

MUNICIPAL COUNCIL

The Regular Session of the Municipal Council of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, October 25, 2018.

Roll Call

The roll was called with the following Councillors in attendance:

Mayor Christine Blair, Chair	
Councillor Eric Boutilier	District 1
Councillor Bill Masters	District 2
Deputy Mayor Geoff Stewart	District 3
Councillor Mike Cooper	District 4
Councillor Lloyd Gibbs	District 5
Councillor Karen MacKenzie	District 6
Councillor Michael Gregory	District 7
Councillor Ron Cavanaugh	District 8
Councillor Bob Pash	District 9
Councillor Wade Parker	District 11

Regrets

Councillor Tom Taggart	District 10
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Staff Present

Rob Simonds, Chief Administrative Officer (CAO)
 Michelle Newell, Director of Public Works
 Crawford Macpherson, Director of Community Development
 Tracey Veno, Recording Secretary
 Devin Trefry, Research, Policy & Comm. Engagement Officer
 Dave Westlake, GIS Tech./Protective Services Coordinator (for item #11)

Public Hearing – Deregistration of Municipal Heritage Property, Lower Economy Hall

Mayor Blair called the Public Hearing to order to deregister a municipal heritage property, an application made by the Board of Trustees of the Lower Economy Hall, located at 42 Memory Lane, Lower Economy. The text for the application and a related staff report have been circulated to Council members and have been made available to the public.

Mr. Rob Simonds, CAO, advised that the guidelines of the Heritage Property Act regarding notification and advertising of the Public Hearing process have been followed.

Mayor Blair reminded Councillors that only those present throughout the Public Hearing process can vote on the deregistration when it is considered by Council. The Public Hearing is Council's opportunity to hear about the application and any concerns of area residents. Individual Councillors will have opportunity to debate the merits of the deregistration when the motion is presented to Council. Staff are present to answer any technical questions that may arise as a result of the public's input.

Mr. Crawford Macpherson summarized the application noting that the property has been registered since 1997 and that the Board of Trustees requested that Council remove the heritage status. The property is for sale however, the registration as a heritage property may be a hindrance

to potential purchasers. Staff believe the request is properly before Council and recommend beginning the process required for deregistration.

Ms. Mina Berry, Chair of the Board of Trustees, was in attendance for this evenings meeting. Ms. Berry indicated that the property has not been used in 10 years and requires a lot of work. There are only three original trustees remaining and funds are not available to maintain the property, with no others taking an active interest in the building or property.

In the absence of the Chair of the Planning Advisory Committee (PAC), Deputy Mayor Masters provided the report from the PAC meeting held on October 15th.

Mr. Simonds advised that no written submissions have been received regarding this application.

There were no members of the public wishing to speak on this matter.

With no further discussion on the matter, Deputy Mayor Masters put the following motion on the floor:

Moved by Deputy Mayor Masters
Seconded by Councillor Pash

“That Council approves proceeding with deregistering this municipal heritage property located at 42 Memory Lane, Lower Economy.”

Motion Carried Unanimously.

Mayor Blair advised that this is an application to deregister a municipal heritage property which does not require approval of the Minister of Communities, Culture & Heritage. Notice of Deregistration will be submitted to the Land Registration Office. With no further business on this matter, Mayor Blair declared the Public Hearing closed.

Election of Deputy Mayor

Mayor Blair called for nominations for the position of Deputy Mayor.

Councillor MacKenzie moved and Councillor Parker seconded the nomination of Councillor Boutilier, who accepted the nomination.

Councillor Gregory moved and Councillor Pash seconded the nomination of Councillor Stewart, who accepted the nomination.

Mayor Blair called three times for further nominations and, on hearing none, the nominations ceased.

Both Councillor Boutilier and Councillor Stewart took the opportunity to address Council on serving as Deputy Mayor, if elected.

The CAO and Deputy Clerk acted as Scrutineer for election of Deputy Mayor. Following the counting of ballots, Councillor Stewart was declared Deputy Mayor for a two-year term.

Moved by Councillor Boutilier
Seconded by Councillor Masters

“That the election of Deputy Mayor Stewart be accepted.”

Motion Carried Unanimously.

Moved by Councillor Parker
Seconded by Councillor Cavanaugh

“That the ballots for the election of Deputy Mayor be destroyed.”

