



**REQUEST FOR PROPOSALS
ARCHITECTURAL DESIGN SERVICES
CHURCH STREET OFFICE FRONT ENTRANCE RE-DESIGN
COURTHOUSE BUILDING MODIFICATIONS
1 CHURCH STREET, TRURO, NOVA SCOTIA**

Proposals will be received by the Municipality of Colchester's Public Works Office, 1 Church Street, Truro, N.S., for a qualified design firm to complete an analysis of the existing accessibility of the front entrance of the municipal office located at 1 Church Street, Truro, NS, redesign the front entrance of the building to meet current accessibility standards, and prepare a design and tender package of required upgrades. Proposals are to be submitted by email to David Quinn, P.Eng, Project Engineer at dquinn@colchester.ca and marked "**Church Street Office Front Entrance Re-Design**" and will be received until 3:00 pm (local time), Thursday, September 5, 2024.

The Terms of Reference can be requested by phone at 902-897-3175, Option 2, or by email to Crystal Deuville at cdeuville@colchester.ca. Proposals will only be accepted from bidders who have obtained a set of RFP documents from the Municipality. The Owner reserves the right to reject all proposals or any proposal; not necessarily accept the lowest proposal; waive any irregularities, formalities, informalities or technicalities; and to accept or reject any offer whatsoever as considered by the owner to be in its best interest.

Michelle Boudreau, P.Eng.
Director of Public Works
Municipality of the County of Colchester