

## TENDER SPECIFICATIONS

### 2024 THREE QUARTER TON TRUCK

Tenders will be received by email to Craig Burgess at [cburgess@colchester.ca](mailto:cburgess@colchester.ca) until **3:00 pm (local time), Thursday, September 5, 2024**

Submissions must be received prior to the date and time indicated for Tender Closing. It is the responsibility of the tenderer to confirm receipt of their tender by the Municipality.

The County will be purchasing one, ¾ Ton Truck. The Owner reserves the right to reject all tenders or any tender; not necessarily accept the lowest tender; waive any irregularities, formalities, informalities or technicalities; and to accept or reject any offer whatsoever as considered by the owner to be in its best interest.

Issued Date – August 15, 2024

## INSTRUCTIONS TO BIDDERS:

1. The attached Tender Form must be used for tabulation purposes. Specification sheets as provided herein form part of the tender and must not be removed. Please check the appropriate box under the “comply” section and include additional details under the “specify” section where applicable.
2. All bid submissions must be accompanied by manufacturer’s literature describing, in detail, the vehicles bid upon. Bidder must provide further details regarding vehicle size, equipment, accessories and capabilities, as necessary to illustrate adherence to the tender. Where conflicting information exists between the manufacturer’s literature and manufacturer-supplied vehicle specifications, and the specification sheets in the tender form, the specification sheets in the tender form will govern.
3. Bid submissions must include freight, duty and any other charges, which are applicable at time of tender award. All taxes levied on tires and disposal thereof must be included in the net unit price.
4. The Municipality reserves the right to inspect any vehicle supplied as a result of this tender, either during or after manufacture and delivery. Vehicle inspection will occur within 48 hours of vehicle delivery and prior to vehicle registration and transfer of ownership to the Municipality. Any failure to meet tender specifications or any vehicle defects discovered during this inspection shall be rectified by the supplier of the vehicle.
5. The Municipality reserves the right to reject all tenders or any tender; not necessarily accept the lowest tender; waive any irregularities, formalities, informalities or technicalities; and to accept or reject any offer whatsoever as considered by the owner to be in its best interest.
6. Tenders must be received by the Recreation Services Office of the Municipality of Colchester, via email to Craig Burgess at [cburgess@colchester.ca](mailto:cburgess@colchester.ca), **no later than 3:00 pm (local time), Thursday September 5, 2024**
7. Paper copies of bid submissions are not required.
8. There will be no public tender opening.

## GENERAL DETAILS:

1. The specifications below describe a 2024 three-quarter ton Truck.
2. All pricing information shall be included on the attached tender form.
3. The Supplier is required to state a **firm time** for the delivery of the vehicle in number of Calendar Days from receipt of Purchase Order. **If the vehicle is not delivered within stated delivery time, the County has the right to cancel the contract and to either negotiate with the next lowest bidder or re-issue the tender.** In the event that the County determines to reissue the tender, the bidder who failed to deliver the vehicle in time will not be deemed qualified to submit a bid.

4. While evaluating the vehicle, due consideration shall be given to:
  - a. Experience of manufacturer
  - b. Experience and track record of manufacturer's agent
  - c. Delivery schedule
5. In submitting a tender, the tenderer confirms that the proposed vehicle meets the specifications outlined herein.
6. The vehicle shall be serviced prior to delivery to the Municipality's Parks and Recreation Building at 124 Lancaster Road, Debert. The servicing shall include (where applicable) the following:
  - a. Proper adjustment of braking, steering and electrical system, engine tune-up and lights alignment.
  - b. Filling and charging of batteries, fuel tank, oil and fluid reservoirs.
  - c. Correct inflation of all tires.
  - d. Complete lubrication of chassis, engine, accessories and all running gear with high quality lubricant of proper grade suitable for ambient temperature.
  - e. All other servicing to ensure complete roadworthiness of vehicle.
7. The successful tenderer is responsible for obtaining Nova Scotia Motor Vehicle safety inspection certificates for the truck, as well as vehicle registration.
8. The successful tenderer must also provide at least one operator's manual delivered with the vehicle.
9. The tenderer shall make a written request for any deviations from these specifications. Such requests must be received at least three (3) working days prior to the tender closing.
10. The Municipality reserves the right to purchase none, one or all the accessories on the truck at the time of placing the order.
11. The tenderer shall submit a description of all standard warranties on various components that are available and included in the price at the time of purchase of the vehicle.
12. The tenderer shall submit the cost and description of optional warranties that are available, for example, extended warranty. The cost of such warranties should be identified as a separate optional item on the Tender Form.

