

**2017-2018 OPERATING BUDGET**

**REVENUE and EXPENDITURE SUMMARY**

March 2017

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**REVENUE**

**Assessable Property Tax:**

Tax Levy:

	<b>REF #</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Residential	#1	17,024,647	17,006,000	17,662,665	0	17,662,665
Resource	#1	509,985	508,000	543,849	0	543,849
Commercial	#1	6,179,689	6,150,000	6,204,372	0	6,204,372
Forest Acreage	#1	161,373	160,943	160,943	0	160,943
Street Frontages	#2	20,484	20,484	20,484	0	20,484
Aliant	#3	141,000	142,649	142,000	0	142,000
N.S.P.C.	#4	19,000	19,894	20,500	0	20,500
HST Grant	#5	142,000	170,331	155,000	0	155,000
Deed Transfer Tax	#6	1,000,000	1,096,086	1,110,000	0	1,110,000
Transfer of Tax	#7	66,000	65,397	67,000	0	67,000
<b>NET</b>		<b>25,264,178</b>	<b>25,339,784</b>	<b>26,086,813</b>	<b>0</b>	<b>26,086,813</b>

**Grants in Lieu:**

Federal G.I.L.	#8	64,000	64,311	61,325	0	61,325
Provincial G.I.L.	#9	1,004,974	1,038,313	1,027,306	0	1,027,306
<b>NET</b>		<b>1,068,974</b>	<b>1,102,623</b>	<b>1,088,631</b>	<b>0</b>	<b>1,088,631</b>

**Own Sources:**

Tax Certificates	#10	6,800	9,000	10,000	0	10,000
Investments	#11	100,000	80,034	100,000	0	100,000
Interest on Taxes	#12	344,000	416,433	404,400	0	404,400
Miscellaneous	#13	257,500	208,384	282,300	0	282,300
<b>NET</b>		<b>708,300</b>	<b>713,851</b>	<b>796,700</b>	<b>0</b>	<b>796,700</b>

**Government Transfers:**

Equalization Grant	#14	294,000	294,414	294,000	0	294,000
Farm Acreage Grant	#15	236,162	238,714	240,802	0	240,802
911 Subscription Rev.	#16	12,000	12,090	12,000	0	12,000
Trans. Reserves	#17	1,086,250	566,249	665,729	0	665,729
<b>NET</b>		<b>1,628,412</b>	<b>1,111,467</b>	<b>1,212,531</b>	<b>0</b>	<b>1,212,531</b>

<b>NET Revenue:</b>	<b>28,669,864</b>	<b>28,267,725</b>	<b>29,184,675</b>	<b>0</b>	<b>29,184,675</b>
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**MUNICIPALITY OF COLCHESTER**

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**EXPENSE**

	<b>REF #</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
<b>Government:</b>						
Legislative	#18	552,367	529,331	553,188	28,590	581,778
Memberships	#19	49,380	43,983	50,000	0	50,000
Ec. Devel. Grants	#20	85,000	90,900	90,000	0	90,000
Election	#21	75,000	74,000	0	0	0
	<b>NET</b>	<b>761,747</b>	<b>738,213</b>	<b>693,188</b>	<b>28,590</b>	<b>721,778</b>
<b>Department Admin Costs:</b>						
General Administration	#22	1,166,054	1,077,190	1,258,947	0	1,258,947
Financial Services	#23	652,454	587,412	632,161	0	632,161
Planning/Public Works/ Prop. Info.	#24	1,068,638	1,053,009	950,840	20,000	970,840
By-law Enforcement	#25	552,550	605,223	592,114	30,000	622,114
Recreation Administration	#26	358,373	341,313	343,788	0	343,788
Facility Costs	#27	130,299	121,806	141,439	0	141,439
County Owned Properties	#28	5,140	13,509	0	0	0
Tax Exemption Bylaw	#29	327,889	330,159	331,896	0	331,896
Other Fiscal Charges	#30	110,000	150,000	95,000	0	95,000
Depreciation		101,296	101,000	101,296	0	101,296
	<b>NET</b>	<b>4,472,694</b>	<b>4,380,621</b>	<b>4,447,481</b>	<b>50,000</b>	<b>4,497,481</b>
<b>Protective Services</b>						
Central Dispatch/EMO	#31	341,377	323,700	374,240	0	374,240
Flood Advisory	#32	150,000	145,000	150,000	-50,000	100,000
Major Flood Program	#32	0	0	0	0	0
Unightly Premises	#33	5,000	5,000	5,000	0	5,000
Depreciation		30,000	29,000	30,000	0	30,000
	<b>NET</b>	<b>526,377</b>	<b>502,700</b>	<b>559,240</b>	<b>-50,000</b>	<b>509,240</b>
<b>Transportation Services</b>						
Road Transportation	#34	1,139,835	1,069,688	1,271,731	-9,000	1,262,731
Street Lighting	#35	4,200	2,702	3,000	0	3,000
Depreciation		941,000	935,000	941,000	0	941,000
	<b>NET</b>	<b>2,085,035</b>	<b>2,007,390</b>	<b>2,215,731</b>	<b>-9,000</b>	<b>2,206,731</b>

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	<b>REF #</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Environmental Health Services						
Sewage Treatment-Urban						
Central Colchester	<b>#36</b>	971,231	709,661	1,122,405	-74,560	1,047,846
Marshland Drive	<b>#37</b>	42,656	43,419	50,475	0	50,475
	<b>NET</b>	<b>1,013,887</b>	<b>753,080</b>	<b>1,172,880</b>	<b>-74,560</b>	<b>1,098,320</b>
Sewage Treatment- Rural						
Sewage Treat.- Lift Stations						
Brookfield Sewage Treat. Plant	<b>#38</b>	234,545	140,353	243,644	-8,000	235,644
Great Village Sewage Treatment Plant	<b>#39</b>	151,578	125,897	150,339	-9,019	141,320
Tata. Sewage Treatment Plant	<b>#40</b>	102,078	71,129	111,339	-4,019	107,320
Debert Sewage Treatment Plant	<b>#41</b>	128,726	120,871	157,436	5,981	163,417
Public Works Building	<b>#42</b>	98,178	68,950	105,889	981	106,870
	<b>#43</b>	44,400	25,087	25,900	-3,000	22,900
Depreciation		2,652,000	2,600,000	2,652,000	0	2,652,000
	<b>NET</b>	<b>3,411,506</b>	<b>3,152,287</b>	<b>3,446,547</b>	<b>-17,076</b>	<b>3,429,471</b>
Solid Waste:						
Residual Disposal						
Waste Diversion	<b>#44</b>	-14,075	-211,312	-198,634	-27,000	-225,634
In vessel Composting	<b>#45</b>	93,322	21,708	42,194	0	42,194
Host Community	<b>#46</b>	38,835	177,801	287,635	-75,000	212,635
Recycling Collection	<b>#47</b>	9,500	0	0	0	0
Materials Recovery Facility	<b>#48</b>	475,000	412,964	430,000	0	430,000
	<b>#49</b>	(259,390)	(40,029)	(110,441)	(20,000)	-130,441
Depreciation		1,469,961	1,441,138	1,469,961	0	1,469,961
	<b>NET</b>	<b>1,813,153</b>	<b>1,802,271</b>	<b>1,920,714</b>	<b>-122,000</b>	<b>1,798,714</b>
Public Health Services	<b>#50</b>	<b>103,651</b>	<b>96,560</b>	<b>65,238</b>	<b>0</b>	<b>65,238</b>
Environmental Development Services						
Planning						
Palliser	<b>#51</b>	140,000	27,203	75,000	0	75,000
Economic Development	<b>#52</b>	30,000	47,047	48,248	0	48,248
Debert Park	<b>#53</b>	238,081	100,131	185,306	48,000	233,306
Tourism/Marketing	<b>#54</b>	277,503	158,412	206,918	-15,000	191,918
Branch Library	<b>#55</b>	8,300	1,300	1,300	0	1,300
	<b>#56</b>	26,150	22,259	23,500	0	23,500
Depreciation		0	0	0	0	0
	<b>NET</b>	<b>720,034</b>	<b>356,351</b>	<b>540,272</b>	<b>33,000</b>	<b>573,272</b>
Recreation Services						
Recreation: Parks, Rinks and Pool						
	<b>#57</b>	1,974,668	2,111,745	1,862,694	140,000	2,002,694
Depreciation		1,047,595	1,027,054	1,047,595	0	1,047,595
	<b>NET</b>	<b>3,022,263</b>	<b>3,138,799</b>	<b>2,910,289</b>	<b>140,000</b>	<b>3,050,289</b>

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	<b>REF #</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Transfers, Capital and Financing:						
Transfers						
School Board	#58	7,161,633	7,172,460	7,274,713	0	7,274,713
Police Protection	#58	4,627,695	4,619,694	4,794,069	0	4,794,069
Police Prosecution	#58	15,000	12,000	15,000	0	15,000
Corrections	#58	478,000	469,024	476,000	0	476,000
Library	#58	239,576	235,574	239,107	0	239,107
Housing Authority	#58	143,839	117,669	120,000	0	120,000
Assessment Services	#58	660,896	660,897	660,000	0	660,000
Truro Library	#58	606,250	592,500	602,192	0	602,192
<b>NET</b>		<b>13,932,889</b>	<b>13,879,818</b>	<b>14,181,081</b>	<b>0</b>	<b>14,181,081</b>
Debt Principle Less Recoveries						
	#59	1,183,480	1,345,109	1,222,131	0	1,222,131
Transfer to Reserves						
	#60	1,865,000	1,866,000	1,716,000	350,600	2,066,600
<b>NET</b>		<b>3,048,480</b>	<b>3,211,109</b>	<b>2,938,131</b>	<b>350,600</b>	<b>3,288,731</b>
<b>Total Expenditure</b>		<b>34,911,716</b>	<b>34,019,199</b>	<b>35,090,792</b>	<b>329,555</b>	<b>35,420,347</b>
Add Back of Depreciation		-6,241,852	-6,133,192	-6,241,852	0	-6,241,852
<b>Surplus (Deficit)</b>		<b>0</b>	<b>381,718</b>	<b>335,735</b>	<b>329,555</b>	<b>6,180</b>

## MUNICIPALITY OF COLCHESTER

## 2017-2018 OPERATING BUDGET

## REVENUE and EXPENDITURE SUMMARY

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	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 MAINTENANCE BUDGET	ADDITIONS/ DELETIONS	2017-2018 TOTAL BUDGET
<b>REVENUE</b>					
Assessable Property Taxes	25,264,178	25,339,784	26,086,813	0	26,086,813
Grants in Lieu	1,068,974	1,102,623	1,088,631	0	1,088,631
Own Sources	708,300	713,851	796,700	0	796,700
Government Transfers	1,628,412	1,111,467	1,212,531	0	1,212,531
<b>Total Revenue</b>	<b>28,669,864</b>	<b>28,267,725</b>	<b>29,184,675</b>	<b>0</b>	<b>29,184,675</b>
<b>EXPENSE</b>					
Government	761,747	738,213	693,188	28,590	721,778
Dept. Admin. Costs	4,472,694	4,380,621	4,447,481	50,000	4,497,481
Protective Services	526,377	502,700	559,240	(50,000)	509,240
Transportation Services	2,085,035	2,007,390	2,215,731	(9,000)	2,206,731
Sewage Treatment-Urban	1,013,887	753,080	1,172,880	(74,560)	1,098,320
Sewage Treatment- Rural	3,411,506	3,152,287	3,446,547	(17,076)	3,429,471
Solid Waste	1,813,153	1,802,271	1,920,714	(122,000)	1,798,714
Public Health Services	103,651	96,560	65,238	0	65,238
Environmental Development Services	720,034	356,351	540,272	33,000	573,272
Recreation, Parks, Rinks	3,022,263	3,138,799	2,910,289	140,000	3,050,289
Transfers to other Govts.	13,932,889	13,879,818	14,181,081	0	14,181,081
Other Transfers	3,048,480	3,211,109	2,938,131	350,600	3,288,731
<b>Total Expenses</b>	<b>34,911,716</b>	<b>34,019,199</b>	<b>35,090,792</b>	<b>329,555</b>	<b>35,420,347</b>
Add Back of Depreciation	(6,241,852)	(6,133,192)	(6,241,852)	-	(6,241,852)
<b>SURPLUS(DEFICIT)</b>	<b>0</b>	<b>381,718</b>	<b>335,735</b>	<b>(329,555)</b>	<b>6,180</b>
<b>Transfer to Operating Reserve</b>		<b>0</b>			
<b>ADJUSTED SURPLUS(DEFICIT)</b>		<b>381,718</b>			

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2017-2018 OPERATING BUDGET**

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**REF # 1**

**ASSESSABLE PROPERTY TAX**

<b>2016-2017 (000's)</b>		<b>2017-2018 (000's)</b>	<b>INCREASE (000's)</b>	<b>% CHANGE</b>
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**Net Taxable Assessments:**

Residential	1,956,856		2,007,121	50,265	2.57%
Resource	58,619		61,801	3,182	5.43%
Commercial	270,299		271,898	1,599	0.59%
Forest Acreage	161,373		160,943	(430)	-0.27%
	<b>2,447,147</b>		<b>2,501,763</b>	<b>54,616</b>	<b>2.23%</b>

<b>2016-2017 BUDGET</b>	<b>YEAR TO DATE</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
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**Tax Levy:**

Residential	17,024,647	17,004,302	17,006,000	17,662,665	0	17,662,665
Resource	509,985	506,371	508,000	543,849	0	543,849
Commercial	6,179,689	6,141,811	6,150,000	6,204,372	0	6,204,372
Forest Acreage	161,373	161,030	160,943	160,943	0	160,943
	<b>23,875,694</b>	<b>23,813,514</b>	<b>23,824,943</b>	<b>24,571,829</b>	<b>0</b>	<b>24,571,829</b>

**Tax Rate**

1. Maintenance Rate Inc./Dec.

	<b>2016-2017 RATE</b>		<b>2017-2018 RATE</b>	<b>TAX LEVY</b>	<b>INCREASE/ DECREASE (in cents)</b>	<b>INCREASE/ DECREASE (%)</b>
Residential	<b>0.870</b>		<b>0.880</b>	18,206,514	0.010	1.1494%
Commercial	<b>2.270</b>		<b>2.282</b>	6,365,315	0.012	0.5231%
				<b>24,571,829</b>		

**Assessment Increase:**

The increase in residential assessment of 2.57% is split: 1.3% for market re-assessment and 1.27% for new growth.

The increase in commercial assessment is 0.59%, this includes the impact of the pipeline assessment.

New Growth represents 1.35% of this change in assessment and -0.77% for market re-assessment.

