



REQUEST FOR PROPOSAL (RFP)
Municipality of the County of Colchester
Parking Design - Fundy Discovery Site

RFP Issued: September 18, 2026

RFP Deadline: October 9, 2026 at 4:00 pm

ADDENDUM #1 - Issued September 28, 2026

See 2.1 (page 3)

The Municipality has decided that geotechnical testing is not required for this project.

Question: What is the final deliverable? 100% design? Pre-tender? Tender services? Construction services?

Answer: Final deliverable is to include Issued for Tender (IFT) drawings. Construction services are not required.

Question: Can a list of required submissions/milestones be provided, so all proponents make the same assumptions?

Answer: A list of required submissions/milestones will not be provided. Proposal content (Section 3.1, second point) states "Detailed work plan and schedule...", therefore proponents should clearly demonstrate how they would approach the work. The project schedule (Section 2.6) includes dates of kick-off meeting/ earliest project start-up and design completion.

Question: Given that it seems to be associated with construction documents, should "Class C Estimate" be a "Class A Estimate"?

Answer: Section 2.2, second point (page 5), remains as written:

- Construction cost estimates for all aspects of the project (Class C);

Question: How closely are the concept plans (figure 2 & 3 in the RFP) meant to be followed? The required level of effort will change depending on whether the original layout is to be maintained (refinements only), or if it is to be completely redesigned.

Answer: The concept plans (Figure 2 and 3 in the RFP) are to be loosely followed, with a primary parking area to the north and, most likely separate, an RV/bus and overflow parking area to the south. The Municipality is seeking to maximize parking capacity with an efficient and creative design for best use of available space.

Question: What level of detail is available for the proposed VIC building? The details of the building will affect the layout of parking areas (and may have a bearing on code and bylaw compliance).

Answer: No detail is available for the proposed VIC building as the building has not progressed beyond the conceptual stage. Please refer to the Fundy Discovery Site Interpretive Concept Plan (2020) upon project initiation.

Question: Would the Municipality consider procuring and providing a complete topographic and existing-conditions survey and a geotechnical investigation as Owner-supplied information, separate from the Consultant's scope? Alternatively, please confirm the level of survey and geotechnical investigation the Municipality expects the Consultant to carry within the stated \$50,000 design-services budget.

Answer: As clarified above, the Municipality has decided that geotechnical testing is not required for this project, therefore 'confirm geotechnical stability' and any reference to geotechnical investigation is removed from the Consulting Scope of Services. Completion of a topographic and

existing-conditions survey, beyond the area where the Municipality has existing data (see below), is part of the Consultant Scope of Services.

Question: Please clarify which portion of the project area is included in the existing topographic survey and whether it captures sufficient information to support detailed design of the proposed parking areas, including existing grades, surface features, drainage features, utilities and other relevant site conditions.

Related Question: The RFP mentions that a "topographic plan (AutoCAD) of a portion of the project site" will be made available to the successful proponent. Can this be provided in advance, so proponents can determine the scope of any additional topographic survey that may be required?

