

Balefill Custodian

External Posting – Full Time Union Position

Centrally located within Nova Scotia between two extraordinary coastlines, Colchester is a progressive rural municipality that offers an unparalleled work-life balance. It is a place that is affordable, welcoming, family focused, rich in diverse culture and natural beauty with thriving businesses and access to all the modern amenities typically found in an urban setting – without the common stresses of living in an urban setting.

The Municipality of Colchester is seeking a Full Time Balefill Custodian to join our Solid Waste team. This is a unionized position, and is located at the Balefill Facility in Kemptown, NS.

The Custodian is responsible for performing a variety of custodial duties to ensure that buildings and facilities are maintained in a healthy, safe and sanitary manner. Job duties include, but are not limited to:

- General cleaning of offices, lunchroom, locker rooms, washrooms, entrances, exits, including glass, walls, hardware, etc.
- Collect garbage, organics and recyclables from all waste receptacles throughout the building and facilities so they can be disposed of in the appropriate location.
- Maintain storage areas and cleaning equipment, materials and supplies in a safe and orderly manner to ensure safety of staff and the public. Secure storage areas.
- Launder staff coveralls daily and place into assigned lockers once clean.
- Organize and maintain inventory of all cleaning materials and PPE supplies (ie: masks, gloves, etc.). Notify management when stock needs ordered to ensure stock is replenished when needed.
- Perform minor maintenance within the scope of the position and personal ability. Inform management or maintenance staff when repairs are needed to the various buildings, cleaning tools or laundry facilities that are beyond your ability.
- Maintain a clean and safe work environment.
- Perform other related duties as directed by the Manager of Balefill and Compost Operations.

Candidates must have knowledge of standard cleaning procedures, chemicals, products and equipment, as well as the ability to read and understand labels and instructions on the use and application of cleaning chemicals; including hazards and safety precautions associated with chemicals and fumes. Previous cleaning, and maintenance experience will be considered an asset.

The successful candidate must have exceptional interpersonal skills to effectively interact with all levels of staff, contractors and the public. Completion of Grade 12 or GED equivalent is required, or a combination of education, training, experience, and proven ability. Must have reliable transportation and maintain a valid Nova Scotia driver's license. A background check is required if hired. Certifications in First Aid/CPR, WHMIS, and other OH&S courses is considered an asset. Knowledge of the hazards common to Balefill Site operations is also an asset, including hazards and safety precautions associated with working around mobile heavy equipment.

This position will serve a six-month probationary period, as per article 18.03 of the Collective Agreement. Hours of work are 8:00 a.m. – 3:00 p.m. Mondays through Fridays (32.5 hrs per week). Wage rate is currently \$20.23 per hour.

We welcome applications from all qualified applicants; however only those selected for an interview will be contacted. Applicants are invited to submit a covering letter and resume by 4:30 p.m. on Monday March 1, 2021, to Jessica Rushton, the Manager of Balefill and Compost Operations. Resumes may be delivered to Colchester Balefill Facility, 188 Mingo Rd, Kemptown, NS (dropped off at the scale house), or preferably be emailed to jrushton@colchester.ca.