The decrease in pipeline assessment is 4%, in keeping with the agreed pipeline depreciation schedule. This decrease has offset any increase in assessment.

As prescribed by the Assessment Act, a per acre levy is charged to owners of forest land. Records from the Assessment Office indicate that 337,257 acres are charged at 25 cents per acre (under 50,000) and 192,646 acres at 40 cents per acre (over 50,000).

**Tax Rate versus Assessment:**

On residential/resource, a one cent increase raises \$206,892 of property tax.

On commercial/business occupancy, a one cent increase raises \$27,223 of property tax.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER****2017-2018 OPERATING BUDGET**

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**ASSESSABLE PROPERTY TAX (Con.)****REF # 2**

	<b>STREET FRONTAGES</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Street frontages	20,484	20,484	20,484	0	20,484

These are betterment charges (street improvements) located in specific areas of the County, which have gone through the resident petitioning process. Annually, the County recognizes revenue equal to 10% of the original cost billed to property owners. In 2016/17, Sunnybrook's revenue is \$3,173.85 (final is 2020/21) and Revenue for Raven/Junco is \$11,202.00 (final is 2021/22) and Huckleberry/Delaney is \$6107.96 (final is 2022/23).

**REF # 3**

	<b>ALIAN T</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Aliant	141,000	142,649	142,000	0	142,000

The County receives annual funding from Aliant in lieu of taxes. The funding is based on 4% of the gross subscription revenue of County residents.

**REF # 4**

	<b>NOVA SCOTIA POWER</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Nova Scotia Power	19,000	19,894	20,500	0	20,500

In 2006/07, NSP Property taxation was moved from a revenue based to a property based assessment.

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**ASSESSABLE PROPERTY TAX (Continued)****REF # 5**

	<b>HST GRANT</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
HST Grant	142,000	170,331	155,000	0	155,000

The HST grant is allocated on a proportional basis to municipalities. This grant is to offset the additional costs from the HST.

**REF # 6**

	<b>DEED TRANSFER TAX</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Deed Transfer Tax	1,000,000	1,096,086	1,110,000	0	1,110,000

The County receives 1% of the purchase price of properties sold in the County, as Deed Transfer Tax.

**REF # 7**

	<b>TRANSFER of TAX</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Transfer of tax	66,000	65,397	67,000	0	67,000

Amount due from Truro as a result of Inter-municipal Boundary Agreement re Walmart, Kent Building Supplies and other properties located in the Boundary.



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**GRANTS IN LIEU**

**REF # 8**

	<b>FEDERAL GRANT IN LIEU</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Federal Grant in lieu	64,000	64,311	61,325	0	61,325

This is a grant paid by the Federal Government in lieu of taxes. The Federal grant has been equal to the taxes that would be received if the properties were taxed.

**REF # 9**

	<b>PROVINCIAL GRANT IN LIEU</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Provincial Grant In Lieu	581,487	602,159	590,201	0	590,201
Wind Turbines	423,487	436,154	437,105	0	437,105
<b>Total</b>	<b>1,004,974</b>	<b>1,038,313</b>	<b>1,027,306</b>	<b>0</b>	<b>1,027,306</b>

This is a grant provided by the Province under the Municipal Grants Act. This grant is payable in respect of Provincial property in lieu of taxes.

Also includes Grant in Lieu for Wind Turbines. The Nuttby Wind Farm was commissioned November 2010, and the Spiddle Hill Wind Farm was commissioned May 2011.

We were informed after year end that only facilities in service prior to the Wind Tax Legislation were eligible for this part of the grant in lieu.

Detailed Wind Turbine Information In Megawatts (MW) for 2017/2018:

Truro Heights	\$64,370
Greenfield	\$20,826
Kempton	\$31,575
Nuttby	\$315,348
Spiddle Hill	\$4,986
<b>Total:</b>	<b><u>\$437,105</u></b>

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**OWN SOURCES**

**REF # 10**

	<b>TAX CERTIFICATE FEES</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Tax Certificate Fees	6,800	9,000	10,000	0	10,000

The County charges a \$25 fee for providing tax certificates. Normally, these certificates are requested by lawyers and real estate agents when properties are transferring ownership. Council approved the fee by resolution in 1999.

**REF # 11**

	<b>RETURN ON INVESTMENTS</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Return on Investments	100,000	80,034	100,000	0	100,000

Return on Investments is interest earned on our bank operating accounts and short term bank investments. Interest revenue generally begins to accumulate once the annual tax bills have been sent out.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER****2017-2018 OPERATING BUDGET**

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**OWN SOURCES (continued)****REF # 12**

<b>INTEREST ON TAXES</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Interest on taxes	344,000	416,433	404,400	-	404,400

This is interest charged on tax arrears. Current rate set by Council is 15% per annum.

**REF # 13**

<b>MISCELLANEOUS</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Miscellaneous	257,500	208,384	282,300	-	282,300

The revenue in this account includes charges to area rates to offset uncollectible taxes, fees for billing and administering the area rate funds, fuel tax rebates and revenue from County licenses and permits, and wind turbine revenues thru Comfit.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2017-2018 OPERATING BUDGET**

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**GOVERNMENT TRANSFERS**

**REF # 14**

Equalization grant

<b>EQUALIZATION GRANT</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
294,000	294,414	294,000	0	294,000

We anticipate, at this time, that there will be minimal change to the equalization grant pool for municipalities. The budgeted estimate is based on the amount received in 2015/2016 and 2016/2017.

**REF # 15**

Farm acreage grant

<b>FARM ACREAGE GRANT</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
236,162	238,714	240,802	0	240,802

Farm acreage assessment was re-established by Legislation as a grant during 1998/99. Current rate is \$2.98 per acre. The Legislation allows for an annual increase tied into the Canadian Price Index. Estimated increase is 1.3%. The estimated revenue is based on 79,736 acres @ \$3.02 per acre in 2017-2018.

**REF # 16**

911 Subscription revenue

<b>911 SUBSCRIPTION REVENUE</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
12,000	12,090	12,000	0	12,000

In 2001, the Province announced it was implementing a 911 telephone subscriber fee to recover costs of providing 911 service. The UNSM requested that a portion of this fee be directed to municipal units as a partial recovery towards the the maintenance of a 911 civic address data base. The funds are distributed pro rata on the basis of number of dwellings within each municipal unit.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2017-2018 OPERATING BUDGET**

**March 2017**

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**GOVERNMENT TRANSFERS (continued)**

**REF # 17**

	<b>TRANSFERS FROM RESERVES</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
From Operating Reserve	1,086,250	566,249	665,729	0	665,729

**From the Operating Reserve:**

Council entered an agreement to partially fund the new library constructed by the Town of Truro.

The agreement stipulates a maximum of \$2.25 million dollars will be funded by Colchester in four equal payments over a four year period. The first would be due in 2016/17.

The 2017/18 budget is year 2 of 4. Council agreed to fund this from the Special Operating Reserve, and repay the reserve over 4 years.

**Additions/Deletions:**

**MUNICIPALITY OF THE COUNTY OF COLCHESTER  
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**GOVERNMENT:  
REF # 18**

	LEGISLATIVE				
	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 MAINTENANCE BUDGET	ADDITIONS/ DELETIONS	2017-2018 TOTAL BUDGET
Council Honorariums	328,376	316,494	326,772	0	326,772
Councillor Expenses	17,791	23,753	17,791	0	17,791
Basic Benefits	9,200	4,457	7,435	0	7,435
Citizen Representatives	1,300	0	1,200	0	1,200
Meals Luncheons	3,000	3,172	3,090	0	3,090
Newsletter	43,000	35,500	43,200	0	43,200
Miscellaneous	10,000	3,449	6,600	0	6,600
Training and Development	5,000	6,500	5,000	0	5,000
UNSM/FCM Conference	26,500	24,806	33,000	0	33,000
Grant Requests	108,200	111,200	109,100	28,590	137,690
Organizational Review	0	0	0	0	0
<b>Total</b>	<b>552,367</b>	<b>529,331</b>	<b>553,188</b>	<b>28,590</b>	<b>581,778</b>

**Honorariums:**

Councillor's honorariums for 2016/17 are set in accordance with the Councillor Remuneration bylaw. For 2016/2017, the breakdown was as follows: Mayor: \$47,951; Deputy Mayor \$29,906, and Councillors \$24,440. For 2017/18, the breakdown is \$48,814; Deputy Mayor \$30,444, and Councillors \$24,880.

**Grant Requests**

**2016/17 Budget Deliberations:**

Annually Council received presentations from non-profit organizations. A list of the amounts requested will be circulated for a decision on what funding will be provided. As well a list of annual grants are included in this budget.

These include the following items:

*For 2016/17:*

Annual Grants for 2016/17 include annual amounts for VON (\$5,000), Colchester Special Olympics (\$6,000), North Shore River Restoration (\$5,000), Colchester Historical Society (\$10,000), Maggie's Place (\$3,000), Debert Military Historical Society (\$100).

An additional \$82,100 in grant requests was approved for the 2016/17 fiscal year.

**Newsletter:** Newsletter costs include Waste Reduction, Recreation and Administration.

**Additions/Deletions:**

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**  
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**GOVERNMENT (continued)**  
**REF # 19**

		<b>MEMBERSHIPS</b>				
		<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
UNSM		17,000	12,054	17,000	0	17,000
FCM		6,000	5,559	6,000	0	6,000
CNTA		26,380	26,369	27,000	0	27,000
<b>Total</b>		<b>49,380</b>	<b>43,983</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>

The County is a member of the Union of Nova Scotia Municipalities, the Federation of Canadian Municipalities, and the Central Nova Tourist Association (CNTA).

**REF # 20**

		<b>ECONOMIC DEVELOPMENT GRANTS</b>				
		<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Economic development grants		85,000	90,900	90,000	0	90,000

The following grants were approved for 2016/2017: Read by the Sea (\$3,500), Truro Minor Football (\$2,000); NS Blind Golf (\$2,400), Clifton 4H Club Exchange (\$2,000), Debert Days Family Association (\$8,400), North Nova Lumber Jacks(\$5,000), TOPS NS (\$5,000), Truro Rings Bellsfest (\$1,100), 4H NS (\$5,000), Canadian Junior Angus Association (\$1,000), Not Since Moses Run (\$5,000), Central Nova Civic Centre (\$25,000), NS Provincial Exhibition (\$2,500), Hike NS (\$2,500). Council have approved a Grant for 17/18 of \$5,000 for Women that Hunt.

**REF # 21**

		<b>ELECTION</b>				
		<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Election		75,000	74,000	0	0	0

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**2016-2017 OPERATING BUDGET**

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**DEPARTMENT ADMIN COSTS:**

**REF # 22**

**GENERAL ADMINISTRATION**

**Administration:**

	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	485,782	506,000	508,500	0	508,500
Benefits	95,402	104,000	104,312	0	104,312
Salary administration	35,000	0	120,000	0	120,000
Legal services	100,000	65,000	60,000	0	60,000
Insurance	6,000	9,165	9,100	0	9,100
Telephone	14,000	14,000	12,240	0	12,240
Office supplies	10,000	16,000	17,150	0	17,150
Printing and Photo supplies	18,000	17,234	10,000	0	10,000
Postage	21,000	26,000	21,000	0	21,000
Newspaper Ads	3,500	6,188	5,500	0	5,500
Dues	3,000	3,337	3,000	0	3,000
Training & Development	18,000	13,330	18,000	0	18,000
Travel	1,500	1,000	1,500	0	1,500
Records Management	25,000	200	5,000	0	5,000
Miscellaneous	10,500	8,093	10,500	0	10,500
Consultants	15,000	1,060	15,000	0	15,000
Wellness Initiative	7,500	7,500	10,000	0	10,000
Scholarships	8,000	8,000	8,000	0	8,000
Boundary review	0	0	0	0	0
<b>Subtotal</b>	<b>877,183</b>	<b>806,107</b>	<b>938,802</b>	<b>0</b>	<b>938,802</b>

**Computer Systems:**

Salaries	134,345	135,274	136,282	0	136,282
Benefits	26,462	26,659	26,744	0	26,744
Computer supplies	3,000	5,200	3,750	0	3,750
Training and Development	3,500	3,500	3,500	0	3,500
Infrastructure	28,460	28,500	27,930	0	27,930
Licensing and fees	52,138	31,222	61,650	0	61,650
Computer Programming	0	0	25,000	0	25,000
Lease costs	39,966	40,000	34,389	0	34,389
Travel	1,000	728	900	0	900
<b>Subtotal</b>	<b>288,871</b>	<b>271,083</b>	<b>320,145</b>	<b>0</b>	<b>320,145</b>

<b>Total</b>	<b>1,166,054</b>	<b>1,077,190</b>	<b>1,258,947</b>	<b>0</b>	<b>1,258,947</b>
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**MUNICIPALITY OF THE COUNTY OF COLCHESTER  
2016-2017 OPERATING BUDGET**

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**DEPARTMENT ADMIN COSTS:  
REF # 22**

**GENERAL ADMINISTRATION (continued)**

General administration includes administration (Clerks Office) and computer systems (MIS).

**In Administration-**

**Salaries:** CAO, Director of Corporate Services, Admin Services Research Coordinator, Executive Secretary, Admin Support Clerk, Human Resource Specialist.

**Legal services:** Contracts mainly related to major services and legal advice to Council.

**Insurance:** Arthur Gallagher (Broker) and Frank Cowan Ltd. (Policy Holder).  
Costs are unallocated portion only; where possible, costs are charged to various service areas.

**Records Management:** Continue the process for municipal records retention, includes integration of the data sets in various departments.

**Miscellaneous:** Comprised of expenses for promotional materials, other admin expenses for staff.

**Consultants:** Has been used in prior years as part of recruitment or special projects.  
recruitments.

**Wellness Initiative:** Council approved the Wellness Program in 2009/10. The budget reflects the maximum of \$200 per employee (anticipating 50 employees may utilize).

