

## **MUNICIPAL COUNCIL**

The Regular Session of the Municipal Council of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, August 31, 2017.

### **Roll Call**

The roll was called with the following Councillors in attendance:

|                              |                              |
|------------------------------|------------------------------|
| Mayor Christine Blair, Chair |                              |
| Councillor Eric Boutilier    | District 1                   |
| Deputy Mayor Bill Masters    | District 2                   |
| Councillor Geoff Stewart     | District 3                   |
| Councillor Mike Cooper       | District 4                   |
| Councillor Lloyd Gibbs       | District 5                   |
| Councillor Karen MacKenzie   | District 6 (arrived 7:22 pm) |
| Councillor Michael Gregory   | District 7                   |
| Councillor Ron Cavanaugh     | District 8                   |
| Vacant                       | District 9                   |
| Councillor Tom Taggart       | District 10                  |
| Councillor Wade Parker       | District 11                  |

### **Staff Present**

Rob Simonds, Chief Administrative Officer  
 Wayne Wamboldt, Director of Solid Waste  
 Michelle Newell, Director of Public Works  
 Scott Fraser, Director of Corporate Services  
 Mark Austin, Acting Economic Development Officer  
 Tracey Veno, Executive Assistant/Recording Secretary

### **Approval of Agenda**

Moved by Councillor Boutilier  
 Seconded by Councillor Gregory

“That the agenda for August 31, 2017 be approved with the following amendments:

- Add Item #5(4), Executive and Audit Committee Report from August 29, 2017 meeting;
- Delete Item #12, Five Islands Lighthouse Park – Mowing;
- Add Items 18b & 18c, Legal Matters.”

Motion Carried Unanimously.

### **Approval of Minutes**

Moved by Deputy Mayor Masters  
 Seconded by Councillor Stewart

“That the minutes of the meetings held on June 27 and August 2, 2017, be approved as presented.”

Motion Carried Unanimously.

### **Business Arising from Minutes**

There was no business arising from the minutes of the meetings held on June 27 and August 2, 2017.

**Standing Committee Reports  
and Recommendations**

**Council Committee Report from Meeting Held on August 17, 2017**

*Deputy Mayor Masters, Chair, presented the report from the Council Committee meeting held on August 17, 2017:*

**Five Ton Truck Purchase – Award of Tender**

Moved by Deputy Mayor Masters  
Seconded by Councillor Boutilier

“That Council approves the tender for the purchase of a five-ton truck for Wastewater Collection be awarded to Nova Truck Centres in the amount of \$135,660 excluding HST, plus an additional \$3,532 excluding taxes for extended warranty; and

That source of funds be from the Public Works Vehicle Reserve.”

Motion Carried Unanimously.

**Half Ton Truck Purchase – Award of Tender**

*Councillor Parker declared a conflict of interest and removed himself from the table.*

Moved by Deputy Mayor Masters  
Seconded by Councillor Cavanaugh

“That Council approves the tender for the purchase of a half-ton truck for Wastewater Collection be awarded to Pye Chevrolet in the amount of \$24,219.66 excluding HST, with source of funds being the Public Works Vehicle Reserve.”

Motion Carried Unanimously.

*At this point, Councillor Parker returned to the table.*

**Award of RFP – Fire Dispatch Services**

Moved by Deputy Mayor Masters  
Seconded by Councillor Stewart

“That Council approves the proposal for Fire Dispatch Services be awarded to Valley Communications Incorporated for a total proposal price of \$391,489.80 excluding taxes.”

Motion Carried Unanimously.

**Five-Year Capital Budget**

Moved by Deputy Mayor Masters  
Seconded by Councillor Parker

“That Council approves the Five-Year Capital Budget (2017/18 to 2021/22), as presented.”

Motion Carried Unanimously.

Stewiacke Information Centre Funding Request

Moved by Deputy Mayor Masters  
Seconded by Councillor Cooper

“That Council approves funding in the amount of \$1,980 to the Stewiacke Information Centre.”

Motion Carried Unanimously.

2017 District 9 Special Election

Moved by Deputy Mayor Masters  
Seconded by Councillor Stewart

“That Council approves that the authority to appoint the Returning Officer, and if necessary, the Assistant Returning Officer, for the 2017 District 9 Special Election, be delegated to the CAO.”

Motion Carried Unanimously.