Motion Carried Unanimously.

Election of Alternate Chair

Mayor Blair called for nominations for the position of Alternate Chair.

Councillor Masters moved and Councillor Pash seconded the nomination of Councillor Cooper, who accepted the nomination.

Councillor MacKenzie moved and Councillor Parker seconded the nomination of Councillor Boutilier, who accepted the nomination.

Mayor Blair called three times for further nominations and, on hearing none, the nominations ceased.

The CAO and Deputy Clerk acted as Scrutineer for election of Alternate Chair. Following the counting of ballots, Councillor Boutilier was declared Alternate Chair for a one-year term.

Moved by Councillor Gibbs
Seconded by Councillor Gregory

“That the ballots for the election of Alternate Chair be destroyed.”

Motion Carried Unanimously.

Mayor Blair thanked Councillor Masters for his valued advice and expertise in serving as Deputy Mayor, and Councillor Cooper for his dedication in serving as Alternate Chair for the last several years.

Approval of Agenda

Moved by Councillor Gregory
Seconded by Councillor Cavanaugh

“That the agenda be approved with the following additions:

- Item # 13b, Strategic Priorities Review Process;
- Item # 13c, Guest Drive;

- Item # 16, Negotiations in Closed Session.”

Motion Carried Unanimously.

Approval of Minutes

Moved by Councillor Cooper
Seconded by Councillor Boutilier

“That the minutes of the meeting held on September 27, 2018 be approved as presented.”

Motion Carried Unanimously.

Business Arising from Minutes

There was no business arising from the meeting held on September 27, 2018.

Standing Committee Reports and Recommendations

Council Committee Report from Meeting Held on September 13, 2018

As Deputy Mayor and Chair of the Council Committee meeting held on September 13, 2018, Councillor Masters, presented the report from that meeting:

Biosolids Expressions of Interest

Moved by Councillor Masters
Seconded by Councillor Cavanaugh

“That Council directs staff to continue to review options for composting of biosolids in Kemptown either via private contract or by establishing an in-house process; and,

That staff continue shipping biosolids to the Envirem Facility in Miramichi until such time as the above noted review is completed.”

Motion Carried Unanimously.

Request for Funding – Cobequid District Fire Brigade

Moved by Councillor Masters
Seconded by Councillor Gibbs

“That Council approves the request for a grant for the 2019 Firefit Regional Championships from the Cobequid District Fire Department, in the amount of \$5,000; and,

That this funding be approved from the 2019/20 Community Grants Events budget.”

Motion Carried Unanimously.

Executive Committee Minutes of Meeting on October 11, 2018

Moved by Councillor Parker
Seconded by Councillor Gregory

“That the minutes of the Executive Committee meeting held on October 11, 2018 be accepted as presented.”

Motion Carried Unanimously.

Planning Advisory Committee Report from Meeting of October 15, 2018

In the absence of the Chair of the Planning Advisory Committee (PAC), Councillor Masters provided a brief report of the PAC meeting held on October 15, 2018.

ACTION ITEMS

Municipal Branding Steering Committee

Mr. Devin Trefry, Research, Policy and Community Engagement Officer, provided Council with an update on this item indicating that 22 submissions were received in response to the Municipality’s Request for Proposals for Municipal Branding. A Selection Committee consisting of staff members reviewed the submissions, short listing to seven. Further review and scoring of the seven submissions, narrowed the field to two and it was determined that a meeting with each proponent was required in order to make a final decision. Staff felt it would be beneficial to have these meetings following the appointment of the Council representatives to the Steering Committee. Due to time constraints related to the engagement process staff are recommending that Council representatives be appointed to the Branding Steering Committee and that authority be granted to the CAO to award the contract for the project.

Brief discussion was held on budget for the project with staff confirming that the submissions were within the approved budget. Further discussion was held on time of day for the project meetings. Staff advised that to accommodate the proponent’s schedules, the meetings would likely be daytime meetings.

Moved by Councillor Parker
Seconded by Councillor Masters

“That Council approves that Councillors Parker, Boutilier and Pash be appointed to the Branding Steering Committee; and,

That the CAO be granted authority to award the contract for the branding project following consultation with the Steering Committee.”