**In Computer Systems-**

**Salaries:** Manager of Computer Information Systems, Systems Analyst and Student.

**Infrastructure:** For replacement of hardware and servers, increased data storage .

**Licensing/Fees:** Licenses for Microsoft Office, Microsoft Exchange, Laserfish, and costs for internet fees.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

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**DEPARTMENT ADMIN COSTS (cont.)**

**REF # 23**

FINANCIAL SERVICES				
2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 MAINTENANCE BUDGET	ADDITIONS/ DELETIONS	2017-2018 TOTAL BUDGET

**Finance:**

Salaries	252,035	180,000	202,766	0	202,766
Benefits	39,773	32,400	36,498	0	36,498
External audit fees	45,000	39,990	40,000	0	40,000
Training and Development	6,000	4,548	8,788	0	8,788
Office expenses	10,000	5,500	5,000	0	5,000
Telephone	0	1,000	500	0	500
Software Support	36,000	40,000	40,000	0	40,000
<b>Subtotal</b>	<b>388,808</b>	<b>303,438</b>	<b>333,552</b>	<b>0</b>	<b>333,552</b>

**Tax Office:**

Salaries	53,346	55,700	64,287	0	64,287
Benefits	11,306	10,000	11,572	0	11,572
Telephone	5,500	5,400	4,400	0	4,400
Office expense	5,894	4,500	5,000	0	5,000
Postage	25,000	29,806	30,000	0	30,000
Training and Development	1,000	27	750	0	750
Software	0	0	0	0	0
Tax billings	13,000	10,000	10,000	0	10,000
Tax sale costs	500	500	500	0	500
Collection costs	100	103	100	0	100
Bank Fees	0	9,000	9,000	0	9,000
Tax exemptions	135,000	146,435	150,000	0	150,000
Tax adjustments	0	4	0	0	0
Reduced taxes - Debert Park	13,000	12,500	13,000	0	13,000
<b>Subtotal</b>	<b>263,646</b>	<b>283,974</b>	<b>298,609</b>	<b>0</b>	<b>298,609</b>

<b>Total</b>	<b>652,454</b>	<b>587,412</b>	<b>632,161</b>	<b>0</b>	<b>632,161</b>
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MUNICIPALITY OF THE COUNTY OF COLCHESTER

2016-2017 OPERATING BUDGET

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**DEPARTMENT ADMIN COSTS (cont.)**

**REF # 23**

**FINANCIAL SERVICES (continued)**

Financial services is responsible for the financial recording and reporting of data. Services provided include receivables, payables, payroll and tax collection.

**In Finance-**

**Salaries:** Finance Manager, Financial Assistant, Accounts Payable/Payroll Clerk and Administrative Clerk.

**External Audit:** Annual fees for providing audit services and report on consolidated financial statements.

**Computer Programming:** Ongoing annual support costs for current software.

**In Tax Office-**

**Salaries:** Tax Office Clerk and Admin Support Clerk (25%).

**Tax Exemption:** Council reviewed the Tax Exemption policy in 2016/2017. Increase based on CPI increments to income and exemption amounts.

**Reduced Taxes - Debert Park:** Reflects property taxes properties in Debert Park that have not been transferred to the County.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

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**DEPARTMENT ADMIN COSTS (cont.)**

REF # 24

**PLANNING, PUBLIC WORKS, PROPERTY INFORMATION**

**Planning:**

	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	257,550	279,330	257,550	0	257,550
Benefits	47,976	45,579	47,976	0	47,976
Term employee	7,000	7,000	7,000	0	7,000
Training & development	8,600	6,880	8,600	0	8,600
Travel	6,500	3,468	5,500	0	5,500
Office expense/telephone	16,000	16,091	18,000	0	18,000
Legal services	0	7,500	7,500	0	7,500
Computer supplies/programming	3,000	149	3,000	0	3,000
Advertisements	4,000	2,121	4,000	0	4,000
Miscellaneous	3,500	4,000	3,500	0	3,500
<b>Subtotal</b>	<b>354,126</b>	<b>372,117</b>	<b>362,626</b>	<b>0</b>	<b>362,626</b>

**Public Works:**

Salaries	298,810	302,000	280,053	0	280,053
Term employee	7,000	0	0	0	0
Benefits	71,714	56,000	46,855	0	46,855
Office supplies	2,000	3,000	2,000	0	2,000
Miscellaneous	1,000	730	1,500	0	1,500
Safety Supplies	2,000	0	1,000	0	1,000
Lower Truro water	2,000	322	2,000	20,000	22,000
Newspaper ads	0	0	0	0	0
Training & development	14,000	10,608	14,750	0	14,750
Consultant's fees	15,000	15,000	15,000	0	15,000
Legal Services	0	10,000	15,000	0	15,000
Travel	1,500	1,667	2,000	0	2,000
Telephone	7,600	8,067	7,300	0	7,300
Memberships and dues	3,300	3,241	3,400	0	3,400
Map expense/Computer costs	6,000	1,300	13,500	0	13,500
Storm water management	30,000	40,731	15,000	0	15,000
Flood Committee	1,000	756	1,000	0	1,000
Public Meetings	0	0	2,000	0	2,000
<b>Subtotal</b>	<b>462,924</b>	<b>453,422</b>	<b>422,358</b>	<b>20,000</b>	<b>442,358</b>

**Property Info:**

Salaries	160,632	160,321	105,314	0	105,314
Benefits	32,117	30,753	22,292	0	22,292
Computer supplies/programming	45,438	31,095	25,650	0	25,650
Telephone	4,000	4,000	3,700	0	3,700
Training & development	4,800	0	4,800	0	4,800
Travel	3,600	1,200	3,600	0	3,600
Miscellaneous	1,000	100	500	0	500
<b>Subtotal</b>	<b>251,588</b>	<b>227,469</b>	<b>165,856</b>	<b>0</b>	<b>165,856</b>

<b>Total</b>	<b>1,068,638</b>	<b>1,053,009</b>	<b>950,840</b>	<b>20,000</b>	<b>970,840</b>
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**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

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**DEPARTMENT ADMIN COSTS (cont.)**  
**REF # 24**

**PLANNING, PUBLIC WORKS, PROPERTY INFORMATION (continued)**

**Services are as follows:**

**For Planning-** Statutory planning and economic development;

**For Public Works-** Engineering role in providing technical expertise on services (sewer, water, solid waste, roads and sidewalks);

**For Property Information-** Accumulating property base data into various formats and uses. Maintenance of 911 Civic Addressing and updating Community Names and Boundaries.

**In Planning-**

**Salaries and Benefits:** Director of Community Development, Project Manager, and Planner.

**Computer supplies/programming:** For GIS Technology and related supplies.

**Miscellaneous expense:** For research materials, subscriptions, memberships.

**In Public Works-**

**Salaries:** Director of Public Works(30%); 2 Project Engineers (50%), Two Engineering Technicians (1 -100% PW, 1-100% capital), Admin Support Clerk (100%). Approximately 50% of Project Engineers salaries to be charged to specific projects.

**Additions:** Engineering technician funded through capital projects.

**Safety Supplies:** To Include Safety Boots, Hard Hats, Vests, Twinrix Vaccine for Sewage Exposure

**Training & Development - Expenses to include cost of mileage, meals, lodging and registration fees**

T&D Staff - \$1,000 each to attend CNAM in Calgary, \$1,500 each for general courses and conferences, Total \$5,000

T&D - Engineer (2): Each to attend ACWWA in PEI (\$1500x2), Attend MPWANS in Pictou (\$750x1), Attend CNAM in Calgary (\$1,000) and \$500x2 in webinars/seminars - Total \$5,750

T&D - Director PW: Attend ACWWA PEI (\$1500), MPWANS in PEI (\$750), \$1,000 CNAM, \$750 misc - Total \$4,000

**Telephone:**

Expenses include \$1300 for office lines, \$2,350 for office internet, 4 cell phones, 4 GPS Modems)

**Lower Truro Water:** UV lights, Lab analysis and power for Lower Truro Water supply. Proposed paving \$20,000

**Consultant's Fees:** Various professional consultations & research expenses.

**Travel Expenses (General):** Meant to cover general mileage for all staff and the DPW

**Memberships and Due to Include:** \$200 Road Builders, \$425 AWWA, \$300x3 Engineers NS, \$660 TAC, \$380 WEF, \$570 CWWA, CNAM \$260, for a Total of \$3,400.

**Computer Supplies to Include:** Annual Carlsson fee: \$375, Autodesk Annual Fee \$1066, Topcon Maintenance \$550, new workstation for technician (\$5,000), Plotter Repairs \$1000 and Misc Materials \$500, Total \$8,500

**Mapping Expenses to Include:** Air photos, LiDAR, drawing storage, mapping tools, paper, toner/ink, CAD license for new tech (\$3,000), total \$5,000

**Storm water Management:** For development of a Stormwater Master Plan

**Summary for allocation of Director of Public Works salary , benefits, etc.:**

For 2017/18:

10% Regional Sewage Treatment Plant	5% to Water Utilities
30% to Public Works	10% to Debert Park
20% to Sewage Treatment for rural plants and pumping stations	5% to Roads
15% to Wastewater Collection	5% to Sidewalks

**In Property Information-**

**Salaries:** Manager, GIS Technician, part time permanent clerical position & student for database.

**Computer supplies/programming:** GIS Programming Computer support; additional licensing and new software.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER  
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**DEPARTMENT ADMIN COSTS (cont.)  
REF # 25**

BY-LAW ENFORCEMENT				
2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 MAINTENANCE BUDGET	ADDITIONS/ DELETIONS	2017-2018 TOTAL BUDGET

**Building/Fire Inspection:**

Salaries	249,161	245,271	246,447	0	246,447
Benefits	49,510	52,120	48,955	0	48,955
Vehicle lease/fuel/Maint.	20,309	18,710	20,302	0	20,302
Training and development	5,500	6,500	5,500	0	5,500
Office supplies/insurance	6,300	5,477	6,300	0	6,300
Travel	9,000	8,500	9,000	0	9,000
Computer/Miscellaneous	11,500	12,300	11,700	0	11,700
Legal services	0	15,000	15,000	0	15,000
Building permit fees	(30,000)	(31,000)	(30,000)	0	(30,000)
<b>Subtotal</b>	<b>321,280</b>	<b>332,878</b>	<b>333,204</b>	<b>0</b>	<b>333,204</b>

**Development Office:**

Salaries	122,347	121,985	122,347	0	122,347
Benefits	18,781	25,246	18,781	0	18,781
Office expense	1,000	1,507	1,780	0	1,780
Travel	1,300	775	1,300	0	1,300
Mapping	0	0	0	0	0
Training and development/Misc.	4,600	1,018	4,600	0	4,600
Subdivision/development fees	(4,400)	(2,368)	(3,200)	0	(3,200)
<b>Subtotal</b>	<b>143,628</b>	<b>148,163</b>	<b>145,608</b>	<b>0</b>	<b>145,608</b>

**Dog Control:**

Salaries	87,635	97,799	68,472	30,000	98,472
Benefits	8,991	11,200	8,830	0	8,830
Pound costs	15,000	16,000	15,000	0	15,000
Stray Feral Cats	0	1,400	5,000	0	5,000
Vehicle expense	14,060	12,619	13,500	0	13,500
Commission on dog tag sales	4,000	4,500	4,400	0	4,400
Other	17,100	10,488	17,100	0	17,100
<b>Subtotal</b>	<b>146,786</b>	<b>154,006</b>	<b>132,302</b>	<b>30,000</b>	<b>162,302</b>

**Less:**

Dog tag sales	(19,000)	(20,000)	(19,000)	0	(19,000)
Dog control - Town of Truro	(39,143)	(8,723)	0	0	0
Dog pound fees	(1,000)	(1,100)	0	0	0
<b>Subtotal</b>	<b>(59,143)</b>	<b>(29,823)</b>	<b>(19,000)</b>	<b>0</b>	<b>(19,000)</b>

<b>Total</b>	<b>552,550</b>	<b>605,223</b>	<b>592,114</b>	<b>30,000</b>	<b>622,114</b>
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MUNICIPALITY OF THE COUNTY OF COLCHESTER

2016-2017 OPERATING BUDGET

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DEPARTMENT ADMIN COSTS (cont.)

REF # 25

BY-LAW ENFORCEMENT (cont.)

**Services are as follows:**

**For Building Inspection** - Ensuring building development meets the standards of the Building Code, unsightly premises enforcement, fire inspections and administration of the false alarm bylaw.

**For Development Office**- Issuing permits and enforcing by-law zoning regulations;

**For Dog Control**- Administering the dog control by-laws for the County.

**Building Inspection/ Fire Inspection**

**Salaries:** Building inspection manager, 2 deputy building inspectors, Admin Clerk (70%) and summer staff.

**Vehicle Lease etc.:** Lease of two vehicles, maintenance and fuel.

**Training/Development:** Courses mandatory for continuing certification, including responsibilities regarding fire regulations.

**Travel Expenses:** Reimbursement for use of personal vehicle at current approved rates.

**Miscellaneous:** Maintenance and fees for the permitting system.

**Building Permit Fees:** Based on a fee schedule; fees per year have averaged \$30,000.

**Development Office**

**Salaries:** Development Officer and Planning Technician.

**Mapping:** To cover continuing mapping costs.

**Subdivision Fees:** Fees have been generally in the \$3,000 range.

**Dog Control**

**Salaries:** Dog Control Officer, vacation/weekend relief and Admin Clerk (30%).

**Pound costs:** For rental of the pound and attending costs of the Dog Control Officer.

**Other expense:** For disposal costs, insurance, and a feline population control program.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

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**DEPARTMENT ADMIN. COSTS (cont.)**

**REF # 26**

		<b>RECREATION SERVICES</b>				
		<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
<b>Expenses:</b>						
	Salaries	234,903	248,665	243,677	0	243,677
	Part-time salaries	12,000	0	16,880	0	16,880
	Benefits	44,470	42,386	46,131	0	46,131
	Telephone	6,200	9,664	7,000	0	7,000
	Office supplies	3,000	1,763	2,500	0	2,500
	Advertising	5,000	4,000	5,000	0	5,000
	Membership Fees	1,800	1,663	2,000	0	2,000
	Training and development	3,600	2,876	4,000	0	4,000
	Travel	4,800	5,214	5,000	0	5,000
	Magazines and Miscellaneous	500	223	500	0	500
	Volunteer Reception	2,400	1,121	2,400	0	2,400
	Recreation Workshops	2,000	3,752	2,000	0	2,000
	Education and Promotions	13,000	9,937	13,000	0	13,000
	4 on 4 hockey	16,000	17,300	17,800	0	17,800
	Afterschool program	36,000	35,012	38,000	0	38,000
	Mayor's Challenge	4,000	4,000	4,000	0	4,000
	Community Events	22,000	20,779	21,000	0	21,000
	Active Communities Program	22,700	32,575	55,800	0	55,800
	Active Transportation	22,000	17,000	22,000	0	22,000
	Art Purchase Program	3,000	2,950	3,000	0	3,000
	Summer Day Camps	36,000	44,505	40,000	0	40,000
	<b>Subtotal</b>	<b>495,373</b>	<b>505,385</b>	<b>551,688</b>	<b>0</b>	<b>551,688</b>
<b>Revenues:</b>						
	Provincial Funding	(33,000)	(49,212)	(83,000)	0	(83,000)
	Community Events	(13,000)	(13,000)	(14,200)	0	(14,200)
	4 on 4 Hockey	(10,000)	(9,598)	(10,000)	0	(10,000)
	Babes on Blades	(5,000)	(3,740)	(5,000)	0	(5,000)
	Afterschool Program	(40,000)	(38,478)	(38,000)	0	(38,000)
	Active Communities	(14,000)	(30,125)	(37,700)	0	(37,700)
	Summer Day Camps	(22,000)	(19,920)	(20,000)	0	(20,000)
	<b>Subtotal</b>	<b>(137,000)</b>	<b>(164,072)</b>	<b>(207,900)</b>	<b>0</b>	<b>(207,900)</b>
	<b>Total</b>	<b>358,373</b>	<b>341,313</b>	<b>343,788</b>	<b>0</b>	<b>343,788</b>



## MUNICIPALITY OF THE COUNTY OF COLCHESTER

## 2016-2017 OPERATING BUDGET

March 2017

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## DEPARTMENT ADMIN COSTS (cont.)

