



Municipality of Colchester
 1 Church Street
 Truro, NS B2N3Z5
 Tel: 902-897-3170
 comdev@colchester.ca

APPLICATION FOR SUBDIVISION APPROVAL

FILE NO _____ Application Type (Final, Tentative, Preliminary) _____
 Fee _____ Paid
 Zoning _____

Name of Subdivision _____ Approval Required for Lot(s) _____

Location _____ Proposed Lot Type (BLD, CON, OTH) _____

Water Services		Waste Disposal		Road Access	
	Existing	Proposed		Existing	Proposed
Central System	<input type="checkbox"/>	<input type="checkbox"/>	Central System	<input type="checkbox"/>	<input type="checkbox"/>
Drilled Well	<input type="checkbox"/>	<input type="checkbox"/>	On Site	<input type="checkbox"/>	<input type="checkbox"/>
Dug Well	<input type="checkbox"/>	<input type="checkbox"/>			
Other			Other		
				Public Road	<input type="checkbox"/>
				Private Road	<input type="checkbox"/>

Plans Certified By _____ Nova Scotia Land Surveyor Dated _____

Site Assessment Certified By _____ (QP/ P.Eng) Dated _____

Certification for an On-Site System is not required

I certify that lot(s) _____ (is, are) being subdivided for the purpose of _____ which will not require the installation of an on-site sewage disposal system. Signed: _____

Property Owner(s)	Mailing Address _____ Telephone _____
	Email _____

Surveyor	Mailing Address _____ Telephone _____
	Email _____

Applicant	Mailing Address _____ Telephone _____
	Email _____

Correspondence and plans should be sent to: Owner Applicant Other (Specify) _____

Signature of all Property Owners _____	Date _____
_____	_____
_____	_____
_____	_____

Space below for office use only

Plans Received:

Plans Approved:

Application
Complete:

PID Number

Subdivision Area (1 or 2)

Plans sent to the following for Review and Comments:

		Date Sent	Date Received
<input type="checkbox"/>	Nova Scotia Department of Public Works		
<input type="checkbox"/>	Nova Scotia Department of Environment		
<input type="checkbox"/>	Land Registration Office		
<input type="checkbox"/>	Public Works		
<input type="checkbox"/>	Property Valuation Services Corporation		
<input type="checkbox"/>	Canada Post		
<input type="checkbox"/>	Planning Department		
<input type="checkbox"/>	Other _____		
<input type="checkbox"/>	Deed and Affidavit		

Subdivision Plan Checklist

Preliminary Plans

- Completed Application
- 3 Hard Copies and 1 Digital Copy

Tentative Plans

- Completed Application
- Application fee of \$75
- 6 Hard Copies and 1 Digital Copy
- 1 Hard Copy and 1 Digital Copy of Engineering Drawings
- QP Report for on-site sewage disposal systems (if required)

Final Plans

- Completed Application
- Application fee of \$25 per lot to a maximum of \$250.00
- 8 Hard Copies and 1 Digital Copy
- Cheque made payable to 'Minister of Finance' for \$100.00 **or** \$200.00 if not land registration
- QP Report for on-site sewage disposal systems (if required) please include cheque made payable to "Minister of Finance" for \$232.35 if 3 or more lots.