

## FLOOD ADVISORY COMMITTEE

A meeting of the Flood Advisory Committee was held in Council Chambers on Wednesday, June 24, 2021 at 11:00 am.

**Present:** Councillor Tim Johnson, Chair  
Mayor Christine Blair  
  
Hank Kolstee, Citizen Representative  
Robert Monk, Citizen Representative  
  
Michelle Newell, Director of Public Works  
Rod MacLennan, Project Supervisor/Consultant

**Absent:** Councillor Eric Boutilier  
Councillor Mike Cooper

*Note: due to COVID gathering restrictions, representatives from the Province were not invited to attend.*

**Approval of Agenda:** An agenda was prepared and circulated for the Committee's review and approval.

Moved by: Mayor Blair  
Seconded by: Robert Monk

"That the agenda be approved as presented."

Motion carried.

**Approval of Minutes:** Minutes from the meeting held on March 23, 2021 were circulated for the Committee's review and approval.

Moved by: Hank Kolstee  
Seconded by: Mayor Blair

"That the Minutes from the meeting on March 23, 2021 be approved as presented."

Motion carried.

**Business Arising from the Minutes:** None.

**Collection of Outstanding Amounts – Liens** At the last meeting, the Committee passed a motion to send Mr. Johnston's outstanding account to Collections. A letter was received from Mr. Johnston which stated that he had an agreement with the former Chair of the Committee that he didn't need to pay within a certain time period and that no interest would be added. He also stated that he did not receive any correspondence that he previously requested including contractor invoices, updated account statements and payments.

Mr. Johnston signed the cost sharing agreement as well as the policy prior to work being done on his property. Public Works did not receive a previous request from Mr. Johnston for any correspondence but this information can be sent to him. It was suggested to give Mr. Johnston one more extension for his account to be rectified.

Moved by: Hank Kolstee  
Seconded by: Robert Monk

“That a letter be sent to Mr. Graham Johnston with requested documentation including contractor invoices with total project costs, payment history and signed agreements/documents with a final deadline of August 31, 2021 for the outstanding amount to be paid in full before sending to Collections.”

Motion carried.

**Outstanding  
Stormwater/Other  
Requests:**

Holding Pond, Exhibition Grounds:

- Debris built up in outlet and requires manual cleanup
- Site visit also identified three driveway culverts downstream that are undersized and in need of repair.
- Water flows from the pond through a culvert across Farnham Road, through these culverts and out to the marsh
- Culvert replacements would not require construction of fish passages so would not require approvals
- Rod to do another site visit and come up with a plan and cost estimate for next meeting
- Can approach the Village and Exhibition Commission to cost share on the manual clean-up portion to speed up the process as all work needs to be complete by end of September
- Could send letters to homeowners about the program and their opportunity to contribute to the culvert replacements. If owners refuse cost sharing, this Committee could explore the option to pay the entire amount.

Moved by: Hank Kolstee  
Seconded by: Mayor Blair

“That the Flood Advisory Committee authorizes the manual cleanup of the Holding Pond at the Exhibition Grounds from the pond to Farnham Road with a total project estimate of \$6,000 and request cost sharing from the Village of Bible Hill and the Exhibition Commission; and explore the possibility of replacing three culverts off Farnham Road at a cost estimate of \$6,000 after discussions with property owners.”

Motion carried.

**New Applications:**

The following three new applications were received since the last meeting:

**Patterson:**

- Site visit already complete as Rod advised the owner to submit an application
- Issue with water from the ditches flowing into the rear of the property and causing erosion issues – similar to Hillcrest Avenue drainage project
- Owner contacted TIR with no success
- Since TIR ditched, a lot more water is coming down and into his property
- Work would include approximately 100 feet of rock lining the ditch across his property at an estimated cost of \$7,500
- Runoff water, doesn't require any approvals
- Project added to list
- Contact owner to cost share

Moved by: Hank Kolstee

Seconded by: Robert Monk

“That the Flood Advisory Committee add the Patterson project to the current list of projects and contact the owner for cost sharing of the \$7,500 estimated project costs.”

Motion carried.

**Perry:**

- Site visit required to determine what the issue is and where the water is coming from
- Initial request sent through from emergency management coordinator

**MacNutt:**

- Did rock work upstream and downstream in 2016
- Abutment on the bridge is failing
- Bridge provides access to home and business
- Rod to meet with him and determine what he is looking for
- Policy doesn't cover building new bridges

**Review of Projects:**

The following updates were made to the project list:

**Portapique Cemetery:**

- Pending – still conduct site visits in fall and spring
- Too large of a project for Committee to fund 100%
- Mayor will explore some options for funding before contacting them again
- Leave on list for now as pending with no commitments

**Franklin:**

- FRIIP application to be submitted next week
- Does not pose an immediate threat to the property
- Bridge in driveway could pose some difficulty with access to site

**Johnson:**

- Rod discussed with Ian Sinclair who is still interested in the project
- Ian trying to get quarry approval updated with NSE right now
- One of the three sections will be very difficult to access
- Can't go instream – will have to cut the road, place rock and reinstate the road

**Ryan:**

- Erosion has been an issue here for years but does not pose a significant threat to either the house or property
- Owners say the erosion is caused by the river, but the high tide water mark is present at this property
- Most of the erosion would be caused when high river flows are present and then flows back out to the bay
- Property is 600 feet long; 300 feet alone would cost \$25K
- “Shoreline” definition in policy states, “any area which is exposed to the influence of saltwater, including the downstream areas of watercourses which are influenced by the tide.” This property therefore does not meet policy.
- Two options exist: (1) Remove project from list as it does not meet policy, or (2) Make a recommendation to Council to approve a project outside of the scope of work and policy of the Committee

Moved by: Hank Kolstee

Seconded by: Robert Monk

“That the Flood Advisory Committee send a letter to Cindy Ryan advising that the project has been removed from the list as it does not fall within the criteria of the Small Flood Damage Reduction Projects Policy.”

Motion carried.

**Status of Payments from Property Owners:**

Only one outstanding account; the Johnston property as discussed above.

**New Business:**

Robert Monk mentioned one of the barrels in the aboiteau by the Palliser was plugged with silt. Michelle sent an email to Carl Esau for Department of Agriculture to review.

**Future Meeting Dates:**

The next meeting is scheduled for Thursday, July 15, 2021 at 10am.

**Consulting Services  
Proposal 2021/22:**

Councillor Johnson discussed the consulting fees with Rod and was satisfied with the clarification on the numbers.

As requested at the last meeting, the 10-year history of project budget and expenses were circulated as well as the 5-year history of project costs vs. consulting fees. There was no discussion.

Moved by: Mayor Blair  
Seconded by: Robert Monk

“That the Flood Advisory Committee (FAC) approves Rod MacLennan’s proposal for consulting services for 2021/22 which includes a stipend of \$1,200 per month; with \$400 being funded by the FAC; 10% of project costs; and \$75/hour for inspections.”

Motion carried.

**Adjournment:**

Moved by: Hank Kolstee

“That the meeting adjourned at 12:42 am.”

Motion carried.

Crystal Deuille,  
Recording Secretary