**Executive and Audit Committee Minutes of Meetings Held on June 26 & 29, 2017**

Moved by Councillor Parker  
Seconded by Councillor Boutilier

“That the minutes of the Executive and Audit Committee meetings held on June 26 & 29, 2017 be accepted.”

Motion Carried Unanimously.

**Tatamagouche Water Utility Committee Minutes of Meeting Held on August 21, 2017**

Application to Provincial Utility and Review Board

Moved by Councillor Gregory  
Seconded by Deputy Mayor Masters

“That Council approves an application to the Provincial Utility and Review Board to conduct a public rate hearing for the Tatamagouche Water Utility, based on the Water Rate Study presented to the Tatamagouche Water Utility Committee on August 21, 2017; and,

That the Municipality of the County of Colchester apply to the Nova Scotia Utility and Review Board for changes in its rates for water and water service, fire protection to the Municipality, and changes to its rules and regulations for customers served by the Tatamagouche Water Utility, as set out in the Study prepared by G.A. Isenor Consulting Limited in association with Blaine S. Rooney Consulting Ltd.”

Motion Carried Unanimously.

**Executive and Audit Committee Report of Meeting Held on August 29, 2017**

Moved by Councillor Cavanaugh  
Seconded by Deputy Mayor Masters

“That Council approves the purchase of the first Colchester Nova Scotia Tartan Kilt at a cost of \$2,500; and,

That this Tartan Kilt be donated to and displayed at the Colchester Historeum.”

Motion Carried Unanimously.

*At this point in the meeting, Councillor MacKenzie arrived.*

**ACTION ITEMS**

**District 9 By-Election –  
Advance Poll Dates**

Moved by Councillor Taggart  
Seconded by Councillor Cooper

“That Saturday, October 14, 2017 be approved as the date for the first Advance Poll for the District 9 Municipal By-Election.”

Motion Carried Unanimously.

**First Reading – Amendment  
to the Central Colchester  
Land Use By-law**

Moved by Councillor Taggart  
Seconded by Deputy Mayor Masters

“That Council approves, at First Reading, the amended Central Colchester Land Use By-law as presented, for purposes of forwarding to a Public Hearing, reserving consideration of the amendment until Second Reading following the Public Hearing for the MacLeod Group Health Services Ltd. application.”

Motion Carried Unanimously.

**First Reading – Development  
Agreement – Cullip Holdings  
Inc.**

Moved by Councillor Taggart  
Seconded by Deputy Mayor Masters

“That Council approves, at First Reading, the proposed development agreement as presented, for purposes of forwarding to a Public Hearing,

reserving consideration of the agreement until Second Reading following the Public Hearing.”

Motion Carried Unanimously.

**Award of Tender – Carter  
Road Sidewalk Construction**

*Councillor Stewart declared a conflict of interest on this matter and removed himself from the table.*

Ms. Michelle Newell, Director of Public Works, advised that \$250,000 was approved in the Capital Budget for the Carter Road Sidewalk. Tenders for the project were advertised on the municipal and provincial websites. Four tenders, broken down by component, were received in response to the tender.

The pricing for the component involving the installation of a buried storm sewer in front of the elementary school on Highway 289 was excessive and staff recommend not proceeding with this. The lowest bidder, Basin Contracting, has advised that the removal of this component will increase the price of the construction of the Carter Road sidewalk by \$7,500.

The total cost of the project exceeds budget by approximately 50%, however, staff do not feel re-tendering at a later time will yield a better price.

Moved by Councillor Cooper  
Seconded by Deputy Mayor Masters

“That the tender for the construction of the Carter Road Sidewalk be awarded to Basin Contracting for a total contract value of \$319,854 excluding taxes, to be funded 50% from the Active Transportation Area Rate and 50% from Gas Tax, and that an internal contingency of \$30,000 be carried, to be spent only on authority of the Director of Public Works; and,

“That the work for replacement of 28 metres of sidewalk on Pleasant Valley Road in front of the Post Office be awarded to Basin Contracting for a total contract value of \$6,625, to be funded 50% from the Active Transportation Area Rate and 50% from Gas Tax.”

Motion Carried Unanimously.

*At this point, Councillor Stewart returned to the table.*

**Debert Business Park  
Branding**

Mr. Mark Austin, Interim Economic Development Officer, provided a detailed presentation on the Debert rebranding and sign development. The presentation included information on the recommended name change for the Park; the core strengths of Debert as well as key secondary features; identifying ‘Access’ as the strategic theme for the Park; selecting the tagline ‘From here to anywhere’; and establishing a new logo for the Park. The presentation also provided samples of the signage and preliminary look of the new Debert Business Park website.