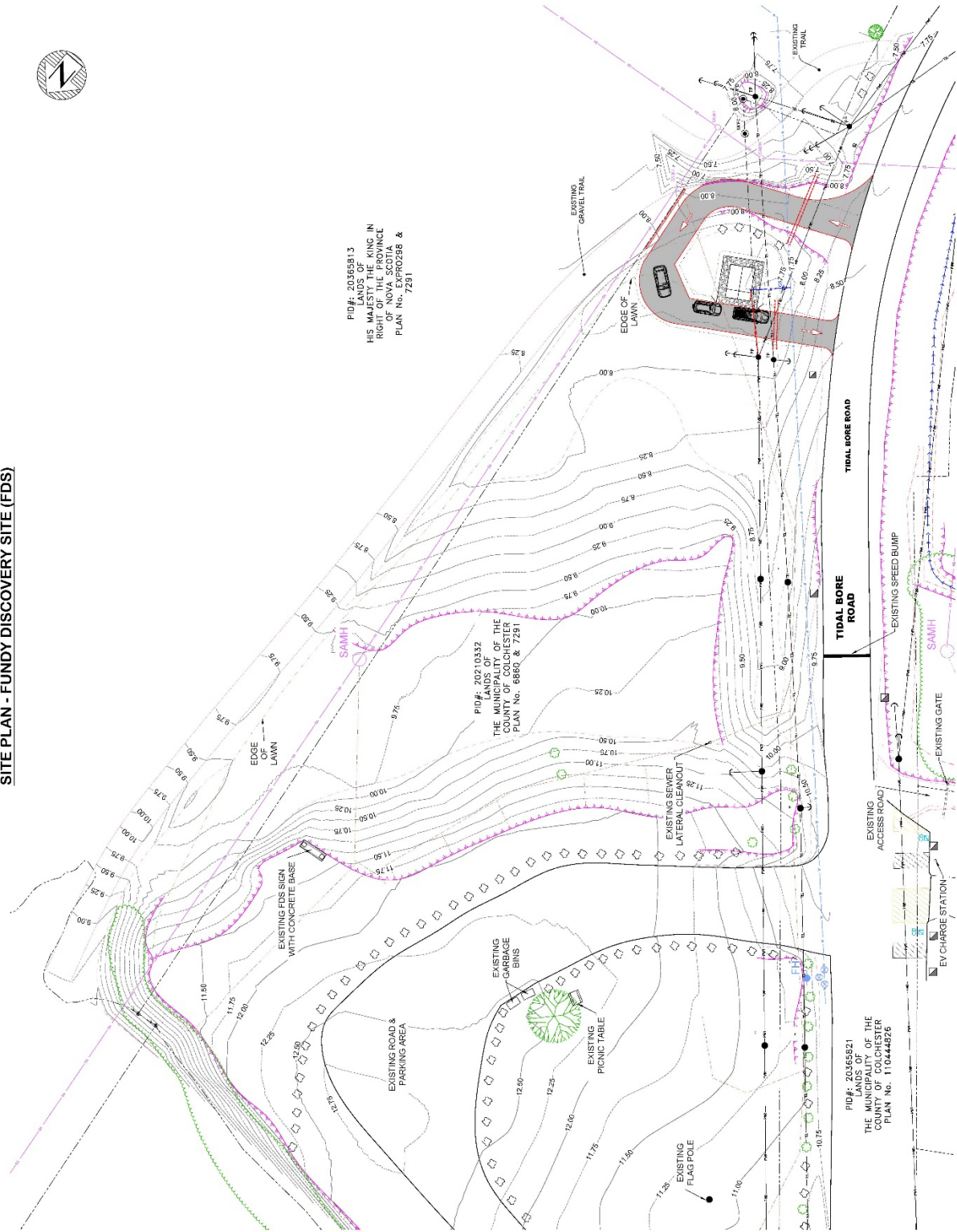
Answer: Re: Section 2.4, third point, "Topographic plan (AutoCAD) of a portion of the project area". The limit of the existing topographic survey is shown on the drawing attached. The existing topographic survey CAD file will be provided upon project initiation. The existing topographic survey captures sufficient information to support detailed design of the proposed parking areas, including existing grades, surface features, drainage features, utilities and other relevant site conditions.

Question: The RFP indicates that information showing sewer and water lateral alignments will be provided following project initiation. Please confirm whether these water and sewer alignments are included in the existing AutoCAD topographic plan and whether their locations have been field surveyed or are based on record/as-built information.

Answer: Water and sewer alignments are included in the existing AutoCAD topographic plan which will be provided to the Consultant following project initiation. Sewer alignment has been field surveyed. Water alignment is from record drawing (water infrastructure is Town of Truro owned) and location was confirmed close to true location when lateral was recently connected for public water refill station.

Question: Please clarify what existing information is available regarding electrical and other underground or overhead utilities within the project area, and whether the Municipality expects the Consultant to undertake utility locating or subsurface utility investigation as part of the assignment.

Answer: The Municipality is not aware of buried power within the project area. The Municipality does not require the Consultant to undertake utility locating or subsurface utility investigation as part of the Scope of Services. The construction contractor will be responsible for electrical and utility locates during the construction phase of the project.

[illegible]

MUNICIPALITY OF THE
COUNTY OF COLCHESTER

PRELIMINARY
NOT FOR CONSTRUCTION

FDS WATER FILL STATION
 -LOWER TRUNK NOVA 9000-A
 BREV. PAT. NO. 5,000,000

SITE PLAN

NOVEMBER 3, 2026
 Title: T-TEST
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END OF ADDENDUM #1