FLOOD ADVISORY COMMITTEE

A meeting of the Flood Advisory Committee was held at the Municipality of Colchester Council Chambers on November 28, 2017 at 11:00 am.

Present:

Councillor Ron Cavanaugh, Chair
Councillor Eric Boutilier

Hank Kolstee, Citizen Representative
Laurie Sandeson, Citizen Representative

Michelle Newell, Director of Public Works
Leroy Smith, Project Supervisor / Consultant

Greg Chisholm, Area Manager, NSTIR

Regrets:

Mayor Christine Blair
Councillor Lloyd Gibbs
Rod MacLennan, Project Supervisor / Consultant

Approval of Agenda:

An agenda was prepared and circulated for the Committee's review and approval.

Moved by: Councillor Boutilier
Seconded by: Hank Kolstee

"That the agenda be approved as presented."

Motion carried.

Approval of Minutes:

Minutes from the meeting held on October 20, 2017 were circulated for the Committee's review and approval.

Moved by: Hank Kolstee
Seconded by: Councillor Boutilier

"That the Minutes from the meeting on October 20, 2017 be approved as presented."

Motion carried.

Business Arising from the Minutes:

None.

New Applications:

No applications received since last meeting.

Salt Marsh Project:

At the last JFAC meeting, Kevin Bekkers with Department of Agriculture made a presentation on the status of the Salt Marsh Project. Michelle provided an update at this meeting including location, funding, and construction details. The project is anticipated to begin in early January and be complete by end of March.

Review of Projects:

The Dickie project was removed from the list as JFAC passed a motion at their last meeting for cost sharing.

Farnham Brook could still be done this winter while all other remaining projects would have to be pushed to next fiscal. The issue with the original scope of work is that it required DFO approval in which they have not identified it as a high priority site. In order to complete winter work at this location, scope will be further revised to eliminate in-stream work.

Moved by: Councillor Boutilier
Seconded by: Laurie Sandeson

"That the Flood Advisory Committee proceeds with the Farnham Brook project this winter."

Motion carried.

Status of Payments from Property Owners:

The Willems property is now paid in full leaving Comeau as the only long-term outstanding balance. Graham/Cameron were invoiced last week and has already been paid in full.

A letter and updated statement was sent to Meyer regarding the work done on the Horn property; no payments to date. Legal confirmed liens are applied as soon as work is completed and not when payment is due.

Discussion was held on the current payment approach and whether a down payment or deposit should be required. As the cost sharing form represents a contract, it was agreed to continue as is.

Status of Budget:

Of the $100,000 budget, only $40,000 has been spent to date leaving funds available for Farnham Brook winter work. Councillor Cavanaugh to review projects previously completed to see if any maintenance is required.

Project Video:

Discussion was held on the promotional video and the options that are available for the Committee to consider on how to proceed:

- Update video to include current elected officials
- Remove all elected officials so video will remain current
- Hire new photographer and create new video
- Finalize video as is and issue press releases to get information out to the public

At the last JFAC meeting, the Committee discussed their options of releasing the details of the Flood Risk Study. They decided on a poster/ad detailing completed projects, total costs and pictures. This could also be an option for this Committee.

The County newsletter and website are both good sources to release information on the projects completed.

Moved by: Councillor Boutilier
Seconded by: Laurie Sandeson

"That the Flood Advisory Committee authorizes staff to proceed with an annual newsletter publication of current flood projects instead of updating the promotional video."

Motion carried.

CN Update: Nancy McKay is no longer with CN and her replacement is Tiffany Edwards, Manager of Public Affairs. Any correspondence previously sent to Nancy will be forwarded along to Tiffany.

New Business: As discussed at the last meeting, the work on the Toole Property was approximately $33,000 over budget. JFAC has agreed to cost share on this amount but because they do not have spending authority, it will need to be approved by both Councils. As the contractors have not yet received payment for this work, Councillor Cavanaugh could make a recommendation to Council at the next meeting to release the funds for these now and the cost sharing can be captured internally later.

It was suggested that a tour be arranged with Department of Agriculture to visit the Salt Marsh Project site. Michelle to contact Kevin Bekkers to see if a site visit can be arranged with interested members from both flood committees.

Future Meeting Dates: The next meeting will be scheduled after the work on the Farnham Brook is completed.

Adjournment: The meeting adjourned at 11:45 am.

Crystal Deuville,
Recording Secretary