

Director of Community Development

Full-time Position

Centrally located within Nova Scotia between two extraordinary coastlines, Colchester is a progressive rural municipality that offers an unparalleled work-life balance. It is a place that is affordable, welcoming, family focused, rich in diverse culture and natural beauty with thriving businesses and access to all the modern amenities typically found in an urban setting – without the common stresses of living in an urban setting.

The Municipality of Colchester is currently seeking a Director of Community Development to lead all operations of the Community Development Department. Reporting to the Chief Administrative Officer, the Director maintains primary responsibility for an effective and efficient delivery of services to the residents of Colchester.

The Director of Community Development directs a staff of 15+ people in four divisions: Planning and Development, Property Information, Inspection Services, and Recreation. This position requires a strong diverse management background in human resources, administration, and financial management. This position plays an integral role in budget preparation, policy, and By-law development.

This position requires a solutions-based leader who takes a collaborative, team approach in directing the department and in working with the public, entrepreneurs, government representatives, elected officials, and colleagues. In addition, this person will value customer service and a department that is accessible to the community and to other employees.

The successful candidate must have exceptional leadership skills with a mind-set of a proactive team leader with the ability to lead. Applicants must have excellent communication and interpersonal skills as it applies to the interaction of community groups and businesses to bring positive changes to Colchester.

Applicants must have a Degree in Planning or related field from a recognized program, eligible for CIP membership, with 5 years of related senior management experience. Master's degree is preferred. Experience leading community development or related areas of local government environment.

The salary range for this position is \$104,653 - \$121,365 based on 35 hours work week.

We welcome applications from all qualified applicants. However, only those selected for an interview will be contacted. Applicants are invited to submit a covering letter and resume by 4:30 p.m. Monday, June 28, 2021 to the Municipality of Colchester, 1 Church Street, Truro, NS B2N 3Z5 or email kgrattomccarthy@colchester.ca