Discussion was held on reasons for choosing Debert in the name of the Park as opposed to Colchester. Additionally, the question was raised as to why the need to change the old tagline of 'Where business moves'.

Mr. Rob Simonds, CAO advised that throughout the process, the consulting firm, Prime Creative, worked very closely with the businesses in Debert, keeping them informed and engaging their input at all stages.

Mr. Austin advised that a draft Request for Proposals for signage was included in the Council package for this evening's meeting.

Moved by Councillor Gregory  
Seconded by Councillor Taggart

"That Council approves the branding program for the Debert Business Park, including the name change, and direct staff to proceed with a Request for Proposals for the design and phased construction of a signage program.

Motion Carried.  
*(Councillor Cooper opposed)*

### **Purchase of Replacement Filters, Tatamagouche Water Treatment Plant**

Ms. Newell advised that this item was discussed by the Tatamagouche Water Utility Committee meeting at their meeting on August 21<sup>st</sup>. The existing water filters are approaching their estimated 10 year life span.

When the original filters were purchased, the Municipality was locked into a price freeze whereby the price of the filters would remain fixed for 10 years. If purchased by September 10<sup>th</sup>, the cost would be \$92,000 excluding taxes. After September 10<sup>th</sup>, the purchase price will increase by \$50,000.

The Water Utility currently has a filter reserve of \$110,000.

At the Tatamagouche Water Utility Committee meeting, a motion was made recommending to Council that staff be authorized to purchase the filters prior to September 10, 2017.

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

"That Council authorizes staff to purchase the replacement filters for the Tatamagouche Water Treatment Plant from GE Power, at a total cost of \$92,000 plus HST."

Motion Carried Unanimously.

### **Harmony Road Sidewalk**

Councillor Gibbs raised the issue of a sidewalk on Harmony Road from Deuville's Rink to Blainedale Drive indicating that he had brought this item forward on two previous occasions. The sidewalk would be about one half kilometre in length and would serve 19 homes between the rink and Blainedale Drive, 37 homes on Blainedale Drive, and 22 lots in the new subdivision. There are little to no shoulders along the stretch of road and

there is also as a bus stop at the end of Blainedale Drive. The estimated cost for this sidewalk is \$460,000. Due to the development in the area and increased high traffic volume traffic, it is a matter of safety.

Moved by Councillor Gibbs  
Seconded by Councillor MacKenzie

“That the sidewalk along Harmony Road from Deuville’s Rink to Blainedale Drive be added to the Five-Year Capital Budget.”

Motion Carried Unanimously.

### **Correspondence - ACTION**

#### **Pam Macintosh, Planner**

A memo to the Mayor and Council concerning a rezoning application for a property located at 45 Lake Road, Tatamagouche.

Moved by Deputy Mayor Masters  
Seconded by Councillor Taggart

“That the rezoning application for a property located at 45 Lake Road, Tatamagouche, be referred to the Tatamagouche Planning Advisory Committee.”

Motion Carried Unanimously.

#### **Paula Harmon, Gardens of Grace**

Correspondence to the Mayor and Council requesting October 15<sup>th</sup> be proclaimed Pregnancy and Infant Loss Awareness Day; and, that consideration be given to illuminating a building in the community for the International Wave of Light.

Moved by Councillor Parker  
Seconded by Councillor Gibbs

“That October 15<sup>th</sup> be proclaimed Pregnancy and Infant Loss Awareness Day; and,

That staff investigate illuminating the Courthouse building for the International Wave of Light.”

Motion Carried Unanimously.

#### **Great Village & District Fire Commission**

A letter to Mayor Blair concerning a request for a financial loan guarantee to replace an outdated pumper truck for the Great Village Fire Commission.

Moved by Councillor Taggart  
Seconded by Councillor MacKenzie

“That the request from the Great Village and District Fire Commission for a loan guarantee to replace an outdated pumper truck be approved and referred to staff to proceed with the necessary documentation.”

Motion Carried Unanimously.

**Debbie Nielsen,  
Infrastructure &  
Sustainability Officer, UNSM**

An email dated August 24, 2017 regarding an invitation to participate in the Clean Foundation's Climate Change Adaptation Project.