REF # 26

## RECREATION

Recreation Services is involved in both programming and facilitation of recreation and leisure activities. Programs include the Community Events (Mayor's Challenge), Active Communities, Active Transportation, use of schools for recreational purposes, and the Trails Program. In addition, the Department continues its active involvement with Nelson Memorial, Five Islands Lighthouse Park, and Stewiacke River parks. The Department works with the organizations responsible for the operation of three community rinks and continues its facilitation role with community groups and organizations.

**Salaries:** Recreation Manager, Parks & Trails Coordinator, Active Communities Coordinator and Recreation Assistant. There will also be transitional costs relating to the Active Communities Coordinator wages.

**Part-time Salaries:** Summer Intern, support staff for active communities projects  
Casual staff during busy times, special events coordinator for the summer.

**Advertising costs:** For Provincial volunteer week, Royal Pettigrew Award, Art Purchase Program, seminars, and advertising for parks and trails etc. Advertising is also done for Doers Dreamers, Truro Daily News, the Shoreline, and the Light, and the HUB.

**Education & Promotions:** Fundy Connect (online), promotion of events throughout the year, trail maps, trail signage, update park plan and trail plan. Education and Promotion around the Physical Activity Plan (getting people more active), which is part of the Municipal Physical Activity Plan and around volunteer support and support for non profits.

**Mayor's Challenge:** Mayor's Challenge Curling Event, June "Recreation Month" activities, "Take the Roof off of Winter!", treasure chest equipment and prizes for events. The purpose and expected outcome of these programs are to increase events around the County.

**Active Communities Program:** The Adult/Senior fitness program takes place in Old Barns and Stewiacke. As well, we have fitness programs with SCA, Economy, Tatamagouche, as well as implementing Physical Activity Plans in other areas. The plan for the upcoming fiscal year is to continue the Thrive program for access to facilities for schools and continue to increase programs and youth programs. This is also identified in the physical activity plan for the recreation department. We will also be involved in an afterschool program that is targeting junior high school kids. As well, it will be the third year for the mobile skate park.

**Active Transportation Program:** Bike week, "Share the Road" signage and promotion, "Step into Spring" program, helmet safety, bike racks, AT Week, Active Transportation initiatives, AT Social Marketing phase 2 with implementation.

**Art Purchase Program:** Purchase of a painting, opening of Art Acquisition expenses, and brochures, as well as a reception event.

**Summer Day Camps:** Costs are for operating summer day camps, net of recoveries. Camps are: "Running in the Sun" camps - 8 weeks with 2 camps in each week. Covers expenses, staff, travel, honorariums to schools and junior volunteers. This initiative spreads camps around the County.

**Revenue:** MPAL (Municipal Physically Active Leadership) funding from the Province in the amount of \$25,000 for salaries. Thrive grant for access to schools (\$20,000) and grant for the after school program from CCRSB (\$33,000), After the Bell funding (\$5,000) and Federal funding for summer students (\$3,000), province for multisport (\$5,000).

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

**March 2017**

**PAGE 26**

**DEPARTMENT ADMIN. COSTS (cont.)**  
**REF # 27**

<b>FACILITY COSTS</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>

**Courthouse:**

Salaries	76,918	74,754	80,764	0	80,764
Benefits	19,430	18,119	20,191	0	20,191
Electricity	28,500	30,740	33,295	0	33,295
Furnace oil	29,750	23,000	29,750	0	29,750
Water	2,000	0	0	0	0
Maintenance and supplies	49,720	55,153	60,000	0	60,000
Insurance	10,000	6,995	7,000	0	7,000
Telephone	2,000	1,066	1,100	0	1,100
Miscellaneous	0	2	0	0	0
Capital out of revenue	0	0	0	0	0
<b>Subtotal</b>	<b>218,319</b>	<b>209,828</b>	<b>232,101</b>	<b>0</b>	<b>232,101</b>
PNS Rental	(88,020)	(88,022)	(90,662)	0	(90,662)
<b>Total</b>	<b>130,299</b>	<b>121,806</b>	<b>141,439</b>	<b>0</b>	<b>141,439</b>

**Courthouse:**

**Wages:** 2 positions- Janitor and Cleaner.

**Telephone:** For answering service coverage off hours and the elevator emergency phone.

**Maintenance and Supplies:** Includes Maintenance and repairs to the building, including heating systems, plumbing, and electrical.

**PNS Rental:** For probate/prothonotary area in basement, and courtrooms on second floor.

**REF #28**

<b>COUNTY PROPERTIES</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salmon River School Demolition	0	7,851	0	0
Electricity	1,900	1,969	0	0
Maintenance and Operations	2,240	2,240	0	0
Insurance	800	899	0	0
Miscellaneous	200	550	0	0
Newspaper Ads	-	0	0	0
Transfer to Salmon River School Reserve	-	0	0	0
<b>Subtotal</b>	<b>5,140</b>	<b>13,509</b>	<b>0</b>	<b>0</b>
Salmon River School Rental	0	0	0	0
Salmon River School Rental	0	0	0	0
<b>Total</b>	<b>5,140</b>	<b>13,509</b>	<b>0</b>	<b>0</b>

Budget set up for the former Salmon River Elementary School, owned by the County. Rental to the RCMP ceased December 2014. When rental revenue was generated Council had directed that a nominal amount be setup as the budget and excess be transferred to a reserve for potential future demolition.

County issued an RFP for perspective buyers in 2016 for the land and building.

The building has since been demolished. No further costs are anticipated.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

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**DEPARTMENT ADMIN. COSTS (cont.)**

**REF # 29**

<b>TAX EXEMPTION- BYLAW</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Non-Profit	210,387	212,009	213,500	0	213,500
Water utilities	27,758	28,014	27,896	0	27,896
Registered charities	89,744	90,136	90,500	0	90,500
<b>Total</b>	<b>327,889</b>	<b>330,159</b>	<b>331,896</b>	<b>0</b>	<b>331,896</b>

Under Section 71 of the Municipal Government Act, Council has enacted a bylaw to exempt property of non-profit organizations, registered charities, and Tatamagouche Water Utility.

**REF # 30**

<b>OTHER FISCAL CHARGES</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Courthouse capital	0	0	0	0	0
Employee benefits pension	25,000	100,000	25,000	0	25,000
Tax appeal allowance	75,000	40,000	60,000	0	60,000
Unresolved assessment appeals	0	0	0	0	0
Uncollectible taxes	10,000	10,000	10,000	0	10,000
<b>Total</b>	<b>110,000</b>	<b>150,000</b>	<b>95,000</b>	<b>0</b>	<b>95,000</b>

**Employee Benefits Pension:** Annually, the accrued pension benefit obligation (liability) is increased or decreased to comply with Public Sector Accounting Standards. The latest actuarial valuation (2016), resulted in a pension shortfall of \$399,636. This compares to a shortfall of \$33,701 on the 2013 actuarial report. The actuarial reports assume a plan return of 5.75% Currently there are no special payments required by the County to the plan.

**Tax Appeal Allowance:** According to Municipal Accounting guidelines, an allowance can be recorded to reflect estimated losses from tax appeals. This is based on the number and amount of successful appeals in 2016/17.

**Unresolved Assessment Appeals:** This item reflects tax appeals that remain unsettled from previous years and is based on information from the Provincial Assessment Office. To our knowledge there are no outstanding appeals to be set for the upcoming year.

**Allowance for Uncollectible Taxes:** This budget is set under Council policy. It is expected that the allowance may be reduced to the minimum allowed under the policy (\$150,000), a budget amount is estimated for tax write-offs in 2016/17.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

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**REF # 31**

**CENTRAL DISPATCH/EMERGENCY MANAGEMENT**

<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
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**Central Dispatch:**

Answering Service	95,512	95,512	98,450	0	98,450
Telephone	25,500	22,200	25,500	0	25,500
Electricity	1,000	600	1,000	0	1,000
Radio/Signalling/Repairs	7,500	12,198	30,250	0	30,250
<b>Subtotal</b>	<b>129,512</b>	<b>130,510</b>	<b>155,200</b>	<b>0</b>	<b>155,200</b>

**Other Costs:**

Colchester Search and Rescue	22,888	21,093	23,500	0	23,500
Radio License Fees	15,000	26,223	27,000	0	27,000
Operating Grant - Vol Fire Depts	45,240	41,743	42,000	0	42,000
Base Level of Service	10,000	0	10,000	0	10,000
Special Hazards Response Unit	45,000	45,000	47,500	0	47,500
SHRU - Capital out of Revenue	0	0	0	0	0
EMO	38,708	16,000	16,000	0	16,000
EMO (Non-Shared)	6,000	22,000	27,000	0	27,000
<b>Subtotal</b>	<b>182,836</b>	<b>172,059</b>	<b>193,000</b>	<b>0</b>	<b>193,000</b>
EMO cost sharing recovery	(5,666)	(8,800)	(8,800)	0	(8,800)
<b>Subtotal -Net</b>	<b>177,170</b>	<b>163,259</b>	<b>184,200</b>	<b>0</b>	<b>184,200</b>

**Fire Services Liaison:**

Salaries	21,624	21,443	21,934	0	21,934
Employee Benefits	5,371	4,288	4,606	0	4,606
Telephone	700	300	300	0	300
Office Supplies/Misc	2,000	1,500	2,000	0	2,000
Training & Development	2,000	800	3,000	0	3,000
Travel Expenses	3,000	1,600	3,000	0	3,000
<b>Subtotal</b>	<b>34,695</b>	<b>29,931</b>	<b>34,840</b>	<b>0</b>	<b>34,840</b>

<b>Total</b>	<b>341,377</b>	<b>323,700</b>	<b>374,240</b>	<b>0</b>	<b>374,240</b>
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**CENTRAL DISPATCH/EMER MGMT COSTS (cont.)**

REF # 31

**Central Dispatch:**

Answering Service - The Municipality negotiated a new contract with Valley Communications effective April 1st, 2014. The contract is for 3 years until March 31st, 2017. Budget is based on anticipated pricing in new contract.

**Other costs:**

**Colchester Search and Rescue:** In 2010/11 Council approved a new funding arrangement. For 2017/2018, the annual grant is 23,500.

**Radio license fees** are paid by the County for fire brigades per agreement between CFFA and Council, for frequencies and mobile units.

**Operating Grants:** Operating Grants paid in 2016/17 were: Economy Fire \$17,400 and Five Islands Fire \$24,342.

**Special Hazards Response Unit:**

The costs for the Special Hazards Response Unit represents the costs of operating the former public works building in Bible Hill and vehicle coverage for SHRU's vehicles under the County's insurance policy.

**EMO:** For EMO, Truro (45%) and Stewiacke (10%) partner in sharing the service and costs associated with the program. The budget reflects the County's share of operating costs.

**Fire Liaison:** This position is covered by 40% by the GIS Technician.

**Training and Development:** Emergency management diploma, conferences and NFPA reference materials.

**Travel:** For travel to meetings with Colchester's Emergency Services and meetings outside the County.

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**PROTECTIVE SERVICES (continued):**

**REF # 32**

<b>FLOOD ADVISORY PROGRAM</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Flood Advisory Program	150,000	145,000	150,000	-50,000	100,000

Based on Flood Advisory Committee input for the main program, council will receive an annual report recommending program expenditures.

**REF # 32**

**Expenses:**

<b>MAJOR FLOOD PROGRAM</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Major Flood Expenses	748,000	269,197	338,226	0	338,226
<b>Subtotal</b>	<b>748,000</b>	<b>269,197</b>	<b>338,226</b>	<b>0</b>	<b>338,226</b>
<b>Revenues:</b>					
Major Flood Revenues	-748,000	-269,197	-338,226	0	-338,226
<b>Subtotal</b>	<b>-748,000</b>	<b>-269,197</b>	<b>-338,226</b>	<b>0</b>	<b>-338,226</b>
<b>Net</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Major Flood program is cost shared with the Province and the Town of Truro. Net cost to the Municipality is transferred from the Major Flood reserve.

**REF # 33**

<b>UNSIGHTLY PREMISES</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Unsightly premises	5,000	5,000	5,000	0	5,000

Under County by-laws, complaints of unsightly premises are investigated and the owners are requested to voluntarily clean their property. If this is not done, the County may intervene and clean the property and, in turn, invoice the owner. Under legislation, this is a lien on the property and the County may put the property up for tax sale, if unpaid.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

**March 2017**

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**REF # 34**

**TRANSPORTATION SERVICES**

<b>ROAD TRANSPORTATION</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>

<b>Internal:</b>					
Salaries -Winter	89,907	111,186	139,294	0	139,294
Benefits -Winter	34,237	24,381	30,462	0	30,462
Salaries -Summer	0	0	57,924	0	57,924
Benefits -Summer	0	0	12,667	0	12,667
Maintenance & Operations - Winter	111,000	73,796	115,000	0	115,000
Maintenance & Operations - Summer	30,000	28,724	18,000	0	18,000
Maintenance & Operations - Mowing	-	-	10,000	0	10,000
Ditching	5,000	5,358	5,000	0	5,000
Insurance/Telephone/Misc.	12,900	10,152	12,900	0	12,900
Street repaving reserve	150,000	150,000	150,000	0	150,000
Minor street improvements	70,000	32,000	70,000	0	70,000
Vehicle reserve allocation	67,000	67,000	66,500	0	66,500
Capital equipment	0	0	9,000	-9,000	0
<b>Subtotal</b>	<b>570,044</b>	<b>502,597</b>	<b>696,747</b>	<b>-9,000</b>	<b>687,747</b>

<b>External:</b>					
PNS transport fee	540,000	546,607	554,500	0	554,500

<b>Frontage:</b>					
Street Paving	29,791	20,484	20,484	0	20,484

<b>Total</b>	<b>1,139,835</b>	<b>1,069,688</b>	<b>1,271,731</b>	<b>-9,000</b>	<b>1,262,731</b>
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**REF # 35**

<b>STREET LIGHTING</b>					
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>	
Street lighting	4,200	2,702	3,000	0	3,000

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**REF # 34**

**TRANSPORTATION SERVICES (continued)**

**ROAD TRANSPORTATION**

**Salary (Winter & Summer):** 30% Operations Manager, 30% Site Supervisor, 30% of Wastewater collection staff, 100 % of wastewater winter casual and 24% custodian.