**SPECIFICATIONS (MINIMUM): 3/4 TON PICKUP TRUCK, EXTENDED CAB:**

	COMPLY		SPECIFY
Make (specify)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Model (specify)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Year (specify) – must be <b>2024</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Minimum, 6 ft. long box	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Extended cab	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Minimum 6 Cylinder, Gas Engine (specify)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
6-speed Automatic Transmission, (specify)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Four-wheel drive with in-cab controls	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Rear axle with locking differential	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
4-wheel brakes with ABS	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Parking brake (manual or foot operated)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12-volt, 100 amp electrical system	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Tires – set of 5 tubeless steel belted radials, mounted on rims, on/off road with mud and snow grip. Spare tire and wheel to be full size, frame mounted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Engine Block Heater	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Heavy Duty Gas Shock Absorbers	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Heater / Defroster	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Air Conditioning	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Front Bumper with tow hooks installed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Rear Step Bumper	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Power windows	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Power door locks	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Intermittent & Fully Adjustable Windshield Wipers	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Power Steering	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Cloth seats, heavy duty, 40/20/40 split bench front seat	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Paint Color to be “White”	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Inside Rear-View Mirror	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Heated, Power Adjusted Side Mirrors	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Truck bed & tailgate to be a sprayed liner or bed liner	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

	COMPLY		SPECIFY
Rust Protection - Ziebart or Owner approved equal to include doors	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Instruments to be included (minimum) – voltmeter, oil pressure meter, temperature gauge, fuel gauge, speedometer/odometer, trip odometer, tachometer, four-wheel drive indicator & turn signal indicator, outside temperature gauge with in-cab digital reading, hands-free Bluetooth capability	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Safety equipment to be provided (minimum) – seat/lap belts, backup alarm, skid plates, jack and tire wrench, high mounted stop light, driver side & passenger side air bags	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Halogen headlights	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Daytime running lights	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Miscellaneous equipment to be provided (minimum) – floor mats, AM/FM radio with clock, sunshades (2), dual electric horn, backup camera	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

**OPTIONAL ACCESSORIES (SUPPLIED AND INSTALLED)**

	COMPLY		SPECIFY
Back Rack	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
LED Amber 360 Degree Work Light	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Towing package to include Heavy Duty Frame Mounted 2” Hitch, full electrical hook up from factory installed controls wiring harness to plug mounted in bumper and working on delivery	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

**TENDER FORM**

Price is to exclude HST and be F.O.B. to the Parks and Recreation Building. The undersigned bidder has carefully examined the form of tender and the specifications to furnish and deliver the vehicle listed below and described in the above specifications and will accept in full payment, the following price, excluding taxes:

<b>3/4 TON PICKUP TRUCK,</b>	
Vehicle Year, Make & Model	
LIST PRICE FOR TRUCK (EXCLUDING HST)	
NET PRICE FOR TRUCK (EXCLUDING HST)	
SUBTOTAL	
HST	
TOTAL DELIVERY PRICE (INCLUDING HST)	

<b>OPTIONAL ACCESSORIES:</b>	
BACK RACK (EXCLUDING HST)	
360 DEGREE AMBER WORK LIGHT (EXCLUDING HST)	
TOW PACKAGE (EXCLUDING HST)	

OPTIONAL WARRANTY (EXCLUDING HST)	
Warranty Details (Duration/Coverage):	
DELIVERY TIME IN DAYS (after notification of order)	

Submitted by:

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_