

## FLOOD ADVISORY COMMITTEE

A meeting of the Flood Advisory Committee was held at the Municipality of Colchester Council Chambers on October 16, 2019 at 11:00 am.

- Present:** Councillor Ron Cavanaugh, Chair  
Mayor Christine Blair  
Councillor Lloyd Gibbs  
Councillor Eric Boutilier
- Hank Kolstee, Citizen Representative  
Laurie Sandeson, Citizen Representative
- Michelle Newell, Director of Public Works  
Rod MacLennan, Project Supervisor / Consultant
- Charlotte Sullivan, Environmental Inspector, NS Environment
- Regrets:** Robyn Homans, Area Manager, NSTIR  
Carl Esau, Manager, Land Protection, Department of Agriculture
- Approval of Agenda:** An agenda was prepared and circulated for the Committee's review and approval.
- Moved by: Hank Kolstee  
Seconded by: Laurie Sandeson
- "That the agenda be approved as presented."
- Motion carried.
- Approval of Minutes:** Minutes from the meeting held on September 10, 2019 were circulated for the Committee's review and approval.
- Moved by: Councillor Gibbs  
Seconded by: Hank Kolstee
- "That the Minutes from the meeting on September 10, 2019 be approved as presented."
- Motion carried.
- Business Arising from the Minutes:** None.
- Draft Terms of Reference:** As per discussion at the last meeting, the draft terms of reference (TOR) was circulated with one change - point #2 was struck from the mandate.

Moved by: Councillor Boutilier  
Seconded by: Laurie Sandeson

“That the Flood Advisory Committee recommends to Council to remove point # 2 under mandate from the Committee’s Terms of Reference.”

Motion carried.

Committee membership was also discussed as there are other attendees that are not included in the TOR. Department of Fisheries and Oceans and the Cobequid Salmon Association would be invited to meetings on an as needed basis and do not need to be added to the TOR.

Moved by: Laurie Sandeson  
Seconded by: Hank Kolstee

“That the Flood Advisory Committee recommends to Council to add Nova Scotia Department of Agriculture to the non-voting membership section on the Terms of Reference.”

Motion carried.

**Draft Policy Definitions:**

A draft Small Flood Damage Reduction Projects Policy was distributed in the meeting package. The following new definitions were added:

1. Shoreline
2. Small Flood Damage Reduction Project:
  - Identifies those projects affected by a watercourse or run-off from a public right of way
  - Eliminates any flooding related to stormwater issues between neighbours
  - Larger scale projects related to stormwater could be dealt with by Council (ie. Subdivision drainage, retention ponds)
3. Stormwater Runoff - remove runoff from definition title
4. Watercourse - used provincial definition excluding groundwater portion

Moved by: Mayor Blair  
Seconded by: Hank Kolstee

“That the Flood Advisory Committee recommends to Council to approve the revisions to the Small Flood Damage Reduction Projects Policy as presented.”

Motion carried.

**Gaspar Cross Road Update:**

Rod, Ron and Lloyd met on site with Ken Upham to discuss possible plans of developing a floodway on his property at an estimated cost of \$15,000. Scope of work would include removal of material behind building, maintenance to the existing berm and creating a flood way

from where the brook takes a 90 degree turn to the CN Rail property (approximately 500 feet).

Cost sharing, agreements and applications were not discussed with Mr. Upham as the Committee will need to decide on how to proceed. The Committee decided to follow policy so 50% cost sharing is required for commercial properties. Michelle to discuss with Mr. Upham that an application is required as well as his willingness to cost share 50%.

Councillor Gibbs is concerned that the other area residents will still be affected if Mr. Upham refuses to cost share on the project.

**New Applications:**

None.

**Review of Projects:**

The following updates were made to the project list:

Baxter:

- Site visit outstanding

Hilden Fire Hall:

- Complete

Law:

- Complete

Portapique Cemetery:

- Site visit outstanding

Franklin:

- Did not receive FRIIP funding
- Reapply next year? Modify scope of work?

MacAskill:

- Waiting for dry conditions
- Rod to discuss with owner again before proceeding

Logan:

- Complete

Johnson:

- Waiting for status of approval - requires instream work

Langille:

- Site visit outstanding

Dalhousie University:

- Complete
- Rod to have Jean Lynds email Michelle regarding cost sharing

**FRIIP Update:** Application for FRIIP funding not approved. Committee to review all projects at start of next fiscal year and decide how to proceed with applications and approvals.

**Status of Budget:** Approximately 50% of the budget has been spent to date.

**Status of Payments from Property Owners:** A registered letter was sent to Comeau/Upham while a notice was posted on the property for Meyer as all attempts to reach by mail were unsuccessful. Both properties have until October 31<sup>st</sup> to pay the outstanding accounts in full before further collection avenues are pursued. To date, no contact has been made with either property owner.

**New Business:** None.

**Future Meeting Dates:** The next meeting is scheduled for Wednesday, November 20, 2019 at 11:00 am.

**Adjournment:** The meeting adjourned at 12:00 pm.

Crystal Deuille,  
Recording Secretary