**Maintenance and Operations- Winter:** Includes equipment repair costs and associated materials for winter maintenance. Excludes fuel and labour.

**Salt and Sand:** Includes salt and sand for roads only, excludes sidewalks.

**Maintenance and Operations - Summer:** Includes equipment repair costs (mowers and mowing truck), materials, fuel for mowing.

**Fuel:** Reflects fuel used for winter maintenance. Any summer fuel goes to mowing.

**Telephone:** 50% of cell phone bills charged to Roads (11 phones x \$75 per month x 50% = \$4950, plus 3 GPS bills (3 @ \$40/month)).

**Street Re- Paving Reserve:** A reserve has been established to re-pave County owned streets.

**Street Repairs:** Includes: \$25,000 for crack filling, \$25,000 for patching, \$20,000 for gravel road improvements.

**Capital Equipment:** Salt Spreader (\$9,000)

**External:**

Under Service Exchange in 1995/96, the County was assessed for the cost of maintenance of Class J roads.

**Frontage:**

Street Paving projects are being amortized over 10 years. These are frontage charges on streets which were paved on a cost shared basis with the Province. Offsetting revenue is shown under Street Frontages.

**REF # 35**

**STREET LIGHTING**

Budget reflects the costs for street lights installed at specific County locations, for safety purposes.



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**REF # 36**

<b>SEWAGE TREATMENT - CENTRAL COLCHESTER</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	284,081	358,890	299,397	29,901	329,298
Benefits	77,870	59,438	84,318	5,980	90,298
Maintenance	299,500	310,834	331,000	0	331,000
Lab supplies/testing	25,000	28,957	37,000	0	37,000
Electricity	725,266	551,436	650,000	0	650,000
Telephone Total	10,000	8,957	10,000	0	10,000
Office supplies	1,800	2,226	7,800	0	7,800
Chemicals	100,500	75,057	101,000	0	101,000
Sludge disposal/trucking	225,000	175,000	543,200	-150,000	393,200
Vehicles/gas	10,500	7,025	10,500	0	10,500
Training and development Total	11,000	7,267	11,000	0	11,000
Public education	5,000	5,019	5,000	0	5,000
Insurance	31,000	29,468	31,000	0	31,000
Miscellaneous	7,500	5,674	12,000	0	12,000
Consulting	10,000	8,291	10,000	0	10,000
Vehicle Reserve Allocation	9,000	9,000	9,600	0	9,600
Capital Out of Revenue	35,000	5,000	35,000	-35,000	0
<b>Subtotal</b>	<b>1,868,017</b>	<b>1,647,539</b>	<b>2,187,815</b>	<b>- 149,119</b>	<b>2,038,696</b>
Town of Truro	934,008	820,000	1,093,908	-74,560	1,019,348
Other Recoveries	0	138,000	0	0	0
<b>Subtotal</b>	<b>934,008</b>	<b>958,000</b>	<b>1,093,908</b>	<b>-74,560</b>	<b>1,019,348</b>
<b>Total</b>	<b>934,009</b>	<b>689,539</b>	<b>1,093,908</b>	<b>-74,560</b>	<b>1,019,348</b>

<b>FINANCING - INTEREST CHARGES</b>					
Sewer Trunk Line Debt: I	0				0
WWTF Debt (1) I	5,490	5,490	0	0	0
WWTF Debt (2) I	7,277	7,277	0	0	0
WWTF Debt(4) I	94,348	94,348	91,935	0	91,935
WWTF Debt (5) I	63,000	28,799	56,995	0	56,995
<b>Subtotal</b>	<b>170,115</b>	<b>135,914</b>	<b>148,930</b>	<b>0</b>	<b>148,930</b>
Less:					
Town of Truro- WWTF (1) I	2,745	2,745	0	0	0
Town of Truro- WWTF (2) I	4,300	4,300	0	0	0
Town of Truro - WWTF (4) I	94,348	94,348	91,935	0	91,935
Town of Truro - WWTF (5) I	31,500	14,400	28,498	0	28,498
<b>Recoveries subtotal</b>	<b>132,893</b>	<b>115,792</b>	<b>120,433</b>	<b>0</b>	<b>120,433</b>
<b>Financing - net</b>	<b>37,222</b>	<b>20,121</b>	<b>28,497</b>	<b>0</b>	<b>28,497</b>
<b>Total</b>	<b>971,231</b>	<b>709,661</b>	<b>1,122,405</b>	<b>-74,560</b>	<b>1,047,846</b>

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REF # 37

<b>SEWAGE TREATMENT-MARSHLAND DRIVE LIFT STATION/TRUNKLINE</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	22,784	17,838	27,902	0	27,902
Benefits	2,304	4,272	2,822	0	2,822
Maintenance	15,700	31,850	25,700	0	25,700
Electricity	36,225	26,913	36,225	0	36,225
Telephone	800	0	800	0	800
Office Supplies	100	0	100	0	100
Public Education	500	0	500	0	500
Vehicle/Gas	1,900	2,001	1,900	0	1,900
Insurance	1,900	1,665	1,900	0	1,900
Capital Out of Revenue	0	0	0	0	0
Transfer to vehicle reserve	2,300	2,300	2,300	0	2,300
Miscellaneous	800	0	800	0	800
<b>Subtotal</b>	<b>85,313</b>	<b>86,839</b>	<b>100,949</b>	<b>0</b>	<b>100,949</b>
Less: Town of Truro recovery	42,657	43,419	50,475	0	50,475
<b>Total</b>	<b>42,656</b>	<b>43,419</b>	<b>50,475</b>	<b>0</b>	<b>50,475</b>

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REF # 36

SEWAGE TREATMENT- CENTRAL COLCHESTER

**Salaries:** Salary allocation has been adjusted to reflect proper percentages. On a go-forward basis, the allocations will be: Wastewater Treatment Manager (73%), 3 Process Technicians (60%), 3 Plant Maintenance Workers (40%), Custodial Maintenance Worker (30%), Wastewater Treatment Maintenance Supervisor (40%), 1% of Wastewater collection staff, and one summer student. Allowance for overtime and call backs. Also includes Director of Public Works salary (10%).

**Additions & Deletions Salary:** 1 process technician: \$49,835, broken down as 60% Central STP, 10% Debert STP, 10% Tatamagouche STP, 10% Brookfield STP, and 10% Great Village STP.

**Maintenance:** Budget reflects basic ongoing maintenance of the headworks, the treatment facility, and the bio solids building.

**Addition & Deletion:** Have added 1 process/maintenance tech to cover CCWWTF and outside plants.

**Electricity:** To allow for anticipated power rate increases and power required due to upgrades (UV, EQ pumps, blowers, and screen).

**Chemicals:** For chemicals required in the operation of the plant.

**Sludge Disposal/Trucking:** Reflects current cost of service. Sludge going to Envirem in Miramichi

**Training and Development:** Additional certification training in wastewater treatment.

**Consulting Services:** A budget of \$10,000 has been included for small scale projects.

**Vehicles/Gas:** Maintenance and fuel for 4 vehicles.

**Vehicle Reserve Allocation:** Annual allocation to reserve for replacement of vehicles.

**Capital Out Of Revenue:** Includes \$20,000 for new rotating assembly and \$15,000 for new heating system in headworks

**Revenues:** Based on agreement with the Town of Truro on cost sharing at 50%.

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MARSHLAND DRIVE LIFT STATION/TRUNKLINE

**Salaries:** Wastewater Treatment Manager (2%), Wastewater Treatment Maintenance Supervisor (5%), 3 Plant Maintenance Workers (10%), and Custodial worker (2%), 1% of Wastewater collection staff.

**Maintenance:** To clean the wet well and inspect the pumps. Vibration analysis, replacement of biofilter media

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REF # 38

<b>SEWAGE TREATMENT - LIFT STATIONS</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	63,008	42,410	73,699	0	73,699
Benefits	21,127	9,658	24,712	0	24,712
Electricity	47,250	35,157	47,250	0	47,250
Maintenance	46,300	21,803	50,300	0	50,300
Lab tests/supplies	4,000	3,177	4,000	0	4,000
Insurance	2,760	3,383	3,383	0	3,383
Telephone	1,000	543	1,000	0	1,000
Safety clothing and equipment	1,000	571	2,000	0	2,000
Training and development	2,000	2,846	2,000	0	2,000
Travel	200	26	200	0	200
Vehicle/gas	8,500	3,379	9,500	0	9,500
Capital out of revenue	20,000	0	8,000	-8,000	0
Vehicle reserve allocation	17,400	17,400	17,600	0	17,600
Total	<b>234,545</b>	<b>140,353</b>	<b>243,644</b>	<b>-8,000</b>	<b>235,644</b>

Responsibility for the lift stations is with the workers reporting to the Wastewater Treatment Maintenance Supervisor (Central Colchester Wastewater Treatment Facility).

**Salaries:** Wastewater Treatment Manager (5%), Public Works Director (4%), and 3 Plant Maintenance Workers (18%), one Plant Supervisor (15%) and 2% of Wastewater collection staff.

**Maintenance :** Budget amount includes regular maintenance to the lift stations.

**Capital out of Revenue:** Generator for PS 8.

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**REF # 39**

<b>SEWAGE TREATMENT PLANT- BROOKFIELD</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	48,024	38,825	54,094	4,984	59,078
Benefits	2,554	8,460	2,145	997	3,142
Maintenance	21,300	9,750	21,300	0	21,300
Lab testing/supplies	4,100	3,299	4,100	0	4,100
Sludge disposal/transport	7,500	5,803	7,500	0	7,500
Electricity	32,500	25,937	32,500	0	32,500
Telephone	2,000	2,583	2,500	0	2,500
Office supplies	200	0	200	0	200
Training and development	1,000	0	1,000	0	1,000
Consultants	0	5,954	1,000	0	1,000
Public education	500	0	500	0	500
Travel	300	94	300	0	300
Vehicle/gas	300	112	300	0	300
Vehicles/gas	500	394	500	0	500
Vehicle/gas	500	732	800	0	800
Insurance	800	654	800	0	800
Miscellaneous	1,200	0	2,300	0	2,300
Capital out of revenue	25,000	20,000	15,000	-15,000	0
Vehicle reserve allocation	3,300	3,300	3,500	0	3,500
<b>Total</b>	<b>151,578</b>	<b>125,897</b>	<b>150,339</b>	<b>-9,019</b>	<b>141,320</b>

**Salaries:** Director of Public Works (4%), Wastewater Treatment Manager (5%),  
Wastewater Treatment Maintenance Supervisor (10%), 3 Plant Maintenance Workers (8%),  
Custodial Maintenance Worker (5%), 3 Process Technicians (10%), 1% of Wastewater collection staff.

**Capital out of Revenue:** \$15,000 for a new roof

**Vehicle Reserve Allocation:** Annual allocation to reserve for replacement of vehicles.

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**REF # 40**

<b>SEWAGE TREATMENT PLANT- GREAT VILLAGE</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	48,024	38,825	54,094	4,984	59,078
Benefits Total	2,554	8,460	2,145	997	3,142
Maintenance	10,700	4,869	11,200	0	11,200
Lab testing/Supplies	4,100	1,217	4,100	0	4,100
Sludge disposal/transport	4,500	782	5,000	0	5,000
Electricity	10,000	8,634	10,000	0	10,000
Telephone	2,600	2,523	2,600	0	2,600
Office supplies	200	0	200	0	200
Training and development	1,000	0	2,000	0	2,000
Public education	500	0	500	0	500
Travel	300	74	300	0	300
Vehicles/gas	1,500	1,056	1,800	0	1,800
Insurance	1,600	1,389	1,600	0	1,600
Miscellaneous	1,200	0	2,300	0	2,300
Capital out of revenue	10,000	0	10,000	-10,000	0
Vehicle reserve allocation	3,300	3,300	3,500	0	3,500
<b>Total</b>	<b>102,078</b>	<b>71,129</b>	<b>111,339</b>	<b>-4,019</b>	<b>107,320</b>

**Salaries:** Director of Public Works (4%), Wastewater Treatment Manager (5%), Wastewater Treatment Maintenance Supervisor (10%), 3 Plant Maintenance Workers (8%), Custodial Maintenance Worker (5%), 3 Process Technicians (10%), 1% of Wastewater collection staff.

**Capital out of Revenue:** Tank Structural Assessment and new roof

**Vehicle Reserve Allocation:** Annual allocation to reserve for replacement of vehicles.

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**REF # 41**

<b>SEWAGE TREATMENT PLANT - TATAMAGOUCHE</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	48,024	38,825	54,094	4,984	59,078
Benefits	2,552	8,460	2,142	997	3,139
Maintenance	25,700	28,628	36,200	0	36,200
Lab testing/supplies	4,200	1,692	4,700	0	4,700
Sludge disposal/transport	12,500	22,357	22,500	0	22,500
Electricity	21,000	10,099	21,000	0	21,000
Telephone	2,100	2,269	2,100	0	2,100
Office supplies	150	0	200	0	200
Training and development	1,000	0	1,000	0	1,000
Public education	500	0	1,000	0	1,000
Travel	500	634	500	0	500
Vehicles/gas	1,900	1,136	2,200	0	2,200
Insurance	4,000	3,471	4,000	0	4,000
Miscellaneous	1,300	0	2,300	0	2,300
Capital out of revenue	0	0	0	0	0
Vehicle reserve allocation	3,300	3,300	3,500	0	3,500
Total	<b>128,726</b>	<b>120,871</b>	<b>157,436</b>	<b>5,981</b>	<b>163,417</b>

**Salaries:** Director of Public Works (4%), Wastewater Treatment Manager (5%), Wastewater Treatment Maintenance Supervisor (10%), 3 Plant Maintenance Workers (8%), Custodial Maintenance Worker (5%), 3 Process Technicians (10%), 1% of Wastewater collection staff.

