

FLOOD ADVISORY COMMITTEE

A meeting of the Flood Advisory Committee was held at the Municipality of Colchester Council Chambers on April 2, 2019 at 11:00 am.

- Present:** Councillor Ron Cavanaugh, Chair
Mayor Christine Blair
Councillor Lloyd Gibbs
Councillor Eric Boutilier
- Hank Kolstee, Citizen Representative
- Michelle Newell, Director of Public Works
Rod MacLennan, Project Supervisor / Consultant
- Carl Esau, Manager, Land Protection, Department of Agriculture
Robyn Homans, Area Manager, NSTIR
- Regrets:** Laurie Sandeson, Citizen Representative
Don Mattinson, Cobequid Salmon Association
Charlotte Sullivan, Environmental Inspector, NS Environment
- Approval of Agenda:** An agenda was prepared and circulated for the Committee's review and approval. Councillor Gibbs added the following:
- 12.(b) Gasper Cross Flooding
- Moved by: Hank Kolstee
Seconded by: Councillor Gibbs
- "That the agenda be approved as amended."
- Motion carried.
- Approval of Minutes:** Minutes from the meeting held on January 31, 2019 were circulated for the Committee's review and approval.
- Moved by: Councillor Gibbs
Seconded by: Councillor Boutilier
- "That the Minutes from the meeting on January 31, 2019 be approved as presented."
- Motion carried.
- Business Arising from the Minutes:** The Committee requested three letters to be sent after the last meeting. Staff provided the following updates:
- Letter – Removal of Carter Property:
- Property was removed from the current project list

Letter – NSE Derelict Vehicles Salmon River Floodplain:

- Email received from Kelly McNally, NSE Inspector
- NSE does not regulate derelict vehicles on private property unless it is over 0.25 hectares or fluids are being released
- Michelle to discuss with staff from community development to better understand what the County's ability is to address this issue and report back at next meeting

Letter – Portapique Cemetery:

- No update – no response from Association

NSE Representation: Although the Terms of Reference identifies a representative from NS Environment, the position has been vacant for some time. Moving forward, Charlotte Sullivan will attend these meetings on behalf of NS Environment.

New Applications: None.

Review of Projects: The current project list was updated with the following:

Baxter:

- Site visit completed by Rod & Robyn
- Channel needs realignment – will not get DFO approval for this
- Change scope of work to fix existing berm
- No significant impacts right now
- Leave on list as pending and schedule another site visit in the Summer

Hilden Fire Hall:

- Site visit completed yesterday
- Issue during high flow events where water flows across parking lot and into basement windows
- Construct a berm to deflect water away from parking lot – no approval required
- Cost estimate \$10,000 but look at reducing scope to \$5,000
- Committee agreed to pay 100%

Portapique Cemetery:

- Project status to remain as pending until response received from Association

Franklin:

- Staff to submit FRIIP Application by May 6th
- Rod to request extension of approval from NS Environment

MacAskill:

- Site visit complete
- Numerous blockages in brook – DFO approval will be difficult
- Water backs up at culvert on College Road and floods

- property causing erosion issues
- Look at constructing a berm on property – no approval required
- Cost estimate approx. \$5,000-\$10,000
- Committee agreed to proceed with project

Logan:

- Not completed in 2018/19
- Move forward to 2019/20 – complete under dry conditions

Swan:

- Rod & Robyn to conduct another site visit with no snow or ice before arranging a site visit with Councillor Boutilier and residents
- Need to determine what the issue is – a lot of potential contributing factors: ponds, streams, cross culverts, very few driveway culverts, circular driveway
- TIR to look at blocked cross culvert

**Status of Budget
2018/19:**

No new expenses were added since the last meeting so final expenditures remained at \$40,000.

**FRIIP Application
2019/20:**

As previously discussed, Michelle to submit an application for the Franklin property.

**Status of Payments
from Property Owners:**

Three properties are still outstanding with no payments made to date. Michelle to discuss possibly moving to Collections with Finance.

**Budget
Recommendation for
2019/20:**

The Committee requested the budget for 2019/20 remain at \$100,000. Council to decide at the operating budget review next week.

**Consulting Services
Proposal for 2019/20:**

Rod MacLennan submitted a proposal for consulting services for fiscal 2019/20 which remains the same as the last couple of years. The proposal consists of a monthly stipend which is cost shared with the Joint Flood Advisory Committee; as well as, construction/supervision costs and inspection services.

Moved by: Mayor Blair
Seconded by: Councillor Boutilier

“That the Flood Advisory Committee (FAC) approves Rod MacLennan’s proposal for consulting services for 2019/20 which includes a stipend of \$1,200 per month; with \$400 being funded by the FAC; 10% of project costs; and \$75/hour for inspections.”

Motion carried.

**Updated Policy &
Request for Work
Application:**

The Committee recently recommended that the Policy be updated to include a 50% deposit collected before start of work. Council approved the revised Policy which will affect any new applications received after January 31, 2019. A copy of the revised Policy and Application were attached to the package for information.

**Gasper Cross
Flooding:**

Councillor Gibbs requested an update on this area with the most recent flooding. The capital budget list includes funds for a stormwater study in the area. No further updates available until the study is complete.

New Business:

None.

Future Meeting Dates:

The next meeting is scheduled for Tuesday, May 14, 2019 at 11:00 am.

Adjournment:

The meeting adjourned at 12:10 pm.

Crystal Deuille,
Recording Secretary