarding the sidewalk on Carter Road in Brookfield be received for information purposes.”

Motion Carried Unanimously.

*At this point, Councillor Stewart returned to the table.*

**Vera Faye Smith, Secretary,  
Board of Directors,  
Colchester Community  
Support Society (Colchester  
Food Bank)**

Letter dated March 27, 2017 requesting a letter of support from County Council to accompany funding applications for grants from two foundations that support Food Banks.

Moved by Councillor MacInnes  
Seconded by Councillor Gregory

“That a letter be written in support of the Colchester Community Support Society (Colchester Food Bank).

Motion Carried Unanimously.

**Correspondence -  
INFORMATION**

**Building Inspector**

A copy of the Building Permit Statistics received from the Building Inspector for the month February 2017. Council agreed to receive the report for information purposes.

**Development Officer**

A copy of the Development Activity Report received from the Development Officer for the month February 2017. Council agreed to receive the report for information purposes.

**Karen Casey, MLA,  
Colchester North**

A copy of a certificate from MLA Karen Casey acknowledging the Municipality of Colchester's successful applications for provincially funded projects. Council agreed to receive for information purposes.

**Mark Brownell, Guy Gallant  
and Donald Glenjen, North  
River Fire Brigade**

A letter dated March 17, 2017 from the North River & District Fire Brigade regarding an increase to the area fire rate.

An inquiry was made regarding the increase amount. It was confirmed that the area fire rate was increasing from 8 cents to 14 cents, an increase of six cents. Mayor Blair advised that she and Councillor Boutilier attended the meeting where this rate increase was discussed.

Councillor Cavanaugh indicated that rate has not been increased over the last 15-20 years and Council commended the North River Fire Brigade for a phenomenal job of holding the rate at 8 cents for as long as they could.

**INFORMATION ITEMS**

**Reports from Councillors  
Appointed to Outside Boards  
and Agencies**

Copies of reports from the Mayor and Councillors were circulated in the package or placed on table for this evenings meeting.

**CLOSED SESSION**

Moved by Councillor Gregory  
Seconded by Councillor Taggart

"That the meeting go into closed session at 8:31 pm."

Motion Carried Unanimously.

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

"That the meeting reconvene in open session at 9:30 pm."

Motion Carried Unanimously.

**Waste to Energy – Nova  
Scotia Power Inc.**

Moved by Councillor Cavanaugh  
Seconded by Councillor Gregory

"That Council authorizes the Director of Solid Waste to sign the Non-Disclosure Agreement on behalf of the Municipality in order to continue discussions with Nova Scotia Power, pending no objection from Lockheed

Martin, and review of the Non-Disclosure Agreement by the Municipal Solicitor.”

Motion Carried Unanimously.

Council noted that the CAO needs to be closely involved in the on-going discussions related to Waste to Energy.

**NS Music Week**

During approval of agenda, this item was added for discussion in closed session. It was deemed not to be a matter for closed session and discussion was delayed until Council reconvened in open session.

Councillor Boutilier indicated that he was not pleased with the way the recent announcement on NS Music Week, through social media by MLA Lenore Zann, was presented.

Mr. Rob Simonds, CAO, advised that he has contacted Nick Sharpe, Chair of the Truro/Colchester Events Attraction Committee regarding this matter and was advised that measures are being taken to better acknowledge Truro and Colchester for their role regarding NS Music Week. An email has been sent to Ms. Zann advising that she was remiss in not acknowledging the Town and County for their part in securing the event. Additionally, it was noted that there is potential to have NS Music Week as our signature event and Mr. Sharpe is also working on this.

**ADJOURNMENT**

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

“That the meeting adjourn at 9:52 pm.”

Motion Carried Unanimously.

Tracey Veno  
Recording Secretary