**Capital out of Revenue:** New fibreglass covers, grit chamber.

**Vehicle Reserve Allocation:** Annual allocation to reserve for replacement of vehicles.

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REF #42

<b>SEWAGE TREATMENT PLANT - DEBERT</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	48,024	38,845	54,094	4,984	59,078
Benefits	2,554	8,464	2,145	997	3,142
Maintenance	18,400	17,417	21,200	0	21,200
Lab testing/supplies	4,100	4,456	6,500	0	6,500
Sludge disposal/transport	10,200	4,536	8,200	0	8,200
Electricity	23,000	21,415	23,000	0	23,000
Telephone	2,100	1,577	2,100	0	2,100
Office supplies	150	219	150	0	150
Training and development	1,000	0	1,000	0	1,000
Public education	500	0	500	0	500
Travel	300	110	300	0	300
Vehicles/gas	1,600	2,150	1,900	0	1,900
Insurance	2,000	1,461	2,000	0	2,000
Miscellaneous	950	0	1,800	0	1,800
Consulting	0	0	7,500	0	7,500
Capital out of revenue	5,000	0	5,000	-5,000	0
Vehicle reserve allocation	3,300	3,300	3,500	0	3,500
<b>Subtotal</b>	<b>123,178</b>	<b>103,950</b>	<b>140,889</b>	<b>981</b>	<b>141,870</b>
Sewer Discharge recovery	25,000	35,000	35,000	0	35,000
<b>Total</b>	<b>98,178</b>	<b>68,950</b>	<b>105,889</b>	<b>981</b>	<b>106,870</b>

**Salaries:** Director of Public Works (4%), Wastewater Treatment Manager (5%), Wastewater Treatment Maintenance Supervisor (10%), 3 Plant Maintenance Workers (8%), Custodial Maintenance Worker (5%), 3 Process Technicians (10%), 1% of Wastewater collection staff.

**Vehicle Reserve Allocation:** Annual allocation to reserve for replacement of vehicles.

**Capital out of Revenue:** Paint for Exterior of tankage

**Sewer Discharge Recovery:** Discharge of wastewater into Debert Sewer System.



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**REF #43**

<b>PUBLIC WORKS BUILDING</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Maintenance	14,000	18,829	14,000	0	14,000
Heat & Lights	12,000	12,317	10,500	0	10,500
Telephone/Internet	1,800	1,669	1,800	0	1,800
Office Supplies	2,000	916	2,000	0	2,000
Insurance	6,300	5,782	6,300	0	6,300
Miscellaneous	1,000	0	1,000	0	1,000
Capital out of Revenue	40,000	0	6,000	-6,000	0
Vehicle Reserve Allocation	7,700	7,700	6,200	0	6,200
Shop Equipment/Tools	4,000	2,960	10,000	0	4,000
<b>Subtotal</b>	<b>88,800</b>	<b>50,173</b>	<b>51,800</b>	<b>-6,000</b>	<b>45,800</b>
Less:					
Allocation to sewage collection	44,400	25,087	25,900	-3,000	22,900
<b>Total - Net</b>	<b>44,400</b>	<b>25,087</b>	<b>25,900</b>	<b>-3,000</b>	<b>22,900</b>

**Telephones:** For high speed internet connection.

**Vehicle Reserve Allocation:** Annual allocation to reserve for replacement of vehicles.

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**SOLID WASTE :  
REF # 44**

<b>RESIDUAL DISPOSAL</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>

**REGIONAL BALEFILL FACILITY:**

Salaries	672,393	670,561	695,298	0	695,298
Benefits	103,108	127,128	106,783	0	106,783
Electricity	80,000	82,237	80,000	0	80,000
Heating	60,000	43,000	60,000	0	60,000
Baler maintenance & operations	91,860	65,000	90,000	0	90,000
Operations maintenance	137,571	170,811	105,770	0	105,770
Baling wire	50,000	41,641	50,000	0	50,000
Sampling	40,000	44,355	45,000	0	45,000
Leachate disposal	15,000	2,436	15,000	0	15,000
C&D waste processing	100,000	55,544	100,000	0	100,000
Site maintenance	15,000	8,768	2,240	0	2,240
Insurance	60,000	81,350	81,000	0	81,000
Legal Services	0	0	3,500	0	3,500
Telephone	9,000	14,000	13,000	0	13,000
Vehicles/Equip. maintenance	100,000	165,818	120,000	0	120,000
Fuels	75,000	62,634	75,000	0	75,000
Truck lease/rentals	10,000	5,645	10,000	0	10,000
Office expenses	5,000	4,840	5,000	0	5,000
Safety clothing	10,000	13,415	12,000	0	12,000
Training and development	11,650	6,777	11,650	0	11,650
Chemicals	500	0	0	0	0
Miscellaneous	9,500	12,086	9,500	0	9,500
Waste disposal consulting	5,000	1,310	5,000	0	5,000
Capital out of revenue	15,000	0	27,000	-27,000	0
Equipment replacement reserve	103,200	103,200	103,200	0	103,200
Closure liability	125,000	125,000	62,500	0	62,500
Liner replacement reserve	172,000	172,000	172,000	0	172,000
Balefill capital reserve	103,200	103,200	103,200	0	103,200
Electricity-leachate treatment plant	12,000	1,427	12,000	0	12,000
Maintenance-leachate treatment plant	25,000	13,643	25,000	0	25,000
Transfer to WMMP-leachate	154,800	154,800	154,800	0	154,800
<b>Subtotal</b>	<b>2,370,782</b>	<b>2,352,626</b>	<b>2,355,441</b>	<b>-27,000</b>	<b>2,328,441</b>

Tipping Fees	2,370,782	2,500,039	2,540,000	0	2,540,000
Scrap Metal Processing	25,000	74,824	25,000	0	25,000
<b>Subtotal</b>	<b>2,395,782</b>	<b>2,574,863</b>	<b>2,565,000</b>	<b>0</b>	<b>2,565,000</b>

<b>Subtotal -Net</b>	<b>-25,000</b>	<b>-222,237</b>	<b>-209,559</b>	<b>-27,000</b>	<b>-236,559</b>
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**CLOSED SITES:**

County Sites subtotal	10,925	10,925	10,925	-	10,925
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**Financing- Interest Charges**

Landfill site gross debt	0	0	0	0	0
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Less:

Truro, Stewiacke-Landfill recovery	0	0	0	0	0
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<b>Debt- Net</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>Total</b>	<b>-14,075</b>	<b>-211,312</b>	<b>-198,634</b>	<b>-27,000</b>	<b>-225,634</b>
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SOLID WASTE :  
REF #44

RESIDUAL DISPOSAL (continued)

**Regional Balefill Facility-**

Salaries are for 11.1 permanent positions (Director of Solid Waste, Balefill Site Manager, equipment mechanic, baler operator, scale house operator, 4 mobile equipment operators, 1 utility worker, 1 scale house/utility worker and .8125 cleaner). Other Staff Salaries are for casual coverage and a litter picker. Administration Staff and Solid Waster Maintenance Supervisor is shared 35% with the Materials Recovery Facility and 30% with Compost Facility.

**Baler Maintenance and Operation:** Includes the cost of annual Baler maintenance as well as concrete repairs around the baler.

**Operations Maintenance:** To reflect continuing regular maintenance and operations.

**Sampling:** This amount includes scheduled and unscheduled sampling. Unscheduled costs are above and beyond the quoted amount.

**Leachate Disposal:** Leachate is treated on site and piped through sewer systems to Central Wastewater Treatment Plant. Amount in budget is for transport from the tip floor area to the cell, and transport to a manhole during pump/line maint. or breakdowns.

**C & D Waste Processing:** Expense for wood processing.

**Site Maintenance:** Includes any contracted out site work for the C&D site, Leachate Plant or Balefill Facility.

**Vehicles/Equipment Maintenance:** Maintenance costs for vehicles and site mobile equipment.

**Safety Clothing:** A large portion of this cost is for approved safety masks. Also includes gloves, coveralls, workboots, hard hats, safety glasses, ear plugs, etc.

**Waste Disposal Consulting:** A nominal budget amount is included for 2017/18 as part of the Waste to Energy project based on the 2014/2015 feasibility study which was conducted. As well as engineer services that may be required for the roof repair.

**Capital Equipment From Revenue:** Budget reflects purchase of new capital equipment.

**Equipment Reserve:** For 2017/18, estimate of 17,200 bales at \$6 per bale.

**Closure Liability:** For 2017/18, is based on PSAB closure liability calculation. This is a volume based calculation

**Liner Replacement Reserve:** For 2017/18, estimate of 17,200 bales at \$10 per bale.

**Balefill Capital Reserve:** For 2017/18, estimate of 17,200 bales at \$6.00 per bale.

**Maintenance - Leachate Treatment Plant:** For leachate plant maintenance including equipment (pump, blower, building, etc.), line flushing and force main access road maintenance at the balefill site.

**Transfer to WMMP - Leachate:** For 2017/18, estimate of 17,200 bales at \$9 per bale. To fund leachate treatment plant and 1/2 of conveyance capital costs.

**Tipping Fees:** The residual garbage tipping fee is scheduled at \$113 per tonne.

**County sites:** For annual monitoring costs at the 4 closed dumpsites.

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**SOLID WASTE :**

**REF # 45**

<b>WASTE DIVERSION</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>

**Administrative Costs:**

Salaries	206,722	206,620	211,093	0	211,093
Benefits	34,616	36,622	34,616	0	34,616
Administrative costs	11,500	12,329	12,450	0	12,450
Miscellaneous	1,500	2,672	2,000	0	2,000
Newspaper ads	1,000	1,027	1,000	0	1,000
Training and development	6,500	5,500	6,500	0	6,500
Education and promotion	30,000	30,000	30,000	0	30,000
Travel/vehicle costs	19,500	17,489	19,000	0	19,000
Transfer to Balefill Equip Reserve	5,000	5,000	5,000	0	5,000
Special programs	0	19	0	0	0
Capital out of revenue	60,000	59,607	60,000	0	60,000
<b>Subtotal</b>	<b>376,338</b>	<b>376,886</b>	<b>381,659</b>	<b>0</b>	<b>381,659</b>

**Shared Programs:**

Household Hazardous Waste	<b>66,000</b>	<b>70,000</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>
<b>Subtotal</b>	<b>442,338</b>	<b>446,886</b>	<b>451,659</b>	<b>0</b>	<b>451,659</b>

**Shared Recoveries:**

Estimated RRFB Credits-Region	(258,000)	(330,000)	(330,000)	0	(330,000)
Education Contract - RRFB	(34,278)	(34,230)	(34,230)	0	(34,230)
Program Funding - RRFB	(13,601)	(14,009)	(14,009)	0	(14,009)
Enforcement funding - RRFB	(30,000)	(30,000)	(30,000)	0	(30,000)
MAP Funding - RRFB	(58,860)	(53,000)	(50,000)	0	(50,000)
Other funding	(7,500)	(9,672)	(5,000)	0	(5,000)
Recoveries - Truro and Stewiacke	0	0	0	0	0
<b>Subtotal</b>	<b>(402,239)</b>	<b>(470,911)</b>	<b>(463,239)</b>	<b>0</b>	<b>(463,239)</b>

<b>Net shared after recoveries</b>	<b>40,099</b>	<b>(24,025)</b>	<b>(11,580)</b>	<b>0</b>	<b>(11,580)</b>
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**Waste Reduction Non Shared**

<b>Non-shared programs subtotal</b>	<b>53,223</b>	<b>45,733</b>	<b>53,773</b>	<b>0</b>	<b>53,773</b>
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<b>Total</b>	<b>93,322</b>	<b>21,708</b>	<b>42,194</b>	<b>0</b>	<b>42,194</b>
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**SOLID WASTE :**

**REF # 45**

**WASTE DIVERSION**

Shared administration and programs refers to services provided to Colchester, Truro and Stewiacke who jointly share in the cost of the program, after recoveries from the Resource Recovery Fund Board (RRFB). In addition, there are non-shared programs specific to our Municipality: Roadside Litter, Derelict Vehicle, and Illegal Dumping Cleanup. (Discussed below).

**Administrative Shared:**

**Salaries:** For the Waste Reduction Manager, Environmental/Educational Officer, Waste Management Officer and an addition of an Administrative Support Clerk (100%).

**Administrative Costs:** Includes telephone, cell phones, office supplies and insurance.

**Education and Promotion:** For household schedule calendars, flyers & pamphlets on programs (clean ups, electronics, banned items etc.), sorting guides, booth rentals for the Home Show, curbside rejection and re-sort stickers, promotional items (pens, magnets, blue bags etc.), and advertising.

**Travel/Vehicle Costs:** For gas, maintenance. Vehicle also used for cart deliveries. Also includes personal travel mileage.

**Transfer to Balefill Equipment Reserve:** For future purchase of a replacement vehicle.

**Household Hazardous Waste:** One public drop off day per month, except in the winter months to a facility in Debert under the contracted service. Also includes 3 mobile events in the County during the year and on the alternate year one central mobile event in Bible Hill.

**Shared Recoveries:**

Estimated RRFB Credits-Region: Estimated diversion credits from the Resource Recovery Fund for Waste Diversion. Actual credits will be determined in the next fiscal year.

**Education Contract- RRFB:** Approved funding from RRFB for delivering provincial waste reduction education programs.

**Enforcement Program Funding-RRFB:** \$90,000 received annually shared equally between East Hants & CJSMA \$30,000 each.

**MAP Funding - RRFB:** Used for the purpose of purchasing waste diversion containers and green carts.

**Recoveries: Truro/Stewiacke:** cost sharing of excess expenses, based on uniform assessment, when RRFB diversion credits do not cover costs.

**Non-shared Programs:**

**Roadside Litter Program:**

The major cost of this program is for students hired for the 16 week period.

**Derelict Vehicle Program:**

The major cost of this program is for contracting to have the derelict vehicles hauled away and disposed of.

**Illegal Dumping Cleanup Program:**

The major cost of this program is for contracting to have the garbage picked up and for disposal tipping fees and solicitor advice.