Motion Carried Unanimously.

Water Utility Building Roof Repairs

Ms. Michelle Newell, Director of Public Works, advised that this item was previously discussed at Council. One quote for the project was received for \$52,235 from PMC Roofing and Council directed staff to proceed with acquiring additional quotes.

Staff approached other firms and all quotes received were higher than the initial quote, but the approach for repairing the roof differed from the approach of PMC Roofing. Staff have retained the services of a structural engineer to provide guidance on this project with a deadline of end of October for the results. Staff is requesting that Council grant authority to November Council Committee to award the contract for this project.

Moved by Councillor Masters
Seconded by Councillor Pash

“That Council authorize November Council Committee to award the contract for the roof repairs at the Water Utility Building in Debert.”

Motion Carried Unanimously.

Award of Contract – Siding Replacement, SHRU

Mr. Dave Westlake, GIS Technician/Protective Services Coordinator, presented this item indicated that the siding on Special Hazards Response Unit (SHRU) Building requires replacing. Staff recently issued a Request for Quotes with a total of four bids being received. The lowest bid as submitted by Mark Bonnell’s Contracting Services was deemed to be complete. There is \$35,000 in the County’s approved Capital Budget for fiscal 2019/20 for replacement siding on the SHRU building. Additionally, \$20,000 is also approved in the Capital Budget for work to the Emergency Operations Centre (EOC), however the work for the EOC building will not be proceeding this year.

Moved by Deputy Mayor Stewart
Seconded by Councillor Gibbs

“That Council authorizes staff to award a contract for the replacement of the siding on the Special Hazards Response Unit building in the amount of \$50,920 excluding HST, to Mark Bonnell’s Contracting Services, with source of funds being the Special Operating Reserve; and,

That an internal contingency of \$5,000 be included, to be spent only on authority of the CAO.”

Motion Carried Unanimously.

Correspondence - ACTION**Brian Wood, President,
TAAC Revitalization Society**

An email and letter dated October 4, 2018, formally requesting a funding commitment for the TAAC Revitalization Project.

Brief discussion was held noting the presentation received from Mr. Wood at the October 2nd Presentation Meeting. Overall, Council indicated support for this project.

Moved by Councillor Boutilier
Seconded by Councillor Cooper

“That Council approves co-signing a promissory note with the Town of Truro in the amount of \$1,620,000 so that an application can be made to the Investing in Canada Infrastructure Program to obtain \$4,380,000 in joint Federal and Provincial Funding for the TAAC Revitalization Project; and,

That Council agrees to contribute to a maximum of \$310,000 financial support to the project, subject to possible reduction based on the success of private fundraising, reductions of cost of the project from ‘in-kind’ gifts, and any contribution obtained from Millbrook First Nation; and,

That the TAAC Revitalization Society (Fundraising Group) would in turn sign a promissory note to the Town and County to provide a minimum of \$1,000,000 in private sector fundraising.”

Motion Carried Unanimously.

Salmon River Fire Brigade

A letter from Tim Johnson dated October 4, 2018, concerning acquiring the Old Salmon River Elementary School Property.

This item also relates to a presentation received at the October 2nd Presentation Meeting from the Salmon River Fire Brigade (SRFB) concerning their interest in acquiring the lands of the Old Salmon River School Property.

Council expressed support in general for the request of the SRFB however, discussion was held regarding how much land is needed by SRFB for a new facility, retaining a portion of the land for future municipal needs, and possible needs of Colchester Fire Fighters Association for a training facility.

Moved by Deputy Mayor Stewart
Seconded by Councillor Parker

“That a letter be written to the Salmon River Fire Brigade indicating support in principle relative to their request to acquire the lands of the former Salmon River School property, with a final decision being linked to the completion of a needs/concept analysis of the Salmon River Fire Brigade and the Colchester Fire Fighters Association.”

Motion Carried Unanimously.

Pam Macintosh, Planner

A memo from Pam Macintosh, Municipal Planner, concerning an application from Phil and Brenda Leil and Leil Enterprises Limited to amend the Central Colchester Land Use By-law.

Moved by Councillor Masters
Seconded by Councillor Gregory

“That the application from Phil and Brenda Leil and Leil Enterprises Limited to amend the Central Colchester Land Use By-law be referred to the Planning Advisory Committee.”

