

REQUEST FOR INFRASTRUCTURE LOCATION INFORMATION

1. Contractor is to provide a start date and end date of when the work is scheduled to be carried out. Failure to provide this will deem the request incomplete and void the information request. The contractor shall bear full cost of any damages to county infrastructure if excavation is carried out without said information. Repeated requests for the same information will incur a charge based on the time required to investigate and personnel required.
2. Contractor is required to contact the Municipality of the County of Colchester Public Works department at least 24 hours prior to commencing work.
3. Any infrastructure uncovered during the construction must be reported to the Municipality of the County of Colchester Public Works department to be evaluated prior to backfilling.
4. Requests shall be accompanied with a scaled drawing showing the scope of work and a legend identifying the elements on the drawing, clarifying existing items to remain, existing items to be removed, and proposed items to be installed. Drawing shall also indicate existing landmarks that can be related to the area of work such as civic numbers, buildings, intersections, road names, and other critical information.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Applicant Name:		Sketch Attached:	
Scope of Work:		Location:	
Contact Phone #:		Email Address:	
Contractor:		Start and End Date:	
Other Information:			