

## **FLOOD ADVISORY COMMITTEE**

A meeting of the Flood Advisory Committee was held at the Municipality of Colchester Council Chambers on August 9, 2017 at 11:00 am.

**Present:**

Councillor Ron Cavanaugh, Chair  
Councillor Lloyd Gibbs  
Mayor Christine Blair

Hank Kolstee, Citizen Representative

Michelle Newell, Director of Public Works  
Rod MacLennan, Project Supervisor / Consultant

Greg Chisholm, Area Manager, NSTIR (*left at 12:10 pm*)

**Regrets:**

Councillor Eric Boutilier  
Laurie Sandeson, Citizen Representative  
Leroy Smith, Project Supervisor / Consultant  
Nancy McKay, Director of Stakeholder and Community Relations, CN Rail

**Approval of Agenda:**

An agenda was prepared and circulated for the Committee's review and approval.

Moved by: Mayor Blair  
Seconded by: Hank Kolstee

"That the agenda be approved as presented."

Motion carried.

**Approval of Minutes:**

Minutes from the meeting held on July 5, 2017 were circulated for the Committee's review and approval.

Moved by: Councillor Gibbs  
Seconded by: Hank Kolstee

"That the Minutes from the meeting on July 5, 2017 be approved as presented."

Motion carried.

**Business Arising from the Minutes:**

No business arising from the Minutes.

**New Applications:**

No applications received since last meeting.

Councillor Cavanaugh spoke with Rod Norrie prior to this meeting regarding the application he submitted and cost sharing with property owners. Mr. Norrie expressed he is not interested in contributing any funds. A letter will be sent to Mr. Norrie regarding this conversation and whether he would like to

withdraw his application or proceed with cost sharing.

Mr. Tattrie is expected to pick up an application.

**Review of Projects:**

The following updates were made to the project list:

Graham/Cameron:

- DFO approval received
- Contact owners and make arrangements for release and cost sharing forms to be executed prior to start of work

Great Village River:

- DFO approval received
- Contact surrounding property owners to execute release forms prior to start of work

**Status of Payments from Property Owners:**

Reminder notices will be sent to those property owners who had flood work completed in 2016/17 and have outstanding balances. Jillian Horn has recently sold her property so the notice will have to be sent to the new owner.

Tammy Comeau/Mark Upham will also receive a reminder for work completed in 2013/14. Councillor Cavanaugh also to contact them and inquire about status of payments.

Anja Willems also has an outstanding balance from 2011/12 which is currently under legal review. Update to be provided at next meeting.

As the policy allows liens to be placed on properties, the process will be reviewed to see when they are applied (immediately vs. after one-year payment plan) and who applies them.

**Status of Budget:**

No update.

**Project Video:**

As the videographers who completed the first draft video are no longer available, the Committee needs to determine how to proceed. Options include:

- Edit existing video
- Hire new company and start over
- Abandon project altogether

Moved by: Councillor Gibbs  
Seconded by: Mayor Blair

“That the Flood Advisory Committee authorizes staff to obtain quotes from videographers for the purposes of developing a new promotional video.”

Motion carried.

**CN Update:**

Michelle provided an update regarding an email from Nancy. CN will commit to cleaning up their sites as long as the debris in the brook is coming from CN and not from the surrounding properties. Last fall, CN sent a letter committing to cleaning up the sites but still have not secured funds to proceed.

In order to move forward with this process, Nancy suggested submitting an online complaint to CN's "Public Inquiry Line." Michelle will look into this process and submit a complaint.

**Stormwater Issues (Bible Hill & Gaspar Cross):**Bible Hill:

Site visit was completed by Rod, Councillors Cavanaugh and Parker, and Bob Christianson (Village of Bible Hill). Some identified issues were on College Road up as far as DNR and continuing down College Road into Guest Drive, including drainage from Teakwood, Osprey and the new development.

Survey work completed by TIR on Teakwood – Greg to follow up. TIR also looking at cleaning out ditches on Guest Drive.

Wetland area exists along College Road on new development site. Developers working with NSE on this.

Village doing a lot of work on stormwater management and culvert upgrades in the area.

Many issues to be looked at including wetlands, existing storm sewer under sidewalk on College Road, removal of in-fill from private property on Teakwood, watercourse and ditching on Guest Drive, blocked culvert on College Road, cross culvert at intersection of College Road and Guest Drive, and stormwater retention/diversion on new development site. As stormwater management does not fall under the mandate of this Committee, it was suggested it should be referred to Council.

Moved by: Hank Kolstee

Seconded by: Mayor Blair

"That the Flood Advisory Committee recommends to Council that staff be directed to review possible stormwater management solutions for the area downstream of Teakwood Court in Bible Hill."

Motion carried.

Gaspar Cross:

Councillor Gibbs and Michelle conducted a site visit to review possible solutions as this has been an ongoing issue. TIR is not obligated to do anything with commercial driveway culverts.

There's an issue after every heavy rainfall that causes water to flow across the road and onto private property causing flooded basements. Possible options include installing a stormwater pipe in the right of way, relocating the existing watercourse or creating an overall stormwater management and retention plan. One of the concerns is the cost to complete repairs vs. purchasing those properties affected by constant flooding.

As this is another case involving stormwater management issues which is outside of this Committee's mandate, it was suggested to also refer to Council for consideration.

Moved by: Hank Kolstee  
Seconded by: Mayor Blair

"That the Flood Advisory Committee recommends to Council that staff be directed to review possible stormwater management solutions for the area of Gaspar Cross Road in Salmon River."

Motion carried.

**New Business:**

Tenders for Armour Rock and Hired Heavy Equipment closed yesterday and have not been reviewed yet. Results will be sent out to Committee members and Rod can discuss with lowest bidders.

Requests have been sent to the Town to schedule a Joint Flood Advisory Committee (JFAC) meeting with no response to date. The project on the Toole property was to be completed by JFAC, however if the JFAC does not have the resources to complete the work, the FAC could proceed under their budget. DFO has already granted approval.

FRIIP funding extensions were granted to end of March 2018. If projects are not completed by this date, funding monies will need to be returned. As this involves the large JFAC projects, this needs to be discussed at next JFAC meeting. Staff to contact Town and arrange for a JFAC meeting end of August.

**Future Meeting Dates:**

The next meeting is scheduled for Tuesday, September 5, 2017 at 11:00 am.

**Adjournment:**

The meeting adjourned at 1:02 pm.

Crystal Deuville,  
Recording Secretary