Motion Carried Unanimously.

NSFM

A Proclamation and materials regarding Municipal Awareness Week.

Moved by Deputy Mayor Stewart
Seconded by Councillor Cavanaugh

“That Council proclaims November 19-23, 2018, Municipal Awareness Week.”

Motion Carried Unanimously.

**Ms. Lois MacCormick,
Commission Chair, Village of
Bible Hill**

A letter from the Commission Chair of the Village of Bible Hill dated October 9, 2018, requesting consideration to allocate a portion of the 2019/20 Federal Gas Tax Funding to an upcoming Village priority.

Moved by Councillor Cooper
Seconded by Councillor Boutilier

“That the letter from the Commission Chair of the Village of Bible dated October 9, 2018, requesting consideration of allocating a portion of the 2019/20 Federal Gas Tax Funding to an upcoming Village priority be referred to staff.”

Motion Carried Unanimously.

Pam Macintosh, Planner

A memo from Pam Macintosh, Municipal Planner, concerning a development agreement application by Ron Wallace for a multi-building apartment complex on Pictou Road.

Moved by Councillor Masters
Seconded by Councillor Gregory

“That the development agreement application by Ron Wallace for a multi-building apartment complex on Pictou Road be referred to the Planning Advisory Committee.”

Motion Carried Unanimously.

Pam Macintosh, Planner A memo from Pam Macintosh, Municipal Planner, concerning a Land Use By-law amendment application for two properties on Village Line Avenue, Bible Hill/Valley submitted by Mr. Dana MacCoul.

Moved by Councillor Masters
Seconded by Councillor Gregory

“That the Land Use By-law amendment application for two properties on Village Line Avenue, Bible Hill/Valley submitted by Mr. Dana MacCoul be referred to the Planning Advisory Committee.”

Motion Carried Unanimously.

Correspondence - INFORMATION

Development Officer A copy of the Development Activity report received from the Development Officer for the month of September 2018. Council agreed to receive the report for information purposes.

Building Inspector A copy of the Building Permit Statistics received from the Building Inspector for the month of September 2018. Council agreed to receive the report for information purposes.

NSFM A copy of the NSFM Board Report dated September 28, 2018. Council agreed to receive the report for information purposes.

INFORMATION ITEMS

Geopark Update This information provided an update on the development of the Cliffs of Fundy Aspiring Geopark from Portapique River to Apple River and the status of the application to seek a UNESCO Global designation.

Also included with the update was a report from Mr. Trefry on the 8th International Conference on UNESCO Global Geoparks held in Trentino, Italy September 10-15, 2018.

It was noted that it may be necessary for the Municipalities of Colchester and Cumberland to commit funding to the Geopark as part of a sustainable business plan moving forward. At this point, the request is yet to be determined. Staff will continue to update Council as information becomes available.

Strategic Priorities Review Process The CAO advised that after having a recent discussion with the consultant who undertook the original Strategic Priorities Session, Dr. Gord McIntosh, determined the best approach for the upcoming meeting on October 29th for the completion of the Strategic Priorities (SP) Review, would be a dialogue based discussion. Council will list potential priorities with discussion on which of the topics are most urgent and why, and which are most realistic and why. Additionally, items currently on the SP Chart that have been completed will be removed.

Council agreed with the process as outlined by the CAO.

Guest Drive

Councillor Parker provided a brief update concerning a change of property ownership on Guest Drive that is affecting existing tenants.

**Reports from Councillors
Appointed to Outside Boards
and Agencies**

Copies of reports from the Mayor and Councillors were circulated in the package or placed on table for this evenings meeting.

CLOSED SESSION

Moved by Councillor Gregory
Seconded by Councillor Cavanaugh

“That the meeting go into closed session at 8:53 pm.”

Motion Carried Unanimously.

Moved by Councillor Gregory
Seconded by Councillor Cavanaugh

“That the meeting reconvene in open session at 9:30 pm.”

Motion Carried Unanimously.

ADJOURNMENT

Moved by Councillor Cavanaugh
Seconded by Councillor Gregory

“That the meeting adjourn at 9:31 pm.”

Motion Carried Unanimously.

Tracey Veno
Recording Secretary