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**SOLID WASTE :  
REF # 46**

<b>COMPOSTING PROGRAM</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
<b>Composting Program:</b>					
Salaries	174,858	155,186	176,674	0	176,674
Benefits	42,240	27,600	42,679	0	42,679
Electricity	35,000	29,195	30,000	0	30,000
Maintenance	30,000	23,752	47,000	0	47,000
Insurance/Admin expenses	30,800	28,572	29,300	0	29,300
Other	21,700	11,430	21,500	0	21,500
Training and development	6,000	3,000	4,000	0	4,000
Vehicle/Equipment expense	65,000	65,800	69,000	0	69,000
Waste disposal consulting	5,000	0	0	0	0
Capital out of revenue	0	0	0	0	0
<b>Subtotal</b>	<b>410,598</b>	<b>344,535</b>	<b>420,153</b>	<b>0</b>	<b>420,153</b>
<b>Less: Recoveries</b>					
Tipping Fees	(318,000)	(180,857)	(110,000)	(75,000)	(185,000)
Sale of compost	(50,000)	(2,704)	(5,000)	0	(5,000)
Truro/Stewiacke	(57,763)	(37,024)	(70,185)	0	(70,185)
<b>Subtotal</b>	<b>(425,763)</b>	<b>(220,585)</b>	<b>(185,185)</b>	<b>(75,000)</b>	<b>(260,185)</b>
<b>Subtotal -net</b>	<b>-15,165</b>	<b>123,950</b>	<b>234,968</b>	<b>(75,000)</b>	<b>159,968</b>
In Vessel Expansion- Interest	54,000	53,852	52,668	0	52,668
<b>Total</b>	<b>38,835</b>	<b>177,801</b>	<b>287,635</b>	<b>(75,000)</b>	<b>212,635</b>

**Composting Program:**

**Salaries:** Maintenance Supervisor (shared costs with Balefill & MRF, Compost Technician, Two Utility Workers.

**Maintenance:** Ongoing maintenance to the compost plant required.  
As part of the Waste Management Master Plan a new facility was commissioned during 2014/2015.

**Insurance and Administrative Expenses:** Mainly insurance coverage; administrative expense includes telephone, office supplies, computer costs, etc.

**Vehicle/Equipment Expenses:** 2 loaders, 1 trommel screener, 1 elevating face turner, conveyors and shredder

**Waste Disposal Consulting:** A nominal budget amount is included in 2016/17 as part of the Management Master Plan.

**Recoveries:**

**Sales:** Commercial sales and sales outside the free giveaway period in May.

**Truro/Stewiacke:** The recovery is based on the current allocation of carts.  
Current allocation is Truro (4,115); Colchester (15,790) and Stewiacke (610).

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**SOLID WASTE :**

**REF # 47**

**Other**

<b>HOST COMMUNITY</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
9,500	0	0	0	0

Host community water sampling is carried out under contract. Water is only tested every two years. The last test being the one completed in 2015/16.

**REF # 48**

**Collection Contract**

<b>RECYCLING COLLECTION</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
475,000	412,964	430,000	0	430,000

County wide recycling collection is borne by the general rate. The new contract with Truro Sanitation commenced July 1, 2010 and runs for 8 years until June 30, 2018. Budget reflects adjustments made to the collection schedule to reduce costs. Payment of fuel escalation clause included.

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**SOLID WASTE (continued):**

**REF # 49**

<b>MATERIALS RECOVERY FACILITY</b>				
<b>OPERATIONAL RESULTS</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>

**Revenues**

Market sales	1,344,733	1,197,624	1,340,824	0	1,340,824
Residential tipping fees	608,000	597,298	717,427	0	717,427
Regional processing	130,000	126,050	130,000	0	130,000
Deposit/Handling revenue	240,000	294,932	300,000	0	300,000
Dairy stewardship program	65,000	54,005	55,000	0	55,000
<b>Subtotal</b>	<b>2,387,733</b>	<b>2,269,909</b>	<b>2,543,251</b>	<b>0</b>	<b>2,543,251</b>

**Expenses**

Salaries	1,376,044	1,445,000	1,518,903	0	1,518,903
Benefits	227,633	250,000	264,907	0	264,907
Electricity	59,000	58,386	60,000	0	60,000
Maintenance/Operations	100,000	102,000	130,000	0	130,000
Safety Equipment	60,000	55,128	66,000	0	66,000
Baling wire	30,000	27,910	30,000	0	30,000
Insurance	40,000	38,627	40,000	0	40,000
Legal Services	0	0	500	0	500
Telephone	9,000	9,000	9,000	0	9,000
Office supplies/other	15,000	13,395	15,000	0	15,000
Training and development	15,000	11,900	20,000	0	20,000
Travel and rentals	6,000	22,621	30,000	0	30,000
Bad debt allowance	10,000	0	0	0	0
Freight	81,666	65,527	70,000	0	70,000
Commercial Material Purchase	5,500	36,935	40,000	0	40,000
Commission Fee	0	0	0	0	0
Vehicle Maintenance	2,500	2,951	2,500	0	2,500
Fuel/Propane	41,000	40,500	41,000	0	41,000
Internal Marketing Costs	0	0	0	0	0
Capital out of revenue	0	0	20,000	-20,000	0
Transfer to capital reserve	50,000	50,000	75,000	0	75,000
<b>Subtotal</b>	<b>2,128,343</b>	<b>2,229,880</b>	<b>2,432,810</b>	<b>-20,000</b>	<b>2,412,810</b>

<b>Profit/(Loss)</b>	<b>259,390</b>	<b>40,029</b>	<b>110,441</b>	<b>20,000</b>	<b>130,441</b>
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**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

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**SOLID WASTE:  
REF # 49**

**MATERIALS RECOVERY FACILITY  
OPERATIONAL RESULTS (continued)**

**Revenues**

**Market Sales:** Based on the existing contracts.

**Residential Tipping Fees:** These fees comprise three categories of recycling revenue: Towns and Municipalities, Commercial loads and Special Services. For Towns and Municipalities, the rate is \$92.50 per metric tonne, and processing is expected to be 7,600 tonnes, excluding Colchester. For commercial loads, the rates are variable, and revenue is estimated at \$50,000. Special services encompasses pre-sorting. Revenue is estimated at \$13,000 for these services.

**Regional Processing:** Colchester will only complete the glass portion of the RP, for both Northern & HRM areas.

**Deposit/Handling Revenue:** Through our non-buy-back Enviro Depot contract. Fees rec'd for deposit items received from the blue bags

**Dairy Stewardship Program:** Colchester share of revenues excluding Truro and Stewiacke.

**Expenses**

**Wages/Benefits:** The collective agreement for the Materials Recovery Facility is current. The wages have been budgeted on the Collective Agreement using the increases stated in the agreement. Also included are the three management staff (one at 35%) and one administration staff at 35%.

**Maintenance and Operations:** Annual maintenance includes regular repairing the conveyors and equipment.

**Safety Equipment:** The major cost in this category remains safety clothing such as the air filter masks required for occupational health reasons.

**Bad Debt Allowance:** Starting in 2011/12, the establishment of an allowance meets with Public Sector Accounting Principles. The estimate for the 2017/2018 budget is based on performance during current budget year.

**Capital Reserve:** Annually, an amount is transferred to a MRF Capital Reserve as part of the annual Capital Budget process for planned projects.

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**2016-2017 OPERATING BUDGET**

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**HOSPITAL  
REF #50**

<b>PUBLIC HEALTH FINANCING CHARGES</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Colchester Regional #1 I	19,518	12,427	4,952	0	4,952
Colchester Regional #2 I	25,405	25,405	11,563	0	11,563
Colchester Regional #3 I	28,698	28,698	23,608	0	23,608
Colchester Regional #4 I	30,030	30,030	25,116	0	25,116
Total	<b>103,651</b>	<b>96,560</b>	<b>65,238</b>	<b>0</b>	<b>65,238</b>

This represents interest on the four debt issues for the Regional Hospital.

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**ENVIRONMENTAL DEVELOPMENT SERVICES**

REF # 51

<b>PLANNING</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Planning Studies	90,000	26,453	75,000	0	75,000
Debert Archaeology	50,000	0	0	0	0
CORDA operations	0	750	0	0	0
<b>Total</b>	<b>140,000</b>	<b>27,203</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>

**Planning Studies:** includes Debert Gateway Design, Perennia, Bible Hill Master Plan update, Main Street traffic study and design in partnership with TIR, and Palliser Park Master Plan.

**Debert Archaeology:**

The clearing of the land can be considered "improvement" to the land to prepare it for eventual sale, the cost of clearing the land can be expensed as a cost of sales at the time the land is actually sold.

**ENVIRONMENTAL DEVELOPMENT SERVICES**

REF # 52

<b>PALLISER</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
<b>Palliser operations:</b>					
Salaries	0	24,286	38,000	0	38,000
Benefits	0	111	250	0	250
Summer staff expenses	0	252	250	0	250
Electricity	0	580	1,000	0	1,000
Maintenance	30,000	38,000	25,000	0	25,000
Telephone	0	2,854	3,048	0	3,048
Office Supplies	-	-	-	0	0
Miscellaneous	0	963	700	0	700
<b>Subtotal</b>	<b>30,000</b>	<b>67,047</b>	<b>68,248</b>	<b>0</b>	<b>68,248</b>
<b>Palliser Revenue:</b>					
Palliser Grants	-	(20,000)	(20,000)	-	(20,000)
					0
<b>Net</b>	<b>30,000</b>	<b>47,047</b>	<b>48,248</b>	<b>-</b>	<b>48,248</b>

**Salaries:** Salaries includes wages for a manager and two summer students for the Visitor Information Centre. As well as nominal staff time for maintenance.

**Maintenance:** Regular maintenance and operations.

**Palliser Grants:** Relates to subsidy for running Visitor Information Centre.

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**ENVIRONMENTAL DEVELOPMENT SERVICES (continued)  
REF # 53**

	<b>ECONOMIC DEVELOPMENT</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	74,522	73,205	74,522	0	74,522
Benefits	13,084	12,853	13,084	0	13,084
Office expense	300	600	500	0	500
Miscellaneous	2,000	300	1,000	0	1,000
Professional development	2,775	2,116	1,900	0	1,900
Conferences	0	3,259	3,600	0	3,600
Consultants	10,000	4,000	3,000	0	3,000
Memberships	400	435	500	0	500
Travel	2,000	2,000	4,200	0	4,200
County-wide business networking	4,000	1,363	4,000	0	4,000
Regional Economic Development	120,000	0	70,000	0	70,000
Events Committee				48,000	48,000
Events Committee	0	0	0	48,000	48,000
Advertising	4,000	0	4,000	0	4,000
Sale of property	5,000	0	5,000	0	5,000
<b>Total</b>	<b>238,081</b>	<b>100,131</b>	<b>185,306</b>	<b>48,000</b>	<b>233,306</b>

**Economic Development:** Economic Development program which includes an Economic Development Officer.

**Salaries:** Salaries includes wages for an Economic Development Officer.

**Conferences:** The budget is based on costs on the website for the Business Retention Expansion International Conference (\$2,700). This includes registration, travel and accommodations. Also budgeted are

**Professional development:** Professional development relates to a year of courses taken in the long distance Dalhousie Municipal Studies program. There are three courses this year at \$950 each.

**County-wide business networking:** County-wide business networking is a twice-yearly meeting held in 4 non-central venues for networking purposes (8 meetings in total). The cost relates to venue rentals and

**Advertising:** Advertising costs for awareness promotion of Debert Business Park in Business Elite Canada, magazine and online.

**Memberships:** Including Chamber of Commerce.

**Consultants:** Expenses related to Debert Airport operational audit.

**Travel/Meals:** Travel and meals costs for Economic Development officer's travel to visit various businesses and organizations.

**Sale of property:** Expenses associated with appraisals and potential sales of property in Debert Park.

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**ENVIRONMENTAL DEVELOPMENT SERVICES (continued)**  
**REF # 54**

	<b>DEBERT PARK</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Salaries	111,232	125,534	113,571	0	113,571
Benefits	24,471	21,717	19,647	0	19,647
Electricity	19,000	12,000	19,000	0	19,000
Maintenance - Debert	60,000	33,814	80,000	0	80,000
Maintenance - Airport	75,000	45,780	54,000	0	54,000
Maintenance - DNR Building	75,000	15,504	30,000	0	30,000
Insurance	19,000	31,175	31,500	0	31,500
Office expense/miscellaneous	5,000	5,751	5,500	0	5,500
Consultants	25,000	23,464	20,000	0	20,000
Debert - CPDS/Airport management	5,000	417	0	0	0
Transfer to Vehicle Reserve	10,800	10,800	10,700	0	10,700
Capital out of revenue	40,000	7,456	15,000	-15,000	0
<b>Subtotal</b>	<b>469,503</b>	<b>333,412</b>	<b>398,918</b>	<b>-15,000</b>	<b>383,918</b>
Debert leases revenue	172,000	152,000	172,000	0	172,000
Jet fuel revenue	20,000	23,000	20,000	0	20,000
<b>Subtotal</b>	<b>192,000</b>	<b>175,000</b>	<b>192,000</b>	<b>0</b>	<b>192,000</b>
<b>(Profit)/Loss</b>	<b>277,503</b>	<b>158,412</b>	<b>206,918</b>	<b>-15,000</b>	<b>191,918</b>

**Debert - CPDS/Airport:**

**Capital out of revenue:** Lighting replacement, Incubator Mall Bays

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**2016-2017 OPERATING BUDGET**

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**ENVIRONMENTAL DEVELOPMENT SERVICES (continued):**

**REF # 55**

	<b>TOURISM/MARKETING</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
CNTA- Tourist Bureau	7,000	0	0	0	0
Tatamagouche Tourist Bureau	700	700	700	0	700
Stewiacke Tourism Committee	600	600	600	0	600
<b>Total</b>	<b>8,300</b>	<b>1,300</b>	<b>1,300</b>	<b>0</b>	<b>1,300</b>

The County provides grants to assist tourist bureau operations in the Palliser Property (CNTA), Tatamagouche and Stewiacke area.

**REF # 56**

	<b>BRANCH LIBRARY</b>				
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
Branch Library	26,150	22,259	23,500	0	23,500

**Branch Library:**

The County is responsible for the direct annual building costs, as the building is owned by the County. The budget reflects estimated costs for the library. For heating, lighting, snowplowing, and general maintenance.