Moved by Deputy Mayor Masters  
Seconded by Councillor Stewart

"That Council approves that the Municipality of Colchester put forth their name as one of the participating municipalities in the Clean Foundation's Climate Change Adaptation Project."

Motion Carried Unanimously.

**Ms. Karen Ewing**

A letter from Karen Ewing concerning a second request for consideration of a Noise By-law for pits and quarries.

"That Council approves writing a letter to the Minister of Environment stressing the importance of strictly enforcing the rules and regulations of permits for pits and quarries; and,

That a copy of the letter be sent to MLA Karen Casey and Ms. Karen Ewing."

Motion Carried Unanimously.

**North River & District Fire  
Brigade**

A letter to Mayor Blair concerning a request for a financial loan guarantee from the North River & District Fire Brigade for major renovations to the Fire Hall.

Moved by Councillor Cavanaugh  
Seconded by Councillor Taggart

"That the request from the North River & District Fire Brigade for a loan guarantee for major renovations to the Fire Hall be approved and referred to staff to proceed with the necessary documentation."

Motion Carried Unanimously.

**Correspondence -  
INFORMATION**

**Building Inspector**

A copy of the Building Permit Statistics received from the Building Inspector for the months of June and July 2017. Council agreed to receive the reports for information purposes.

**Development Officer**

A copy of the Development Activity Report received from the Development Officer for the months of June and July 2017. Council agreed to receive the reports for information purposes.

**Sheila Malcolmson, Member  
of Parliament**

Correspondence dated July 2017 concerning support for bill C-352.

Council agreed to receive the correspondence from Sheila Malcomson for information purposes.

### **INFORMATION ITEMS**

#### **Debert Water Tower – Award of Tender**

This item relates to the award of tender for the Debert Water Tower. Council's approved capital budget included \$800,000 for 2016/17 for the design of the new Tower and \$3.4 million in 2017/18 and 2018/19 for construction, with 2/3 of the funding for this project being received through the Build Canada Fund.

A call for tenders was issued in July with ads placed on the municipal and provincial website. Two tenders were received by the closing with both tenders deemed to be complete. At the June 29, 2017 Council meeting, Council authorized the CAO to award the tender should it be within budget.

The tender was awarded by the CAO to Higgins Construction at a price of \$1,956,000 excluding HST with an internal contingency of \$150,000, to be spent only on the authority of the Director of Public Works. The contract was signed on August 23, 2017 and work will begin in mid-September.

#### **Proposed Sidewalk Options, Highway 311, North River**

Staff were previously directed by Council to bring back additional information on an extension of a proposed 500 m sidewalk on Highway 311 from Highway 104 to Molly's Dairy Bar.

Council's Active Transportation Strategy included the construction of a new sidewalk along Highway 311 from Dickson Drive to Highway 104 at an estimated cost of \$1 million. The estimated cost for the extension from Highway 104 to Molly's Dairy Bar is \$500,000.

As part of the directive of Council, staff were asked to review the financial implications of constructing the proposed sidewalk in phases. Staff do not believe there would be a huge cost savings in doing the sidewalk all at once.

Staff also provided an estimated breakdown of homes serviced by each section of sidewalk. The portion of sidewalk from Dickson Drive to Highway 104 would service 60 homes in the Dickson Drive subdivision, 15 homes on Glendale Drive and 27 homes along Highway 311, for a total of 102 homes. The extension of the sidewalk from Highway 104 to Molly's Dairy Bar would service an additional 15 homes on Highway 311.

Moved by Councillor Cavanaugh  
Seconded by Councillor Gregory

"That the sidewalk extension along Highway 311 from Highway 104 to Molly's Dairy Bar be added to the sidewalk list in the Five-Year Capital Budget."

Motion Carried Unanimously.

**Reports from Councillors  
Appointed to Outside Boards  
and Agencies**

Copies of reports from the Mayor and Councillors were circulated in the package or placed on table for this evenings meeting.

**CLOSED SESSION**

Moved by Councillor Gregory  
Seconded by Councillor Gibbs

“That the meeting go into closed session at 9:40 pm.”

Motion Carried Unanimously.

Moved by Councillor Gregory  
Seconded by Councillor MacKenzie

“That the meeting reconvene in open session at 9:57 pm.”

Motion Carried Unanimously.

**ADJOURNMENT**

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

“That the meeting adjourn at 9:58 pm.”

Motion Carried Unanimously.

Tracey Veno  
Recording Secretary