

Business Development Officer

The Municipality of the County of Colchester is centrally located within Nova Scotia between two extraordinary coastlines, Colchester is a progressive rural municipality that offers an unparalleled work-life balance. It is a place that is affordable, welcoming, family focused, rich in diverse culture and natural beauty, with thriving businesses and access to all the modern amenities typically found in an urban setting – without the common stresses of living in an urban setting.

About the role:

The Business Development Officer reports to the Economic Development Officer and is responsible for implementing economic and business development strategies and initiatives for Municipality of Colchester with a primary focus on the Debert Business Park.

This is a full-time position.

Salary range: \$61,931 – \$71,822 based on 35 hours per week.

Benefits:

- Group Benefits - Health, Dental, Life, Long Term Disability, and Accidental Death & Dismemberment
- Retirement Plan - Nova Scotia Public Service Superannuation Plan (Employer matched)

Work-Life Balance

- Fitness and Well-being Incentives
- Competitive Paid Vacation
- Paid Holidays
- Pregnancy Top-Up Provision
- Professional Development Opportunities

Qualities to succeed in the role:

- Problem solving skills
- Organization & time management skills
- Strong interpersonal skills as applied to the interaction with the public, entrepreneurs, government representatives and co-workers
- Project management skills
- Public relations skills

Education & experience required:

- Post-secondary education in a relevant discipline from a recognized academic institution; degree or diploma in Business Administration, Finance, Economics, or similar field
- Experience in industrial/commercial development, real-estate sales, marketing, and leasing development
- Knowledge of municipal government and Business Park development would be valuable

We welcome applications from all qualified applicants. Please submit a covering letter and resume by July 8, 2022, to the Municipality of Colchester, 1 Church Street, Truro, NS B2N 3Z5 or email: kgrattomccarthy@colchester.ca

Only those selected for an interview will be contacted. To learn more about us, please visit our website at www.colchester.ca.