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**RECREATION SERVICES**

**REF # 57**

<b>RECREATION - PARKS , RINKS, POOLS</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>

**Parks:**

Regional parks -salaries	77,680	85,000	80,422	0	80,422
Regional parks -benefits	6,701	7,330	6,937	0	6,937
Regional parks -capital equip.	17,000	0	17,000		17,000
Nelson park -maintenance	25,000	30,000	30,000	0	30,000
Nelson park -capital	85,000	5,000	85,000	0	85,000
Stewiacke park -maintenance	30,000	17,000	22,000	0	22,000
Stewiacke park -capital	12,000	0	12,000	0	12,000
Broderick lane park -maintenance	17,000	19,516	15,000	0	15,000
Broderick lane park -capital	12,000	0	12,000	0	12,000
Municipal parks -capital	30,000	5,000	50,000	0	50,000
Municipal parks -maintenance	61,200	70,000	63,000	0	63,000
Provincial Funding	(65,000)	-	(10,000)	-	(10,000)
<b>Subtotal</b>	<b>308,581</b>	<b>238,846</b>	<b>383,359</b>	<b>0</b>	<b>383,359</b>

**Rinks:**

West Colchester	120,618	108,343	83,640	0	83,640
North Shore	76,400	77,569	94,700	0	94,700
Don Henderson	83,700	85,618	80,000	0	80,000
Emergency Deficit Funding	50,000	0	0	40,000	40,000
<b>Subtotal</b>	<b>330,718</b>	<b>271,530</b>	<b>258,340</b>	<b>40,000</b>	<b>298,340</b>

**Pools:**

Scotia Pool	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>
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**Recreation Reserves:**

Transfer to the Comm. Parks Program	80,000	80,000	80,000	0	80,000
Transfer to Trail Reserve	125,000	125,000	135,000	0	135,000
Transfer to Arena Reserve	45,000	45,000	40,000	0	40,000
Transfer to Vehicle Reserve	32,112	32,112	28,800	0	28,800
<b>Subtotal</b>	<b>282,112</b>	<b>282,112</b>	<b>283,800</b>	<b>0</b>	<b>283,800</b>

**Non-Profit Organizations:**

Insurance	<b>18,000</b>	<b>18,000</b>	<b>24,000</b>	<b>0</b>	<b>24,000</b>
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**Civic Centre**

Administration	600,000	766,000	600,000	0	600,000
Interest	418,000	418,000	396,000	0	396,000
Debenture recovery	(82,743)	(82,743)	(82,805)	-	(82,805)
Non capital financing	0	100,000	0	0	0
<b>Subtotal</b>	<b>935,257</b>	<b>1,201,257</b>	<b>913,195</b>	<b>0</b>	<b>913,195</b>

<b>Total</b>	<b>1,974,668</b>	<b>2,111,745</b>	<b>1,862,694</b>	<b>140,000</b>	<b>2,002,694</b>
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2016-2017 OPERATING BUDGET

March 2017

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**RECREATION SERVICES**  
**REF # 57**

**RECREATION - PARKS , RINKS, POOLS (continued)**

**Parks:**

The County maintains day park operations for Nelson Memorial Park, Stewiacke River Park and Five Islands Lighthouse Park, as well as maintaining other County parkland space areas and trails.

**Regional Park Salaries:** Term positions for Supervisor and Maintenance Worker, as well as 2 students.

**Nelson Park Maintenance:** Includes costs related to mowing, benches, gates and washroom, gravel for park areas, trail maintenance, as well as planting new trees, mulching brush, picnic shelter roof replacement.

**Nelson Park Capital:** New washroom and septic bed. The washroom was not completed last year.

**Stewiacke Park Maintenance:** Add gravel to the road, tree maintenance and mowing, gate opening and garbage removal. Maintenance will also include the park gate this year and washroom supplies.

**Stewiacke Park Capital:** For developing a small shelter and signage, replace change house.

**Broderick Lane Park:** Maintenance includes mowing, grading, power and water supply and support for lighthouse.

**Broderick Lane Capital:** Paths to Buoy with small shelters, installing a small play piece, adding ground design work for land shaping.

**Park Maintenance:** Regular mowing, removal of brush, top soil, and regular maintenance of green spaces and parks.

**Rinks:**

Under the Arenas Policy, the County will fund 100% of approved capital projects and insurance premiums.

Expected capital costs for 2017/18:

West Colchester - \$74,140 (capital) and \$9,500 (insurance)

North Shore - \$82,000 (capital) and \$12,700 (insurance)

Don Henderson (Brookfield) - \$69,000 (capital) and \$11,000 (insurance)

**Pools:** \$100,000 has been allotted for Scotia Pool.

**Recreation Reserves:**

The Community Parks Program funding is given out to groups who want to create, maintain, or improve community parks in their areas. In 2016/17, \$66,963 has been distributed for projects.

The reserve currently has a \$75,000 balance any funds not expensed in 2016/17 will be held in the reserve for future use.

**Non Profit Organizations:**

Council has established a policy on insurance grants to non-profit organizations, according to specific criteria.

Recommendation is to increase the amount to \$19,000 as numbers continue to increase.

**Civic Centre:**

An estimated amount is set as 50% of the County's share of operating costs. This is based on the preliminary budget presented by the RECC Operations staff.

Interest expense is related to the Debenture borrowings taken out for capital construction. This includes a recovery from the Health Authority for one of the debentures.

**Additions/Deletions:**



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**2016-2017 OPERATING BUDGET**

**2016-2017**

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**RECREATION SERVICES**

**REF # 57**

**RECREATION - PARKS , RINKS, POOLS (continued)**

**Capital Projects for Rinks**

**West Colchester**

**2017**

Dehumidifier	30,000
Electrical Upgrade to 600 amp	15,000
Rubber Tile Flooring	10,000
Refurbish jet Ice machine	2,500
Plant Guard Alarm	2,250
Spectator Glass	750
Office Photocopier	925
Major paint and repair to walls/hallway, washrooms	9,600
Materials and supplies for work	3,115

**74,140**

Insurance	<b>9,500</b>
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**North Shore**

**2017**

Flashing between buildings	5,000
Painting arena -change rooms, referee rooms and hooks	10,000
Blinds for windows	3,000
Board Repairs for rink surface	3,000
Runners on ramps and stairs	500
Computer	500
Outside Lighting on building	3,000
Wiring inside for upgrade and camera	3,500
Kitchen upgrade	1,000
Baby change table for washroom	500
Rink dividers	2,000
Replacement of Floor	<b>50,000</b>

**82,000**

Insurance	<b>12,700</b>
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**2016-2017 OPERATING BUDGET**

2016-2017

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**RECREATION SERVICES**

**REF # 57**

**RECREATION - PARKS , RINKS, POOLS (continued)**

**Brookfield (Don Henderson)**

**2017**

Upgrade PA system in hockey rink	3,000
Industrial dishwasher	6,750
Replace overhead door in curling club	5,000
Replace exterior door in compressor room	1,000
Install Lo-Flow Raised Toilets (15 required)	5,500
Replace Kitchen/Bar flooring	4,000
Replace exterior windows in senior citizen rooms	2,250
Replace worn out ballasts and bulbs in hockey rink	3,000
Refurbish curling ice shed walls	15,000
Hockey boards repair around player benches	3,500
Regasket condenser	20,000

Total 69,000

Insurance **11,000**

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

**March 2017**

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**REF # 58**

<b>TRANSFERS TO OTHER GOVERNMENTS</b>					
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>
<b>1. School Board:</b>	7,161,633	7,172,460	7,274,713	0	7,274,713
<b>2. Police Protection:</b>	4,627,695	4,619,694	4,794,069	0	4,794,069
<b>3. Public Prosecution:</b>	15,000	12,000	15,000	0	15,000
<b>4. Corrections:</b>	478,000	469,024	476,000	0	476,000
<b>5. Library:</b>	239,576	235,574	239,107	0	239,107
<b>6. Housing Authority</b>	143,839	117,669	120,000	0	120,000
<b>7. Assessment Services</b>	660,896	660,897	660,000	0	660,000
<b>8. Truro Library</b>	606,250	592,500	602,192	0	602,192
<b>Total</b>	<b>13,932,889</b>	<b>13,879,818</b>	<b>14,181,081</b>	<b>0</b>	<b>14,181,081</b>

These items represent transfers to various agencies that are required by law. The County merely acts as a collector or agent receiving the funds and then passing them onto the appropriate agency.

**1. Colchester-East Hants School Board :** Estimate is based on the rate used for 2016/17 and the rate of \$0.3048 per \$1000.00 of that assessment.

**2. Police Protection:** Based on Department of Justice estimates, allowing a 3.8% increase.

DNA service costs are anticipated to drop 27% for the 17/18 budget.

Colchester complement is 35 officers, plus 1 civilian for Criminal Records checking.

This represents a figure net of \$50,000, which is estimated for fine revenue.

**3. Prosecution Services:** To cover public prosecutor legal fees for local fines that are challenged.

This was based on a consideration fine revenue in the preceding year.

**4. County Correctional Services:** Estimate is based on the 2016/17 actual costs as the

with an allowance of 1.5% for potential increased costs.

**5. Colchester-East Hants District Library:** It is anticipated a 1.5% increase will occur from the 2016/17 Library costs.

**6. Housing Authority:** County share of the deficit in operations for senior citizens complexes and non-profit housing.

**7. Provincial assessment services:** PVSC Officials estimate the budget to be comparable to the previous year.

**8. Truro Library:** Truro Library construction will be finalized in 2016/17. As per the cost share agreement the municipal units have reached, Colchester will fund \$556,250 per year for four years.

In addition the agreement requires operational costs be funded at a rate of 40% by the County.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

March 2017

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REF # 59

<b>DEBT - PRINCIPAL PAYMENTS LESS RECOVERIES</b>				
<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	<b>2017-2018 TOTAL BUDGET</b>

**Wastewater:**

WWTF Debt: (1) P	225,000	225,000	0	0	0
WWTF Debt:(2) P	165,000	165,000	0	0	0
WWTF Debt: (4) P	0	161,629	161,629	0	161,629
WWTF Debt: (5) P	0	0	105,000	0	105,000
<b>Gross Debt</b>	<b>390,000</b>	<b>551,629</b>	<b>266,629</b>	<b>0</b>	<b>266,629</b>

**Less:**

Town of Truro-WWTF (1) P	112,500	112,500	0	0	0
Town of Truro-WWTF (2) P	82,500	82,500	0	0	0
Town of Truro-WWTF (5) P	0	0	52,500	0	52,500
<b>Recoveries</b>	<b>195,000</b>	<b>195,000</b>	<b>52,500</b>	<b>0</b>	<b>52,500</b>

<b>Wastewater debt - net</b>	<b>195,000</b>	<b>356,629</b>	<b>214,129</b>	<b>0</b>	<b>214,129</b>
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Landfill site Debt: P Total	0	0	0	0	0
Truro, Stewiacke-Landfill- P Total	0	0	0	0	0

**Compost**

	107,500	107,500	107,500	0	107,500
	0	0		0	0
	0	0	0	0	0
	0	0	0	0	0
<b>Subtotal</b>	<b>107,500</b>	<b>107,500</b>	<b>107,500</b>	<b>0</b>	<b>107,500</b>

<b>Civic Centre subtotal</b>	<b>880,980</b>	<b>880,980</b>	<b>900,502</b>	<b>0</b>	<b>900,502</b>
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<b>Debenture Debt total</b>	<b>1,183,480</b>	<b>1,345,109</b>	<b>1,222,131</b>	<b>0</b>	<b>1,222,131</b>
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**Wastewater:**

WWTF Debt (1): Remaining debt cost shared with the Town of Truro on the main STP at the WWTF. Debt is paid off in 2016/17.  
 WWTF Debt (2): Remaining debt cost shared with the Town of Truro on Bio solids Bldg. and site costs. Debt is paid off in 2016/17.  
 WWTF Debt (5) principal payments will commence in 2017/18.

**Solid Waste:**

Compost has been added to the repayment schedule for 2016/17.

**Colchester Regional:**

Principal payment for #1P on \$1 million debt scheduled for 15 years.  
 Principal payment for #2P on \$1.4 million debt scheduled for 14 years.  
 Principal payment for #3P on \$1.4 million debt scheduled for 13 years.  
 Principal payment for #4P on \$1.4 million debt schedule for 12 years.

**Civic Centre:**

First borrowing was done in 2011/12. The first principal payment was due in 2012/13.  
 Additional borrowings have been added to 2014/15 to reflect first installments of principal repayment. This also includes debt recovery from Health Authority for space they occupy.

**MUNICIPALITY OF THE COUNTY OF COLCHESTER**

**2016-2017 OPERATING BUDGET**

**March 2017**

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**REF # 60**

	<b>TRANSFERS TO OWN RESERVES</b>				<b>2017-2018 TOTAL BUDGET</b>
	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 MAINTENANCE BUDGET</b>	<b>ADDITIONS/ DELETIONS</b>	
Transfer to Operating Reserve	750,000	750,000	750,000	233,000	983,000
Transfer to Courthouse Reserve	100,000	100,000	100,000	0	100,000
Transfer to the RECC Capital Reserve	0	0	0	200,000	200,000
Transfer to Fire Insurance Reserve	300,000	300,000	300,000	0	300,000
Transfer to North Shore Rink Reserve	50,000	50,000	50,000	0	50,000
Transfer to Municipal Infrastructure & Development Res.	125,000	125,000	125,000	0	125,000
Transfer to Capital Reserve				17,600	17,600
Transfer to Capital Reserve				17,600	17,600
Transfer to deficit	390,000	391,000	291,000	0	291,000
Transfer to Major Flood Reserve	150,000	150,000	100,000	(100,000)	0
<b>Total</b>	<b>1,865,000</b>	<b>1,866,000</b>	<b>1,716,000</b>	<b>350,600</b>	<b>2,066,600</b>

**Operating Reserve:**

Annual Council has transferred \$500,000 to the Operating Reserve Fund.  
 In the 2014/15 fiscal year Council agreed to transfer to the Operating fund \$432,000 from the Special Operating Reserve.  
 The estimated balance with this transfer for the reserve in 2015/16 is \$4,237,000.

**Courthouse Reserve:**

Council approved creation of a Courthouse Reserve in 2003/04 for Project Work. Allocations have been made annually to the Reserve. The estimated balance in the Reserve Fund after the transfer is \$912,000, after any approved expenditures commencing during the 2015/16 fiscal year.

**Fire Insurance Reserve:**

In 2006/07, Council approved the creation of a reserve as a self insurance program for the County's Fire Brigades. Annually, a transfer to the reserve is made to cover insurance premiums for the brigades and to set up a reserve for future claims through the self insurance program. The current balance in this reserve is \$372,000.

**Municipal Infrastructure & Development Reserve:**

In 2014/15, Council approved the merger of the Debert & Biblehill master plan reserves with the existing municipal infrastructure reserve. The 2015/16 budget reflects a \$125,000 contribution to the reserve. The Infrastructure & Development reserve currently has a balance of \$1,534,244

**North Shore Rink Reserve:**

In 2012/13, Council approved the creation of the North Shore Rink Reserve, and approved a transfer of \$50,000 to that reserve. The total amount of the reserve, when finished, will be \$600,000 and is for replacement of the floor and boards. As of March 31, 2016 the balance in the reserve is \$202,046.

**Major Flood Reserve:**

In 2010/11, Council approved creation of a Major Flood Reserve, and approved \$50,000 to be transferred annually. Due to increasing Flood mitigation projects the transfer to the Reserve has to be increased to \$100,000. It is anticipated that as of March 31, 2016 the Reserve will be fully committed to existing projects. The reserve will be increased to \$150,000 annually in 2016/17.